



CITY COUNCIL AGENDA

Tuesday, October 15, 2024

6:00 P.M.

I. CALL TO ORDER

II. INVOCATION - Councilmember Witt-McMahan

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. APPROVAL OF MINUTES

- (1 – 6) a. Tuesday, September 17, 2024 – Regular Meeting

VI. COMMUNICATIONS AND SPECIAL PRESENTATIONS

- a. Presentation by Mayor Sherlin
 - Mitchell Moore
- b. Proclamation
 - 200th anniversary Masonic Lodge Meridian Sun 50

VII. CITIZENS COMMENTS

VIII. CONSENT AGENDA

- a. Approve the reduction of speed on Ingleside Avenue between the five-point intersection & EG Fisher Library (approx. .85 miles) and between EG Fisher Library & Highway 11 (approx. 2 miles).
- b. Approve bid from Stansell Electric Co. Inc. for High Mast Preventative Maintenance & Repair
- c. Approve bid from Stansell Electric Co. Inc. for Traffic Signals Maintenance & Repair
- d. Approve Resolution 2024-22
A RESOLUTION AUTHORIZING THE CITY OF ATHENS, TENNESSEE, TO PARTICIPATE IN THE PUBLIC ENTITY PARTNERS' JAMES L. RICHARDSON "DRIVER TRAINING" MATCHING GRANT PROGRAM.

IX. ORDINANCES

- (7 – 8) a. **Public Hearing**
Second Reading of ORDINANCE NO. 1133
"AN ORDINANCE TO REGULATE CAMPING WITHIN THE CITY LIMITS OF THE CITY OF ATHENS IN ORDER TO PROVIDE FOR THE CONTINUED SAFETY, HEALTH AND WELFARE OF THE CITIZENS OF THE CITY OF ATHENS, TENNESSEE"

X. OLD BUSINESS

- (9) a. **Motion for minimum and maximum amount to be allowed per entity for the tourism funds request applications.**
- Currently \$500 – \$10,000
- b. **Motion for a designated time to review submitted applications for tourism funds.**
- Review as applications are submitted throughout the fiscal year.
 - Review every quarter of the fiscal year.
 - Set a deadline for all applications to be submitted.
 - Etc....
- (10) c. **Motion for the allocation of FY '25 funds to each application or entity.**
(Hotel /Motel Tax Fund - \$75,000 available for FY '25 tourism derived projects)
1. Athens Area Council for the Arts
 - House Blend Concert Series – requested \$10,000
 - Black Box Concert Series – requested \$10,000
 - Athens Community Theatre productions – requested \$10,000
 2. Friendly City Festivals
 - Moofest – requested \$5,000
 - Sounds of Summer – requested \$5,000
 - Pumpkintown – requested \$5,000
 3. Main Street Athens
 - Interactive Walking Tours & Activities – requested \$8,200
 4. McMinn County Living Heritage Museum
 - Programs & Advertising - requested \$10,000

XI. NEW BUSINESS

- a. **Motion to reallocate funds between Main Street Athens and LITE House**
(General Fund - \$50,000 approved for FY '25)
- Main Street \$35,000 (original letter sent)
 - LITE House \$15,000 (original letter sent)
- b. **Motion concerning landowner request for annexation of property located on County Road 126 (Milton Road) by George Andrew Hodges**
- c. **Motion regarding the revisions to Tennessee Wesleyan University & City of Athens Lease Agreement**
- d. **Motion to update Decorum and Rules of Engagement to limit the time of citizens comments to three (3) minutes instead of five (5) minutes.**
- (11) e. **Motion to amend, by ordinance, the meeting start time for Beer Board from 6:00pm (following the regular city council meeting) to 5:30pm (preceding the regular city council meeting).**
- (12-13) f. **Motion to amend, by ordinance, the order of business of regular city council meetings by moving "Citizens Comments" from #7 to #13.**

XII. REPORTS

- a. Athens City Middle School
presented by **Principal, Mike Simmons**
- (14 – 17) b. 3rd Quarter Building Report
presented by **Community Development Director, Anthony Casteel**
- (18 – 27) c. Finance Department Monthly Report
presented by **Director of Finance, Mike Keith**
- (28 – 36) d. Fire Department Monthly Report
presented by **Fire Chief, Brandon Ainsworth**
- (37 – 44) e. Police Department Monthly Report
presented by **Police Chief, Fred Schultz**

XIII. REPORT FROM THE CITY MANAGER
Randall Dowling

XIV. ADJOURNMENT

ATHENS CITY COUNCIL

MINUTES OF MEETING

September 17, 2024

The Athens City Council met in regular session on Tuesday, September 17, 2024, at 6:00 p.m. in the Athens City Hall Council Chambers with Mayor Sherlin presiding. Councilmember Curtis led the invocation. Vice Mayor Eaton led the Pledge of Allegiance.

Upon roll call, the following members were present:

Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

The following decisions were made and ordered to be part of the records of the Athens City Council.

- 1 -

APPROVAL OF MINUTES

Councilmember Curtis moved to approve the minutes as presented: (August 19, 2024 – called meeting; August 20, 2024 – regular meeting; and August 30, 2024 – called meeting);

Councilmember Pelley seconded. Minutes approved.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS: None

- 2 -

COMMUNICATIONS AND SPECIAL PRESENTATIONS

Councilmember Curtis presented a proclamation to Keith Memorial United Methodist Church for its 200th anniversary.

Councilmember Curtis presented a proclamation to Carmine Gallo for his actions and assistance during a wreck on Interstate 71 on July 11, 2024.

Councilmember Witt-McMahan presented a proclamation to Paige Manney for her outstanding track and field career at Tennessee Wesleyan University.

Councilmember Witt-McMahan presented six (6) individuals with the Very Important Volunteer Individuals (VIVID) award for the month of August 2024. On the evening of August 15th Bradi Sewell, Brent Hamby, Erica Peden, Jedi Bishop, Matt Roberts & Ray Johnson went above and beyond to assist all who were involved in the fire at St Marks AME Zion Church.

- 3 -

CITIZEN'S COMMENTS

Two (2) citizens addressed the Chair: Glenn Whiting and Dick Pelley

- 4 -

CONSENT AGENDA

The following items were read into the record by the recording clerk:

- a.) Approve: RESOLUTION 2024-3 OF THE GOVERNING BODY OF ATHENS CITY BOARD OF EDUCATION

Authorizing the transfer of \$200,000.00 from the General-Purpose School Fund to the School Federal Projects Fund

- b.) Approve: longevity pay policy
c.) Approve: 2024 police vehicle purchase using state bid pricing
d.) Reappoint John Proffitt to Athens Regional Planning Commission
e.) Reappoint Shawn McKeehan to Historic Preservation Commission
f.) Approve: Resolution 2024-20

A RESOLUTION CONCERNING ALL STREETS LOCATED IN SKY RIDGE ESTATES SUBDIVISION BUILT TO CITY STANDARDS INCLUDING EXTENSIONS OF VALLEY DRIVE AND HOUSLEY DRIVE AND NAME TWO NEW STREETS 'SKYRIDGE DRIVE AND RIDGE ESTATES DRIVE' AND ACCEPTING SAID STREETS INTO THE STREET SYSTEM OF THE CITY OF ATHENS, TENNESSEE.

- g.) Approve: Resolution 2024-21

A RESOLUTION AUTHORIZING THE CITY OF ATHENS, TENNESSEE, TO APPLY FOR NORFOLK SOUTHERN'S SAFETY FIRST GRANT FOR THE 2024 PROGRAM YEAR

Councilmember Pelley moved to approve all consent agenda items as read; Councilmember Curtis seconded. No discussion. Motion approved.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS: None

- 5 -

ORDINANCES

Second reading of: ORDINANCE NO. 1132

AN ORDINANCE TO UPDATE THE OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN, DEVISE RULES AND REGULATIONS, AND TO PROVIDE FOR A SAFETY DIRECTOR AND THE IMPLEMENTATION OF SUCH PROGRAM PLAN FOR THE EMPLOYEES OF THE CITY OF ATHENS, TENNESSEE

The caption of the above-described Ordinance was read by the recording clerk. Mayor Sherlin opened the public hearing. There being no one present wishing to discuss the Ordinance, the public hearing was closed.

Councilmember Curtis moved to approve Ordinance No. 1132; Councilmember Pelley seconded. No discussion. Motion approved.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS: None

- 6 -

The Prohibited Camping Ordinance was moved from OLD BUSINESS to ORDINANCES. The recording clerk read the following caption into the record:

First reading of: ORDINANCE NO. 1133

AN ORDINANCE TO REGULATE CAMPING WITHIN THE CITY LIMITS OF THE CITY OF ATHENS IN ORDER TO PROVIDE FOR THE CONTINUED SAFETY, HEALTH AND WELFARE OF THE CITIZENS OF THE CITY OF ATHENS, TENNESSEE

Councilmember Curtis moved to approve Ordinance No. 1133; Vice Mayor Eaton seconded. No discussion. Motion approved.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS: None

- 7 -

OLD BUSINESS

Legal opinion - donation from the City of Athens to St Mark AME Zion Church.

City Attorney, Chris Caldwell, stated that Tenn. Code Ann. § 6-54-111 provides guidance on the appropriation of funds for nonprofit organizations. He stated that his opinion agrees with the legal opinion received from the Municipal Technical Advisory Service. The council was advised that a program would need to be initiated to allow applications to be submitted by any nonprofit organization. The process for application needs to be clearly defined and outlined.

Mayor Sherlin asked to add this item to the next city council study session all council members were in agreeance.

- 8 -

Bailment agreement – North City School Bell

Vice Mayor Eaton moved to approve the Bailment Agreement between the City of Athens (Bailor) and the McMinn County Living Heritage Museum (Bailee); Councilmember Curtis seconded. No discussion. Motion approved.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS: None

- 9 -

Lease Agreement – Tennessee Wesleyan University

City Attorney, Chris Caldwell, mentioned he would submit a slight revision to the contract, but had no issues with the lease.

Councilmember Curtis moved to approve the Lease Agreement between City of Athens and Tennessee Wesleyan University; Vice Mayor Eaton seconded. No discussion. Motion approved.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS: None

NEW BUSINESS

Historic Preservation Commission

Mayor Sherlin appoints Justin White to fill the expired term of William Houston. **Vice Mayor Eaton moved to confirm the appointment of Justin White; Councilmember Pelley seconded.** Councilmember Curtis shared his disappointment that William Houston was not reappointed. Councilmember Witt-McMahan agreed. Mayor Sherlin spoke in favor of Justin White because of his construction background. **Motion approved.**

Roll call vote:

AYES: Witt-McMahan, Pelley, Eaton, Sherlin

NAYS: Curtis

FY 24/25 Tourism Funds Request Applications

1. Athens Area Council for the Arts

- Arts Education and Visual Arts Programming – requested \$10,000
- House Blend Concert Series – requested \$10,000
- Black Box Concert Series – requested \$10,000
- Athens Community Theatre productions – requested \$10,000

Councilmember Witt-McMahan moved to approve the Athens Area Council \$10,000 request for each application; Councilmember Pelley seconded.

Vice Mayor Eaton spoke against the \$10,000 each application. He would be in favor of splitting the \$10,000 between the four (4) applications from the one entity. Mayor Sherlin asked for City Attorney Chris Caldwell's opinion on the matter. The attorney stated that the letter that was mailed out to applicants read as if one entity could make multiple applications for an amount between \$500 and \$10,000. Mayor Sherlin agreed but noted that the wording of the letter was in error.

Mayor Sherlin moved to amend the previous motion to approve the request from the Athens Arts Council at \$2,500 each application; Vice Mayor Eaton seconded.

Councilmember Witt-McMahan would like to move forward with the current amount requested for each application that qualifies. Vice Mayor Eaton disagrees reiterating that he would like to stay under \$10,000 per entity. Councilmember Curtis is in favor of approving the applications as submitted stating "we have plenty of money in this fund".

Councilmember Pelley moved to postpone the discussion for the FY 24/25 Tourism Funds Request Applications until the next work session (October 7, 2024); Vice Mayor Eaton seconded.

All council members agree to withdraw the original motion and amendment.

Mayor Sherlin moved to call the question; Councilmember Witt-McMahan seconded.

Discussion ended. **Motion approved.**

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS: None

- 10 -

Vice Mayor Eaton moved to use \$80,000 of the Hotel/ Motel Tax to purchase Christmas lights for the Athens Regional Park; Mayor Sherlin seconded.

Vice Mayor Eaton shared his opinion on the positive impact this would have on tourism for the city, with potential to grow over time. Councilmember Pelley opposed it, stating he would like to see lights / decoration in every park rather than just one. Councilmember Curtis questioned if the staff could pull this project off. Interim City Manager, Anthony Casteel pointed out that a bid would be required.

Councilmember Pelley moved to postpone the motion to approve the purchase of Christmas lights for Athens Regional Park. No Second. Motion dies.

Vice Mayor Eaton and Mayor Sherlin withdrew motion to purchase Christmas lights.

The Council requested that the City Manager and City Attorney research the proper procedure for making this purchase.

- 11 -

Councilmember Pelley moved to investigate the allegation that Public Entity Partners are representing individual(s) that are not former nor current employees of the City of Athens; Councilmember Witt-McMahan seconded. Discussion ensued. Councilmember Witt-McMahan would also like to know if the allegation is true. Mayor Sherlin asked the city attorney to look into this allegation.

Vice Mayor Eaton shared his confidence in Public Entity Partners. Simultaneously, Councilmember Pelley continues to share his belief that it is a fact that Public Entity Partners are representing individuals not affiliated with the City of Athens. Mayor Sherlin called order to the meeting.

Vice Mayor Eaton called to question; Councilmember Witt-McMahan seconded. Discussion ended.

Roll call vote:

AYES: Witt-McMahan, Pelley, Eaton, Sherlin

NAYS: Curtis

Upon roll call, **Motion Failed**

Roll call vote:

AYES: Pelley

NAYS: Curtis, Witt-McMahan, Eaton, Sherlin

- 12 -
REPORTS

FINANCE DEPARTMENT REPORT

Finance director, Mike Keith, was absent. Finance Report for August 2024 was included in the council's packet.

FIRE DEPARTMENT REPORT

Fire Chief, Brandon Ainsworth, presented the Fire Department Report for August 2024.

POLICE DEPARTMENT REPORT

Police Chief, Fred Schultz, presented the Police Department Report for July and August 2024.

- 13 -
REPORT FROM THE CITY MANAGER

Interim City Manager, Anthoney Casteel, included the monthly report in the council's packet.

- 14 -
ADJOURNMENT

Councilmember Pelley moved to adjourn; Vice Mayor Eaton seconded. The meeting adjourned at 7:44 p.m.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS:

STEVEN S. SHERLIN, Mayor

RANDALL DOWLING, City Manager

ORDINANCE NO. 1133

"AN ORDINANCE TO REGULATE CAMPING WITHIN THE CITY LIMITS OF THE CITY OF ATHENS IN ORDER TO PROVIDE FOR THE CONITNUED SAFETY, HEALTH AND WELFARE OF THE CITIZENS OF THE CITY OF ATHENS, TENNESSEE"

WHEREAS, the City of Athens desires to provide for the continued safety, health, and welfare of the citizens and businesses; and

WHEREAS, due to an increase in homeless camping, it has become necessary to create an Ordinance prohibiting the same; and

WHEREAS, the same being constitutional as found in *City of Grants Pass v. Johnson* 603 U.S. ____ (2024).

NOW, THEREFORE,

BE IT ORDAINED by the City Council of the City of Athens, Tennessee, as follows:

SECTION ONE - TITLE: DEFINITIONS.

Unless the context requires, otherwise the following definitions apply to this Ordinance.

- A. "To Camp" means to set up or remain in or at a campsite.
- B. "Campsite" means any place where bedding, sleeping bag, or other material used for bedding purposes, or any stove or fire is placed, established, or maintained for the purpose of maintaining a temporary place to live, whether or not such place incorporates the use of any tent, lean-to, shack, or any other structure, or any vehicle or part thereof.

SECTION TWO – TITLE: SLEEPING ON SIDEWALKS, STREETS, ALLEYS, or WITHIN DOORWAYS PROHIBITED

- A. No person may sleep on public sidewalks, streets, or alleyways at any time as a matter of individual and public safety.
- B. No person may sleep in any pedestrian or vehicular entrance to public or private property abutting a public sidewalk.
- C. In addition to any other remedy provided by law, any person found in violation of this section may be immediately removed from the premises.

SECTION THREE – TITLE: CAMPING PROHIBITED

No person may occupy a campsite in or upon any sidewalk, street, alley, lane, public right of way, park, bench, or any other publicly owned property or under any bridge or viaduct, unless:

- (i) otherwise specifically authorized by this Code, or
- (ii) by a formal declaration of the Mayor in emergency circumstances, or
- (iii) upon Council resolution, the Council may exempt a special event from the prohibitions of this section, if the Council finds such exemption to be in the public interest. Any conditions imposed will include a condition requiring that the applicant provide evidence of adequate insurance coverage and agree to indemnify the City for any liability, damage or expense incurred by the City as a result of activities of the applicant. Any findings by the Council shall specify the exact dates and location covered by the exemption.

SECTION FOUR – TITLE: REMOVAL OF CAMPSITE ON PUBLIC PROPERTY

Upon discovery of a campsite on public property, citation of those within the campsite by the Police Department may occur followed by removal of the campsite by the Public Works Department under the following circumstances:

- A. Prior to removing the campsite, the City shall post a notice, 24-hours in advance; and
- B. At the time a 24-hour notice is posted, the City shall inform a local agency (delivering social services to homeless individuals) of the location of the campsite; and
- C. After the 24-hour notice period has passed, the Public Works Department is authorized to remove the campsite and all personal property related thereto with supervision of the Police Department to ensure no breach of the peace occurs.

SECTION FIVE – TITLE: DISPOSITION AND RELEASE OF PERSONAL PROPERTY

For purposes of this Chapter, "personal property" means any item reasonably recognizable as belonging to a person and having apparent utility or monetary value. Items having no apparent utility or monetary value and items in an unsanitary condition may be immediately discarded. Weapons, drug paraphernalia, items appearing to be stolen, and evidence of a crime may be retained as evidence by the Police Department until an alternate disposition is determined. All personal property removed from the campsite which is not retained, disposed of, or held as evidence (as provided above) shall be stored by the City of Athens for a minimum of thirty (30) calendar days, during which time it shall be reasonably available for and released to an individual confirming ownership.

SECTION SIX – TITLE: MITIGATION

Upon conviction for a violation of this Chapter, in addition to any other factors deemed appropriate by the Court, the Court shall consider in mitigation whether or not the person immediately removed all personal property and litter, including but not limited to bottles, cans, rubbish and garbage from the campsite after being informed it was in violation of the law.

PASSED ON FIRST READING: September 17, 2024

PASSED ON SECOND READING:

DATE OF PUBLIC HEARING: October 15, 2024

STEVEN S. SHERLIN, MAYOR

RANDALL DOWLING, CITY MANAGER

APPROVED AS TO FORM:

CHRISTOPHER M. CALDWELL, CITY ATTORNEY



TOURISM

The purpose of the City of Athens Tourism Funds is to provide financial support for tourism capital projects, marketing projects, and/or events that develop tourism through the generation of publicity and substantially increase travel (overnight stays or day trips) to the City of Athens for the reasons of recreation or leisure. The funding source for these applications is the 4% Hotel/Motel Tax that is generated from lodging in the City of Athens. In Fiscal Year 25, the City of Athens estimates to have \$75,000 available for tourism derived projects. There is, however, no commitment to disburse this full amount. Applications can be submitted for \$500 to \$10,000. Each application will be reviewed to individually determine its potential economic impact on local lodging, attractions, and retail.

ELIGIBLE PROJECTS

The State of Tennessee directs and authorizes the City of Athens to spend Hotel/Motel tax revenue on promotion of tourism and tourism development. These funds are designed to be used to: encourage the establishment of new events that help to sustain Athens' tourism industry; promote Athens as a desirable place to live, work, and visit; increase the number of day and overnight visitors by encouraging sustainable year-round events, promote and enhance tourism.

BEFORE YOU APPLY

Documentation Required

W9

Budget and Eligible Expenses

Examples of ads, promotional materials, reports, or other materials that have generated with prior allocations of lodging tax funds.

Applications and Budget Eligible Expenses Form must be completed for each project. Individual applications are required for each project when applying for multiples through one entity.

REQUIREMENTS

- Event organizers must agree to track attendance and to provide documentation regarding number of attendants, where attendants are from, and the extent to which attendants impact the local economy as listed in application.
- Event organizers are required to write a final report as to how the funding impacted their project. Funding will be made available on a reimbursement basis, once reporting is complete.
- Applicants are required to document the event through photographs and video.



ATHENS TOURISM

TOURISM - HOTEL/MOTEL TAX NUMBERS & RECOMMENDATION FOR CURRENT & FUTURE FUNDING.

If there is an Average of 5.5 to 8.5 % (7%) of visitors that stay in the average hotel (between the 4 top visited hotels we collect hotel/motel tax off of) at the price of \$134.75 per room per night with a 4% tax allotted to us – We would be collecting our base return to our Hotel/Motel tax actual using this calculation. (Of which numbers vary by event and hotel prices.

i.e. – Out of 100 Visitors, 7 staying in a hotel at \$134.75 per night with a 4% tax would return to the city a tax of - \$37.73

A professional recommendation based on the current SET AND APPROVED annual \$75,000 budget to outside agencies–

\$15,000 per year total for events, assets, and tourism enhancing programming per organization. If an organization has requested less, then the request will stay as submitted.

If \$15,000 max is set as policy, then as long as tourism money generated by hotel/motel tax increases based off of visitors and there is traceable data to confirm this trend, I would recommend up to a 5% increase if viable **per year**.

For Consideration and Understanding, on averages alone and based only on current reported numbers, the following data points speak to hotel/motel tax collected –

•Athens Art Council – ALL SERIES in 5 applications (Only 3 by state standards can lawfully be considered) included – 2023 through 2024, \$4,602.31 actual with \$6,000 high average – 2024 through 2025, \$6,818.53 actual with \$7,750 high average collected in h/m taxes.

•Friendly City Festivals - \$14,337.40 actual with \$17,000 high average in h/m taxes.

•Athens Main Street – Unable to be currently calculated – But comparable programs in similar sized cities using similar technology – An average of \$7,500 in h/m taxes.

•McMinn County Living Heritage Museum - \$4,992.87 Calculated average, based on numbers submitted - \$5,390.00 in h/m taxes.

If taxes collected from retail, food, and gas all give structure to these events, while not actually impacting the hotel/motel tax, I would say based off return on investment, to minimally double what is brought in on tax, or to supersede it based off on large return, the recommended number of \$15,000 (or more preferably \$17,500) would largely enhance tourism for the city of Athens outside entities. This would increase the limit per organization from a total of \$10,000 per piece by \$5,000 this fiscal year.

****If there is a larger ask then the total of \$15,000 then it should be considered special business and considered as such.****

ORDINANCE NO. XXXX

**AN ORDINANCE TO AMEND TITLE 8 CHAPTER 2 OF THE
THE ATHENS MUNICIPAL CODE PERTAINING THE MEETING TIME FOR THE BEER BOARD**

WHEREAS, Section 8-202 of The Athens Municipal Code establishes the time for regular meetings as following each regular meeting of the city council at the city hall whenever there is business to come before the beer board; and

WHEREAS, this time is not convenient for new permit applicants nor the existing members of the Beer Board.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:

SECTION 1.

Title 8, Chapter 2, Section 8-202 of The Athens Municipal Code is hereby amended by replacing

“The board shall hold regular meetings following each regular meeting of the city council at the city hall whenever there is business to come before the beer board.”

with

“The board shall hold regular meetings at 5:30pm preceding each regular meeting of the city council at the city hall whenever there is business to come before the beer board.”

SECTION 2.

BE IT FURTHER ORDAINED that this ordinance shall become effective after final reading and publication of a notice for a public meeting in a newspaper of general circulation in the city.

PASSED ON FIRST READING:

PASSED ON SECOND READING:

DATE OF PUBLIC HEARING:

STEVEN S. SHERLIN, MAYOR

RANDALL DOWLING, CITY MANAGER

APPROVED AS TO FORM:

CHRISTOPHER M. CALDWELL, CITY ATTORNEY

ORDINANCE NO. XXXX

**ORDINANCE TO AMEND TITLE 1, CHAPTER 1 OF THE ATHENS MUNICIPAL CODE
TO ALTER THE ORDER OF BUSINESS OF REGULAR CITY COUNCIL MEETINGS**

WHEREAS, Section 1-102 of the Athens Municipal Code establishes the order of business for council meetings; and

WHEREAS, it now appears that the interest of the City of Athens, Tennessee, will be served if the order of business is amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:

SECTION 1.

That Title 1, Chapter 1, Section 102 entitled "Order of business." be amended by deleting the numbers and words:

“

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes
6. Communications and Special Presentations
7. Citizens Comments
8. Consent Agenda
9. Ordinances
10. Old Business
11. New Business
12. Reports
13. Report from the City Manager
14. Adjournment

”

and inserting in lieu thereof the numbers and words:

“

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes
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12. Report from the City Manager
13. Citizens Comments
14. Adjournment

”

SECTION 2.

Any Ordinance, Resolution, Motion or parts thereof in conflict herewith are hereby repealed and superseded. If any sentence, clause, phrase, or paragraph of this Ordinance is declared to be unconstitutional by any Court of competent jurisdiction, such holding will not affect any other portion of this Ordinance.

SECTION 3.

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after its passage, the public welfare requiring it.

PASSED ON FIRST READING:

PASSED ON SECOND READING:

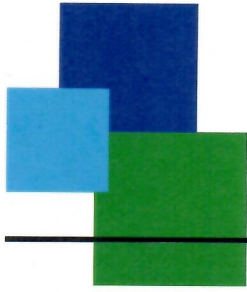
DATE OF PUBLIC HEARING:

STEVEN S. SHERLIN, MAYOR

RANDALL DOWLING, CITY MANAGER

APPROVED AS TO FORM:

CHRISTOPHER M. CALDWELL, CITY ATTORNEY



City of Athens

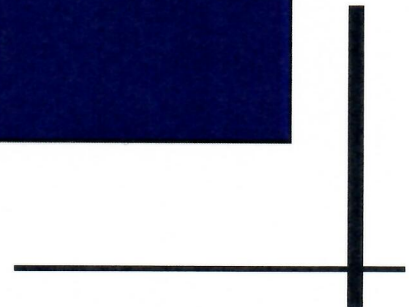
3rd Quarter Building Report

(July - September 2024)

Community Development Department

Anthony Casteel - Director

Prepared by: Mary Scudder



PROJECT CODE RECAP FROM: 7/1/2024 TO 9/30/2024

ALL PERMITS

Description	# of Permits	Fees	Est Value
ADDITION COMMERCIAL	1	1,060.00	300,000
ADDITION RESIDENTIAL	5	1,030.00	185,300
ELECTRIC	30	2,345.00	361,160
MECHANICAL	5	385.00	107,185
NEW COMMERCIAL	1	2,260.00	799,950
NEW GARAGE/STORAGE SHED	5	950.00	174,000
NEW RESIDENTIAL	4	5,550.00	1,924,500
PLUMBING	6	541.00	73,100
REMODEL/REPAIR COMMERCIAL	4	6,931.00	2,482,723
REMODEL/REPAIR RESIDENTIAL	2	220.00	36,000
REROOF-COMMERCIAL	1	1,654.00	498,000
SIGNS / BILLBOARDS	2	145.00	26,300
TOTALS:	66	23,071.00	6,968,218



Community Development Department

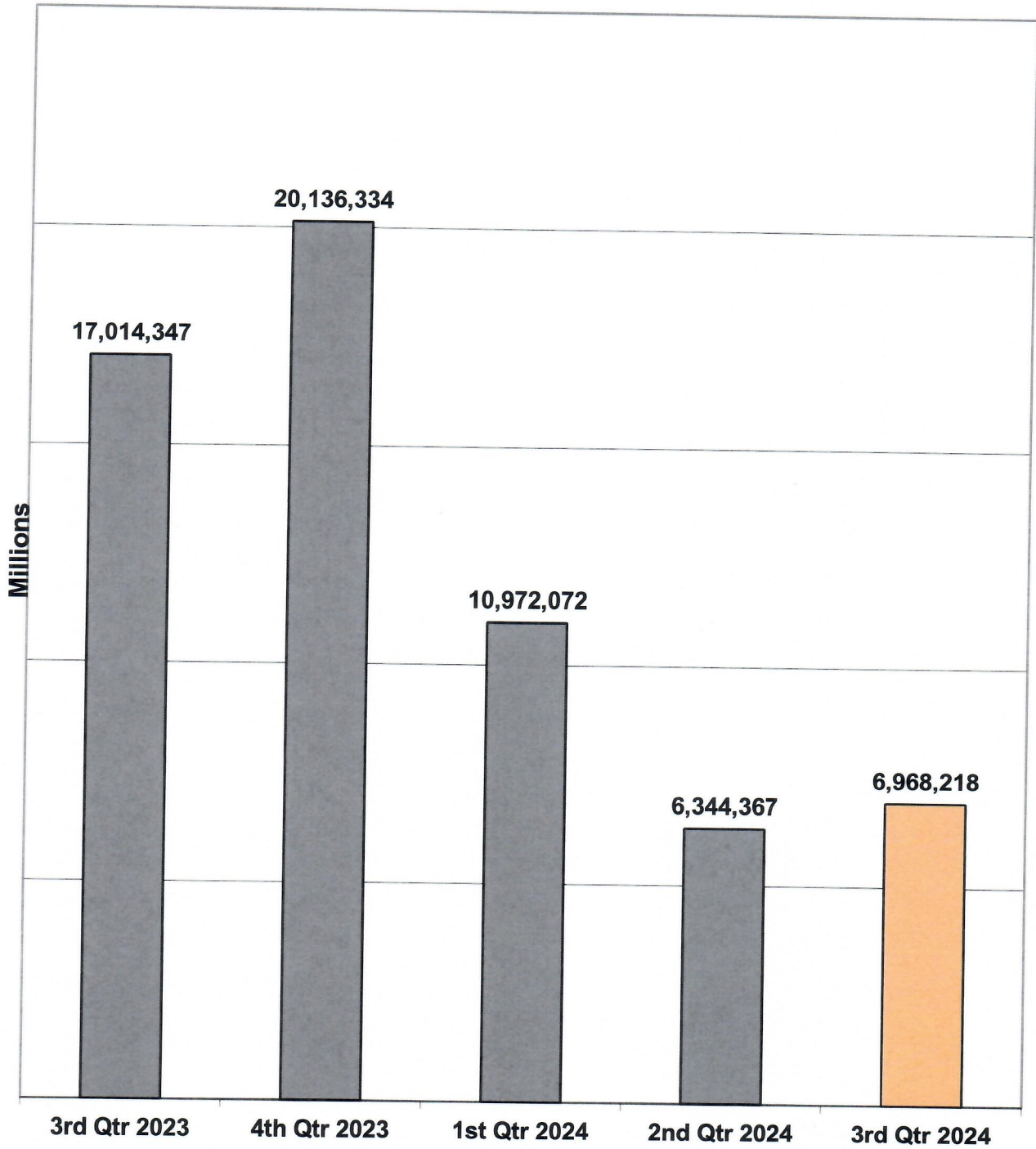
Total Construction 2014-2024

Year	Permits	Total Construction
*2024	216	\$ 24,284,657.00
2023	688	\$ 59,217,960.00
2022	491	\$ 49,227,153.00
2021	292	\$ 41,678,733.00
2020	298	\$ 30,358,571.00
2019	338	\$ 10,223,215.00
2018	376	\$ 19,151,511.00
2017	376	\$ 30,402,534.00
2016	322	\$ 23,200,545.00
2015	337	\$ 43,154,683.00
2014	356	\$ 14,338,919.00

TOTAL	\$ 345,238,481.00
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*Signifies Cumulative Quarterly Totals For Current Year
3rd Quarter Total: \$6,968,218.00 Permit Totals: 66

City of Athens
Community Development Department
3rd Quarter Building Permit Report
July - September 2024



CITY OF ATHENS, TENNESSEE
Narrative on Financial Analysis
September, 2024

This narrative will discuss various aspects of the financial data presented to the city council for the above-referenced month. July, and 2 or 3 subsequent months will be above the normal percentages, primarily on the expenditure side because of several factors, as discussed below.

General Fund

Overall, we collected about \$551,000 less in September this year, primarily because we the state shared revenues and local sales tax did not get recorded until October 1. Property taxes were up since the taxes were mailed out earlier this year. As a percentage we collected 3.47% less than the budgeted revenues for last year.

PLEASE NOTE: On the financial spreadsheet that accompanies this report, at the top you will see General Fund revenues. I have only broken out major sources of revenue such as property taxes and sales taxes. The "total revenues" amount includes smaller items that I did not show in detail. A complete listing of all revenue accounts can be found on your computer-generated report titled "Statement of Actual and Estimated Revenues".

Expenditures are always going to show high in the early budget months, primarily due to the retirement contribution being paid in July and the fleet management transfer.

Another factor that makes the percentage spent look high is the fact that we set up annual purchase orders for known or recurring monthly expenses. For example, in the City Council division we pay for the monthly taping of council meetings. To avoid having to prepare a purchase order every month, we prepare one for the entire year and pay off of it monthly. This total PO is included in the "expended & encumbered" percentage.

Expenditures and encumbrances for this year are \$1,301,000 less than this time last year, showing 34.93% this year. The variance is due to the \$2,000,000 for paving that was encumbered in July of last year and the transfer to debt service being done earlier this year.

Sanitation

Revenues and expenditures are comparable to the prior year.

Please let me know if I can provide additional information.

CITY OF ATHENS, TENNESSEE
Financial Analysis for September, 2024
(Unaudited)

				Increase (Decrease) From		Variance from Current Yr. to Prior Yr.	12-Month Variance (3/12=25.00%)
	Prior Year 9/30/2023	% Received	Current Year 9/30/2024	Prior Year	% Received		
GENERAL FUND							
Property Taxes	150,336	2.30%	400,643	250,307	6.05%	3.75%	-18.95%
AUB In-Lieu of Taxes	186,518	21.32%	269,400	82,882	28.81%	7.49%	3.81%
Local Sales Taxes	2,229,799	26.55%	1,572,105	(657,694)	17.86%	-8.69%	-7.14%
Wholesale Beer Taxes	142,538	26.89%	139,791	(2,747)	26.38%	-0.51%	1.38%
Wholesale Liquor Taxes	49,365	17.63%	51,374	2,009	18.35%	0.72%	-6.65%
Gross Receipt Taxes	38,443	7.11%	55,021	16,578	10.17%	3.06%	-14.83%
State Sales Taxes	420,940	26.31%	311,876	(109,064)	18.35%	-7.96%	-6.65%
Gas and Motor Fuel Taxes	126,546	26.36%	86,094	(40,452)	17.94%	-8.42%	-7.06%
Court Fines/Costs	14,569	13.24%	21,098	6,529	21.10%	7.86%	-3.90%
Interest Income	153,068	51.02%	151,922	(1,146)	30.38%	-20.64%	5.38%
Total Revenues/% of Budget	4,010,770	19.38%	3,459,502	(551,268)	15.91%	-3.47%	-9.09%
	Sales Tax						
	2023	2024	Difference				
August	1,509,923	1,572,105	62,182				
September	2,229,799	1,572,105	(657,694)				
SANITATION							
Revenues:							
Industrial/Commercial	106,309	25.31%	106,309	0	25.03%	-0.28%	0.03%
Residential	145,619	26.97%	145,619	0	26.51%	-0.46%	1.51%
Total Revenues	272,368		272,368	0			
Percent of total budget		26.97%			26.54%	-0.43%	1.54%
	Prior Year 9/30/2023		Current Year 9/30/2024			Variance from Current Yr. to Prior Yr.	12-Month Variance (3/12=25%)
	Actual	% Expended & Encumbered	Actual	Outstanding PO's	% Expended & Encumbered		
GENERAL FUND							
City Manager's Office	98,077	31.04%	86,950	2,078	27.49%	-3.55%	2.49%
City Council	25,575	40.34%	21,942	3,950	44.64%	4.30%	19.64%
City Judge	3,230	24.84%	3,230		24.84%	0.00%	-0.16%
City Attorney	11,280	28.20%	7,484		14.97%	-13.23%	-10.03%
Special Appropriations	84,725	21.78%	86,025		21.82%	0.04%	-3.18%
Athens City Schools	741,894	30.64%	522,867		21.60%	-9.04%	-3.40%
Athens Utilities Board	135,516	25.57%	140,378		26.49%	0.92%	1.49%
Total Administration	1,100,297	29.17%	868,876	6,028	23.08%	-6.09%	-1.92%
Finance	152,526	29.14%	172,164	4,866	30.71%	1.57%	5.71%
Personnel	66,294	25.48%	68,108	3,961	25.95%	0.47%	0.95%
Administration (Purchasing)	52,934	40.22%	33,225	500	24.19%	-16.03%	-0.81%
City Hall	129,214	66.43%	68,664	90,611	79.52%	13.09%	54.52%
Information Technology	126,036	28.46%	130,652	13,252	21.08%	-7.38%	-3.92%
Total Admin & Emer. Svcs.	308,184	40.08%	232,541	104,363	32.95%	-7.13%	7.95%
Administration	57,711	29.82%	64,009	500	30.76%	0.94%	5.76%
Codes Enforcement	114,450	34.71%	115,838	9,430	32.18%	-2.53%	7.18%
Cemeteries	36,527	84.55%	11,981	34,981	30.96%	-53.59%	5.96%
Total Community Development	208,688	36.84%	191,828	44,911	31.54%	-5.30%	6.54%

(Unaudited)

Expenditures:

CITY OF ATHENS
FINANCIAL REPORT
CASH BALANCES AND INVESTMENT SHEET
2024-2025

	JUL	AUG	SEPT
GENERAL	16,847,000	15,118,000	14,288,000
EMP MED BENEFIT	291,000	293,000	293,000
SCHOOL DEBT SER	2,927,000	3,043,000	3,137,000
CITY DEBT SER	80,000	481,000	481,000
CAP IMP	14,984,000	15,117,000	13,825,000
FLEET	7,397,000	7,440,000	7,303,000
SAN	1,531,000	1,531,000	1,547,000
DRUG	169,000	161,000	164,000
CONFERENCE	39,000	43,000	45,000
SCHOOL CONST	2,448,000	2,445,000	2,442,000
2021 GO BOND	1,601,000	1,329,000	1,322,000
HOTEL/MOTEL TAX	683,000	714,000	743,000
TOTAL CASH & INV	48,997,000	47,715,000	45,590,000



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council

Account Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
<u>01-0000-4110</u>	CURRENT PROPERTY TAXES	6,400,000.00	6,400,000.00	253,024.00	253,024.00	-6,146,976.00	3.95 %
<u>01-0000-4115</u>	PRIOR YEAR PROPERTY TAXES	100,000.00	100,000.00	25,386.00	77,621.00	-22,379.00	77.62 %
<u>01-0000-4120</u>	DELINQUENT PROPERTY TAXES C&	80,000.00	80,000.00	5,353.89	50,312.89	-29,687.11	62.89 %
<u>01-0000-4125</u>	PUBLIC UTILITIES	90,000.00	90,000.00	0.00	76.00	-89,924.00	0.08 %
<u>01-0000-4130</u>	INTEREST & PENALTY PY	20,000.00	20,000.00	2,661.48	6,599.04	-13,400.96	33.00 %
<u>01-0000-4135</u>	INTEREST & PENALTY C&M	25,000.00	25,000.00	2,270.93	13,086.37	-11,913.63	52.35 %
<u>01-0000-4145</u>	AUB ELECTRIC	700,000.00	700,000.00	67,858.16	203,574.48	-496,425.52	29.08 %
<u>01-0000-4150</u>	AUB GAS	235,000.00	235,000.00	21,942.00	65,826.00	-169,174.00	28.01 %
<u>01-0000-4165</u>	LOCAL SALES TAX	8,800,000.00	8,800,000.00	0.00	1,572,104.95	-7,227,895.05	17.86 %
<u>01-0000-4170</u>	WHOLESALE BEER TAX	530,000.00	530,000.00	47,391.70	139,790.79	-390,209.21	26.38 %
<u>01-0000-4171</u>	WHOLESALE LIQUOR TAX	280,000.00	280,000.00	25,434.09	51,374.29	-228,625.71	18.35 %
<u>01-0000-4176</u>	BUSINESS LICENSE APPLICATION FE	1,000.00	1,000.00	120.00	345.00	-655.00	34.50 %
<u>01-0000-4177</u>	BUSINESS TAX-ST CLERK FEE	40,000.00	40,000.00	0.00	5,058.00	-34,942.00	12.65 %
<u>01-0000-4178</u>	BUSINESS TAX-ST COLLECTED	500,000.00	500,000.00	0.00	49,618.31	-450,381.69	9.92 %
<u>01-0000-4183</u>	TRANSIENT VENDOR FEE	0.00	0.00	0.00	50.00	50.00	0.00 %
<u>01-0000-4184</u>	FLEA MARKET FEES	0.00	0.00	0.00	4.00	4.00	0.00 %
<u>01-0000-4205</u>	CABLE TV FRANCHISE TAX-COMCAS	140,000.00	140,000.00	0.00	0.00	-140,000.00	0.00 %
<u>01-0000-4210</u>	CABLE TV FRANCHISE TAX-AT&T	7,000.00	7,000.00	0.00	0.26	-6,999.74	0.00 %
<u>01-0000-4310</u>	TAXI/WRECKER/SOLICITORS	1,000.00	1,000.00	0.00	100.00	-900.00	10.00 %
<u>01-0000-4315</u>	BEER PERMITS	12,000.00	12,000.00	210.00	5,043.33	-6,956.67	42.03 %
<u>01-0000-4320</u>	ANIMAL CONTROL	1,000.00	1,000.00	35.00	341.00	-659.00	34.10 %
<u>01-0000-4325</u>	BUILDING LICENSES & PERMITS	50,000.00	50,000.00	9,952.49	24,154.49	-25,845.51	48.31 %
<u>01-0000-4410</u>	TVA PAYMENTS IN LIEU OF TAX	150,000.00	150,000.00	0.00	0.00	-150,000.00	0.00 %
<u>01-0000-4412</u>	TVA IMPACT PYMTS	45,000.00	45,000.00	0.00	0.00	-45,000.00	0.00 %
<u>01-0000-4415</u>	HOUSING AUTHORITY IN LIEU OF T	80,000.00	80,000.00	0.00	0.00	-80,000.00	0.00 %
<u>01-0000-4420</u>	STATE LAW/FIRE GRANTS	43,000.00	43,000.00	0.00	18,400.00	-24,600.00	42.79 %
<u>01-0000-4425</u>	STATE SALES TAX	1,700,000.00	1,700,000.00	0.00	311,876.20	-1,388,123.80	18.35 %
<u>01-0000-4435</u>	STATE BEER TAX	6,000.00	6,000.00	0.00	0.00	-6,000.00	0.00 %
<u>01-0000-4440</u>	STATE MIXED DRINK TAX	80,000.00	80,000.00	0.00	16,720.35	-63,279.65	20.90 %
<u>01-0000-4445</u>	STATE GAS INSPECTION TAX	26,000.00	26,000.00	0.00	4,289.36	-21,710.64	16.50 %
<u>01-0000-4450</u>	STATE EXCISE TAX	40,000.00	40,000.00	0.00	0.00	-40,000.00	0.00 %
<u>01-0000-4455</u>	STATE SPORTSBETTING TAX	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
<u>01-0000-4460</u>	REIMB OTHER GOVERNMENTS	40,000.00	40,000.00	0.00	33,140.71	-6,859.29	82.85 %
<u>01-0000-4465</u>	STATE GAS & MOTOR FUEL TAX	480,000.00	480,000.00	0.00	86,094.21	-393,905.79	17.94 %
<u>01-0000-4467</u>	STATE TRASPORTATION MODERNIZ	0.00	0.00	0.00	945.07	945.07	0.00 %
<u>01-0000-4475</u>	REIMB:HIGHWAY MAINTENANCE	20,000.00	20,000.00	3,833.10	3,833.10	-16,166.90	19.17 %
<u>01-0000-4520</u>	GRANT FUNDS	0.00	0.00	0.00	1,915.19	1,915.19	0.00 %
<u>01-0000-4530</u>	GRANTS - POLICE DEPT.	225,000.00	225,000.00	0.00	225,000.00	0.00	100.00 %
<u>01-0000-4620</u>	ACCIDENT REPORT CHARGES	0.00	0.00	54.85	139.00	139.00	0.00 %
<u>01-0000-4625</u>	REPAIR DAMAGES AUB	25,000.00	25,000.00	1,592.90	4,548.70	-20,451.30	18.19 %
<u>01-0000-4630</u>	CEMETERY LOTS	2,000.00	2,000.00	0.00	-20.00	-2,020.00	1.00 %
<u>01-0000-4635</u>	CEDAR GROVE EXPANSION	5,000.00	5,000.00	1,080.00	1,900.00	-3,100.00	38.00 %
<u>01-0000-4665</u>	POOLS INGLESIDE	10,000.00	10,000.00	-170.00	6,010.50	-3,989.50	60.11 %
<u>01-0000-4675</u>	RECREATION CONCESSIONS	30,000.00	30,000.00	3,953.49	15,033.86	-14,966.14	50.11 %
<u>01-0000-4690</u>	GENERAL CLASSES	40,000.00	40,000.00	986.64	2,601.14	-37,398.86	6.50 %
<u>01-0000-4700</u>	YOUTH SPORTS ACTIVITIES	45,000.00	45,000.00	0.00	0.00	-45,000.00	0.00 %
<u>01-0000-4705</u>	LEASE/RENTAL BALLFIELDS	3,000.00	3,000.00	500.00	1,915.00	-1,085.00	63.83 %
<u>01-0000-4710</u>	LEASE/RENTAL PICNIC SHEL	3,000.00	3,000.00	1,095.00	3,927.50	927.50	130.92 %
<u>01-0000-4740</u>	FOUNDATION REVENUE	0.00	0.00	285.00	906.00	906.00	0.00 %
<u>01-0000-4810</u>	CITY COURT FINES & COSTS	100,000.00	100,000.00	7,918.70	21,098.32	-78,901.68	21.10 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01-0000-4910</u>	INTEREST INCOME	500,000.00	500,000.00	46,086.39	151,922.40	-348,077.60	30.38 %
<u>01-0000-4925</u>	INSURANCE RECOVERIES	0.00	0.00	480.15	2,941.60	2,941.60	0.00 %
<u>01-0000-4930</u>	DISCOUNTS EARNED	0.00	0.00	61.22	130.06	130.06	0.00 %
<u>01-0000-4935</u>	THIRD PARTY CONTRIBUTIONS	0.00	0.00	0.00	8,000.00	8,000.00	0.00 %
<u>01-0000-4999</u>	MISCELLANEOUS INCOME	20,000.00	20,000.00	3,764.56	18,129.59	-1,870.41	90.65 %
	Revenue Total:	21,750,000.00	21,750,000.00	533,161.74	3,459,502.06	-18,290,497.94	15.91%
	Fund: 01 - GENERAL FUND Total:	21,750,000.00	21,750,000.00	533,161.74	3,459,502.06	-18,290,497.94	15.91%
	Report Total:	21,750,000.00	21,750,000.00	533,161.74	3,459,502.06	-18,290,497.94	15.91%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council

Group Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2024

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Department: 01 - Administration							
0101 - City Manager's Office	323,800.00	323,800.00	19,874.43	86,949.84	2,078.01	234,772.15	27.49%
0102 - City Council	58,000.00	58,000.00	3,180.44	21,941.67	3,950.00	32,108.33	44.64%
0103 - City Judge	13,000.00	13,000.00	1,076.50	3,229.50	0.00	9,770.50	24.84%
0104 - City Attorney	50,000.00	50,000.00	4,208.75	7,484.50	0.00	42,515.50	14.97%
0105 - Special Appropriations	394,200.00	394,200.00	16,000.00	86,025.00	0.00	308,175.00	21.82%
0106 - Athens City Schools	2,421,000.00	2,421,000.00	0.00	522,867.25	0.00	1,898,132.75	21.60%
0107 - Athens Utilities Board	530,000.00	530,000.00	47,070.57	140,378.34	0.00	389,621.66	26.49%
Department: 01 - Administration Total:	3,790,000.00	3,790,000.00	91,410.69	868,876.10	6,028.01	2,915,095.89	23.08%
Department: 02 - Finance							
0201 - Finance	576,400.00	576,400.00	46,454.54	172,164.23	4,866.29	399,369.48	30.71%
Department: 02 - Finance Total:	576,400.00	576,400.00	46,454.54	172,164.23	4,866.29	399,369.48	30.71%
Department: 03 - Human Resources							
0301 - Human Resources	278,000.00	278,000.00	16,100.90	68,108.01	3,961.31	205,930.68	25.92%
Department: 03 - Human Resources Total:	278,000.00	278,000.00	16,100.90	68,108.01	3,961.31	205,930.68	25.92%
Department: 04 - Administrative Services							
0401 - Administration	139,400.00	139,400.00	6,749.92	33,225.10	500.00	105,674.90	24.19%
0402 - City Hall	200,300.00	200,300.00	14,128.12	68,663.44	90,611.23	41,025.33	79.52%
0403 - Information Technology	682,700.00	682,700.00	28,897.73	130,652.29	13,251.50	538,796.21	21.08%
Department: 04 - Administrative Services Total:	1,022,400.00	1,022,400.00	49,775.77	232,540.83	104,362.73	685,496.44	32.95%
Department: 05 - Community Development							
0501 - Administration	209,700.00	209,700.00	14,879.50	64,009.23	500.00	145,190.77	30.76%
0502 - Codes Enforcement	389,300.00	389,300.00	21,322.37	115,837.65	9,430.00	264,032.35	32.18%
0503 - Cemeteries	151,700.00	151,700.00	3,190.23	11,981.05	34,980.93	104,738.02	30.96%
Department: 05 - Community Development Total:	750,700.00	750,700.00	39,392.10	191,827.93	44,910.93	513,961.14	31.54%
Department: 06 - Police							
0601 - Administration	337,200.00	337,200.00	21,404.25	99,703.14	3,533.12	233,963.74	30.62%
0602 - Patrol	3,118,800.00	3,118,800.00	204,206.28	1,022,953.78	32,730.62	2,063,115.60	33.85%
0603 - Special Services	816,500.00	816,500.00	53,376.54	262,948.38	1,770.00	551,781.62	32.42%
Department: 06 - Police Total:	4,272,500.00	4,272,500.00	278,987.07	1,385,605.30	38,033.74	2,848,860.96	33.32%
Department: 07 - Fire							
0701 - Administration	231,500.00	231,500.00	15,224.27	70,973.95	1,643.60	158,882.45	31.37%
0702 - Prevention	132,800.00	132,800.00	7,676.64	45,094.70	543.60	87,161.70	34.37%

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
0703 - Suppression	2,883,600.00	2,883,600.00	190,598.91	1,074,114.57	57,397.10	1,752,088.33	39.24%
Department: 07 - Fire Total:	3,247,900.00	3,247,900.00	213,499.82	1,190,183.22	59,584.30	1,998,132.48	38.48%
Department: 08 - Parks and Recreation							
0801 - Administration	250,200.00	250,200.00	17,159.73	72,344.64	872.48	176,982.88	29.26%
0802 - Maintenance	821,300.00	821,300.00	63,875.52	247,632.79	135,732.41	437,934.80	46.68%
0803 - Swimming Pools	50,100.00	50,100.00	1,979.74	34,451.05	1,404.40	14,244.55	71.57%
0804 - Program Planning	383,000.00	383,000.00	25,804.10	119,650.28	26,908.97	236,440.75	38.27%
Department: 08 - Parks and Recreation Total:	1,504,600.00	1,504,600.00	108,819.09	474,078.76	164,918.26	865,602.98	42.47%
Department: 09 - Public Works							
0901 - Administration	407,100.00	407,100.00	45,171.11	141,428.33	15,765.37	249,906.30	38.61%
0902 - Traffic Control	373,500.00	373,500.00	10,762.73	72,364.94	42,568.62	258,566.44	30.77%
0903 - Street Maintenance	1,078,400.00	1,078,400.00	35,286.05	185,695.27	81,203.26	811,501.47	24.75%
0904 - Street Construction	708,900.00	708,900.00	22,130.10	198,331.18	58,086.53	452,482.29	36.17%
0905 - Street Cleaning	1,076,300.00	1,076,300.00	49,299.68	404,558.77	43,298.18	628,443.05	41.61%
0906 - Fleet Maintenance	393,200.00	393,200.00	24,007.09	105,942.96	15,233.93	272,023.11	30.82%
0908 - Animal Control	263,800.00	263,800.00	24,197.66	84,142.57	5,210.61	174,446.82	33.87%
Department: 09 - Public Works Total:	4,301,200.00	4,301,200.00	210,854.42	1,192,464.02	261,366.50	2,847,369.48	33.80%
Department: 10 - Communications/Dispatch							
1004 - Communications/Dispatch	364,300.00	364,300.00	0.00	91,786.00	0.00	272,514.00	25.20%
Department: 10 - Communications/Dispatch Total:	364,300.00	364,300.00	0.00	91,786.00	0.00	272,514.00	25.20%
Department: 11 - Transfers							
1101 - Non-Departmental	1,642,000.00	1,642,000.00	201,226.39	1,034,884.13	6,505.34	600,610.53	63.42%
Department: 11 - Transfers Total:	1,642,000.00	1,642,000.00	201,226.39	1,034,884.13	6,505.34	600,610.53	63.42%
Fund: 01 - GENERAL FUND Total:	21,750,000.00	21,750,000.00	1,256,520.79	6,902,518.53	694,537.41	14,152,944.06	34.93%
Report Total:	21,750,000.00	21,750,000.00	1,256,520.79	6,902,518.53	694,537.41	14,152,944.06	34.93%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council

Account Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2024

Fund: 12 - SANITATION

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Used
Revenue							
<u>12-0000-4648</u>	REFUSE PENALTY	4,000.00	4,000.00	215.96	680.85	-3,319.15	17.02 %
<u>12-0000-4650</u>	IND/COMMERCIAL REFUSE CHARG	420,000.00	420,000.00	29,076.00	105,133.00	-314,867.00	25.03 %
<u>12-0000-4658</u>	REFUSE COLLECTION CHARGES	540,000.00	540,000.00	47,671.78	143,179.70	-396,820.30	26.51 %
<u>12-0000-4750</u>	RECYCLING CENTER	5,000.00	5,000.00	1,037.30	2,274.60	-2,725.40	45.49 %
<u>12-0000-4910</u>	INTEREST INCOME	50,000.00	50,000.00	5,974.39	18,996.27	-31,003.73	37.99 %
<u>12-0000-4930</u>	DISCOUNTS EARNED	0.00	0.00	26.53	33.80	33.80	0.00 %
<u>12-0000-4999</u>	MISCELLANEOUS INCOME	1,000.00	1,000.00	289.15	383.40	-616.60	38.34 %
Revenue Total:		1,020,000.00	1,020,000.00	84,291.11	270,681.62	-749,318.38	26.54%
Fund: 12 - SANITATION Total:		1,020,000.00	1,020,000.00	84,291.11	270,681.62	-749,318.38	26.54%
Report Total:		1,020,000.00	1,020,000.00	84,291.11	270,681.62	-749,318.38	26.54%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council

Group Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2024

Division

Fund: 12 - SANITATION
Department: 09 - Public Works
0907 - Sanitation

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
	1,120,000.00	1,120,000.00	58,388.04	380,719.10	39,242.71	700,038.19	37.50%
Department: 09 - Public Works Total:	1,120,000.00	1,120,000.00	58,388.04	380,719.10	39,242.71	700,038.19	37.50%
Fund: 12 - SANITATION Total:	1,120,000.00	1,120,000.00	58,388.04	380,719.10	39,242.71	700,038.19	37.50%
Report Total:	1,120,000.00	1,120,000.00	58,388.04	380,719.10	39,242.71	700,038.19	37.50%

City of Athens Fire Dept

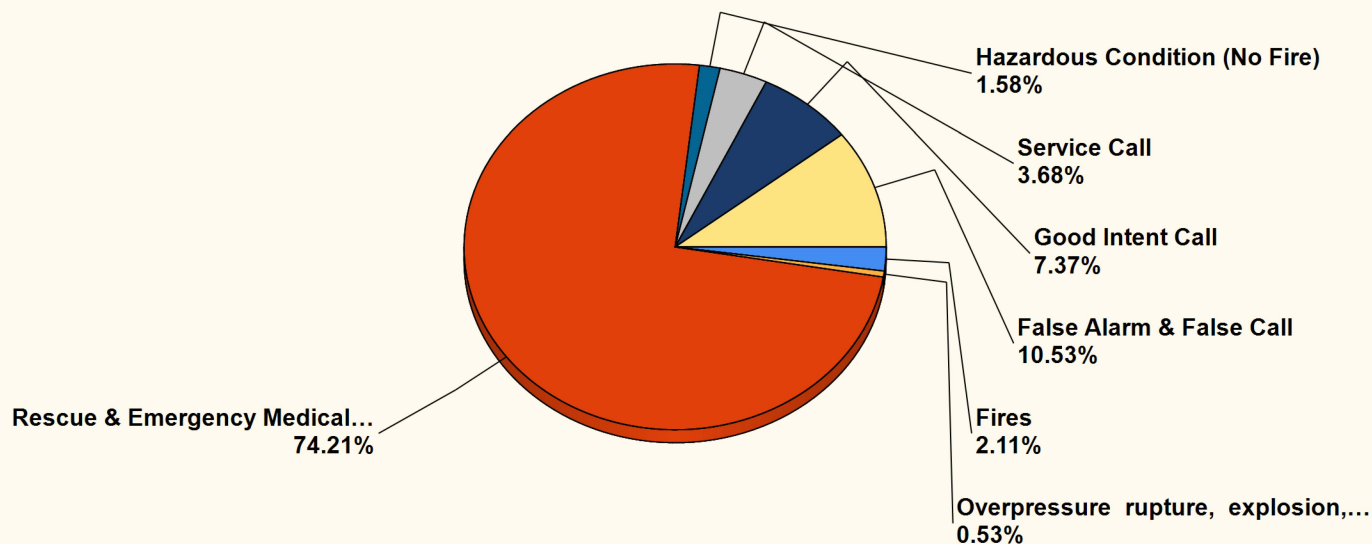
Athens, TN

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2024 | End Date: 09/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	2.11%
Overpressure rupture, explosion, overheating - no fire	1	0.53%
Rescue & Emergency Medical Service	141	74.21%
Hazardous Condition (No Fire)	3	1.58%
Service Call	7	3.68%
Good Intent Call	14	7.37%
False Alarm & False Call	20	10.53%
TOTAL	190	100%

1227 hour of employee training
 2 CPR classes – 30 students
 Adam Cook passed Firefighter II
 Austin Smith passed Fire Officer II
 16 employees completed Advanced Hydrants Operations training
 Mayfield Tabletop meeting
 Touch-A-Truck – Homeschool Group – approximately 25 kids
 Smoke Detector installs (total 5 detectors installed)
 1 State inspection – MCHS
 Career Day National Guard Armory
 Heil Family Day

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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City of Athens Fire Dept

Athens, TN

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Property Values versus Loss and Save per Incident for Date Range

Start Date: 09/01/2024 | End Date: 09/30/2024

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2024-1624	\$13,000,000.00	\$25,000.00	\$12,975,000.00
2024-1647	\$185,700.00	\$38,500.00	\$147,200.00
2024-1677	\$360,000.00	\$250.00	\$359,750.00
Totals:	\$13,545,700.00	\$63,750.00	\$13,481,950.00

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.

Losses for Date Range
Start Date: 09/01/2024 | End Date: 09/30/2024

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
3	\$63,750.00	\$0.00	\$63,750.00	\$21,250.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2024-1624	09/12/2024	111 - Building fire	\$25,000.00	\$0.00	\$25,000.00	39.22%
2024-1647	09/16/2024	131 - Passenger vehicle fire	\$38,500.00	\$0.00	\$38,500.00	60.39%
2024-1677	09/20/2024	111 - Building fire	\$250.00	\$0.00	\$250.00	0.39%

Only REVIEWED incidents included

City of Athens Fire Dept

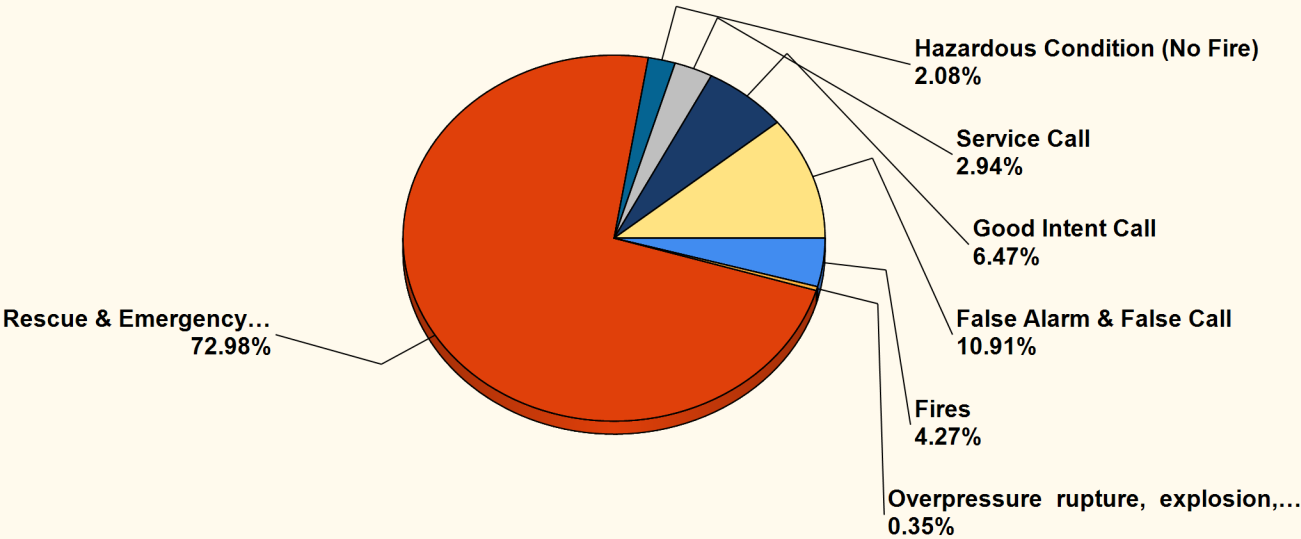
Athens, TN

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 09/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	74	4.27%
Overpressure rupture, explosion, overheating - no fire	6	0.35%
Rescue & Emergency Medical Service	1264	72.98%
Hazardous Condition (No Fire)	36	2.08%
Service Call	51	2.94%
Good Intent Call	112	6.47%
False Alarm & False Call	189	10.91%
TOTAL	1732	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	3	0.17%
111 - Building fire	18	1.04%
113 - Cooking fire, confined to container	1	0.06%
118 - Trash or rubbish fire, contained	6	0.35%
122 - Fire in motor home, camper, recreational vehicle	1	0.06%
131 - Passenger vehicle fire	14	0.81%
132 - Road freight or transport vehicle fire	2	0.12%
133 - Rail vehicle fire	1	0.06%
138 - Off-road vehicle or heavy equipment fire	1	0.06%
140 - Natural vegetation fire, other	4	0.23%
141 - Forest, woods or wildland fire	1	0.06%
142 - Brush or brush-and-grass mixture fire	5	0.29%
143 - Grass fire	5	0.29%
151 - Outside rubbish, trash or waste fire	7	0.4%
154 - Dumpster or other outside trash receptacle fire	4	0.23%
160 - Special outside fire, other	1	0.06%
251 - Excessive heat, scorch burns with no ignition	6	0.35%
311 - Medical assist, assist EMS crew	1124	64.9%
320 - Emergency medical service, other	2	0.12%
321 - EMS call, excluding vehicle accident with injury	6	0.35%
322 - Motor vehicle accident with injuries	97	5.6%
323 - Motor vehicle/pedestrian accident (MV Ped)	2	0.12%
324 - Motor vehicle accident with no injuries.	26	1.5%
341 - Search for person on land	1	0.06%
351 - Extrication of victim(s) from building/structure	1	0.06%
352 - Extrication of victim(s) from vehicle	1	0.06%
353 - Removal of victim(s) from stalled elevator	2	0.12%
363 - Swift water rescue	1	0.06%
381 - Rescue or EMS standby	1	0.06%
410 - Combustible/flammable gas/liquid condition, other	3	0.17%
411 - Gasoline or other flammable liquid spill	1	0.06%
412 - Gas leak (natural gas or LPG)	6	0.35%
413 - Oil or other combustible liquid spill	2	0.12%
421 - Chemical hazard (no spill or leak)	1	0.06%
422 - Chemical spill or leak	1	0.06%
440 - Electrical wiring/equipment problem, other	7	0.4%
441 - Heat from short circuit (wiring), defective/worn	1	0.06%
442 - Overheated motor	2	0.12%
444 - Power line down	3	0.17%
445 - Arcing, shorted electrical equipment	5	0.29%
461 - Building or structure weakened or collapsed	1	0.06%
462 - Aircraft standby	3	0.17%
500 - Service Call, other	4	0.23%
510 - Person in distress, other	1	0.06%
511 - Lock-out	4	0.23%
531 - Smoke or odor removal	4	0.23%
542 - Animal rescue	1	0.06%
550 - Public service assistance, other	5	0.29%
551 - Assist police or other governmental agency	17	0.98%
553 - Public service	3	0.17%
561 - Unauthorized burning	8	0.46%
571 - Cover assignment, standby, moveup	4	0.23%
600 - Good intent call, other	5	0.29%
611 - Dispatched & cancelled en route	62	3.58%
622 - No incident found on arrival at dispatch address	17	0.98%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
631 - Authorized controlled burning	4	0.23%
651 - Smoke scare, odor of smoke	18	1.04%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.06%
653 - Smoke from barbecue, tar kettle	1	0.06%
661 - EMS call, party transported by non-fire agency	1	0.06%
671 - HazMat release investigation w/no HazMat	3	0.17%
700 - False alarm or false call, other	6	0.35%
714 - Central station, malicious false alarm	1	0.06%
730 - System malfunction, other	1	0.06%
733 - Smoke detector activation due to malfunction	3	0.17%
736 - CO detector activation due to malfunction	1	0.06%
741 - Sprinkler activation, no fire - unintentional	2	0.12%
743 - Smoke detector activation, no fire - unintentional	1	0.06%
744 - Detector activation, no fire - unintentional	170	9.82%
745 - Alarm system activation, no fire - unintentional	4	0.23%
TOTAL INCIDENTS:	1732	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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City of Athens Fire Dept

Athens, TN

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Property Values versus Loss and Save per Incident for Date Range

Start Date: 01/01/2024 | End Date: 09/30/2024

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2024-4	\$3,000.00	\$1,000.00	\$2,000.00
2024-26	\$16,434,300.00	\$15,000.00	\$16,419,300.00
2024-234	\$8,000.00	\$1,500.00	\$6,500.00
2024-299	\$315,000.00	\$315,000.00	\$0.00
2024-326	\$250,000.00	\$6,000.00	\$244,000.00
2024-388	\$20,300,000.00	\$2,500.00	\$20,297,500.00
2024-393	\$13,500.00	\$13,500.00	\$0.00
2024-476	\$6,000.00	\$300.00	\$5,700.00
2024-488	\$35,000.00	\$20,000.00	\$15,000.00
2024-507	\$14,500.00	\$14,500.00	\$0.00
2024-543	\$8,500.00	\$8,500.00	\$0.00
2024-598	\$4,500.00	\$4,500.00	\$0.00
2024-613	\$5,500.00	\$1,000.00	\$4,500.00
2024-614	\$1,553,000.00	\$900,000.00	\$653,000.00
2024-671	\$60,000.00	\$12,500.00	\$47,500.00
2024-719	\$2,000.00	\$2,000.00	\$0.00
2024-787	\$500.00	\$500.00	\$0.00
2024-801	\$200.00	\$200.00	\$0.00
2024-892	\$35,000.00	\$2,500.00	\$32,500.00
2024-927	\$110,000.00	\$1,500.00	\$108,500.00
2024-948	\$510,375.00	\$5,000.00	\$505,375.00
2024-1004	\$8,513,000.00	\$0.00	\$8,513,000.00
2024-1056	\$28,500.00	\$28,500.00	\$0.00
2024-1090	\$125,000.00	\$1,000.00	\$124,000.00
2024-1155	\$500.00	\$500.00	\$0.00
2024-1186	\$180,000.00	\$82,000.00	\$98,000.00
2024-1200	\$807,000.00	\$300.00	\$806,700.00
2024-1210	\$200.00	\$200.00	\$0.00
2024-1307	\$20,000.00	\$20,000.00	\$0.00
2024-1340	\$1,200,000.00	\$430,000.00	\$770,000.00
2024-1388	\$500.00	\$500.00	\$0.00
2024-1413	\$1,700,000.00	\$1,700,000.00	\$0.00
2024-1460	\$234,700.00	\$4,500.00	\$230,200.00
2024-1488	\$7,000.00	\$7,000.00	\$0.00
2024-1488	\$60,000.00	\$500.00	\$59,500.00
2024-1513	\$1,200.00	\$1,200.00	\$0.00
2024-1521	\$7,000.00	\$4,000.00	\$3,000.00
2024-1624	\$13,000,000.00	\$25,000.00	\$12,975,000.00

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2024-1647	\$185,700.00	\$38,500.00	\$147,200.00
2024-1677	\$360,000.00	\$250.00	\$359,750.00
Totals:	\$66,099,175.00	\$3,671,450.00	\$62,427,725.00

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.



City of Athens Fire Dept

Athens, TN

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Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 09/01/2024 | EndDate: 09/30/2024

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Mutual aid given				
09/23/2024	2024-1695	559 COUNTY RD 3051	311 - Medical assist, assist EMS crew	ST1 - Athens Fire Station 1
09/27/2024	2024-1718	296 Wesley street	363 - Swift water rescue	ST1 - Athens Fire Station 1

Percentage of Total Incidents: 1.05%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



Police Department Report to City Manager

September ✓

2024 ✓

	This Month	This Year	Last Year to Date
Homicide	0	0	0
Sex Offense	0	11	11
Robbery	1	7	0
Assault	17	166	145
Burglary	4	54	58
Theft	54	387	372
MV Theft	2	46	51

Moving Violations	192	1403	1113
Citations	115	503	397
Warnings	77	734	708
Drugs	15	207	312
Arrests	95	944	1184
Total Calls for Service	1571	13056	13368



Police Department Report to City Manager

September ✓

2024 ✓

This Month

This Year

Last Year to Date

Vehicle Accidents	55	358	421
Pedestrian	0	0	2
Private Property	17	208	202
Total	72	566	623
Injuries	20	109	107
Fatalities	0	0	0

Authorized Sworn Positions	36
Current Sworn Positions Filled	31
Police Department Vacancies	5

Prepared:

Jason B. Garren

Deputy Chief

Submitted:

Fred K. Schultz

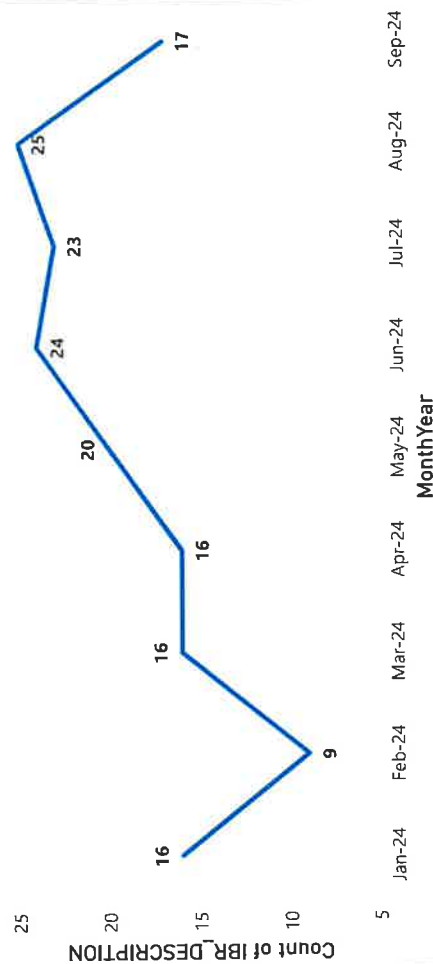
Chief of Police



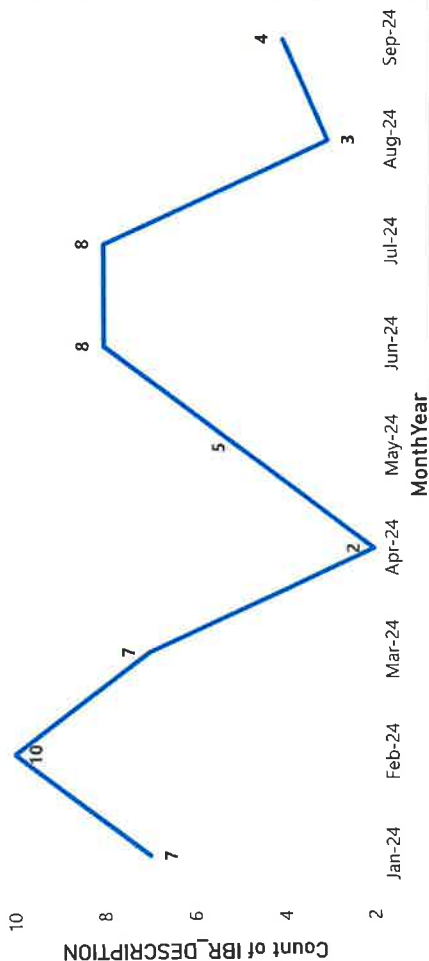
Date

1/1/2024 9/30/2024

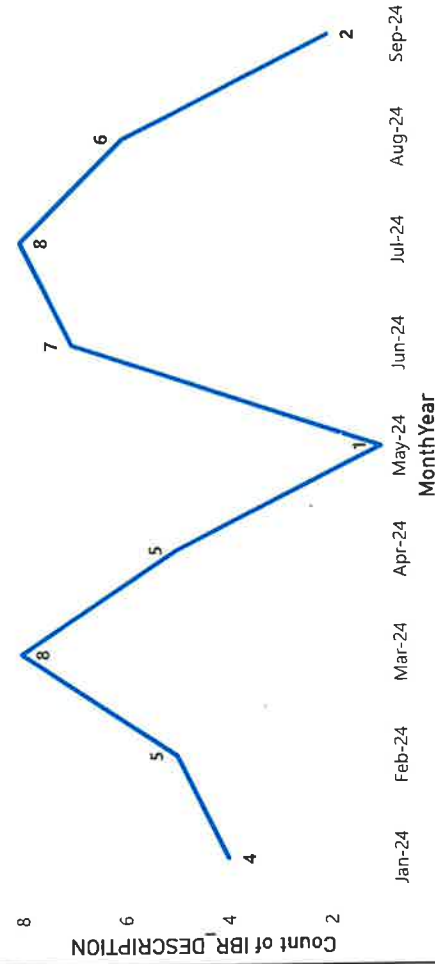
Assaults



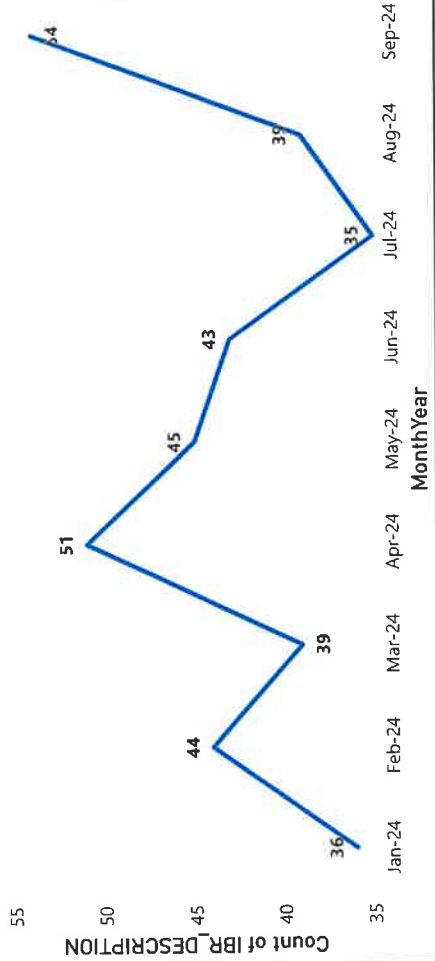
Burglaries



Motor Vehicle Thefts



Thefts



Date

9/1/2024

9/30/2024



MEASUREMENT

GRAMS



DRUG_QUANTITY by DRUG_TYPE

DRUG_TYPE

DRUG_QUANTITY

19

METHAMPHETAMINES

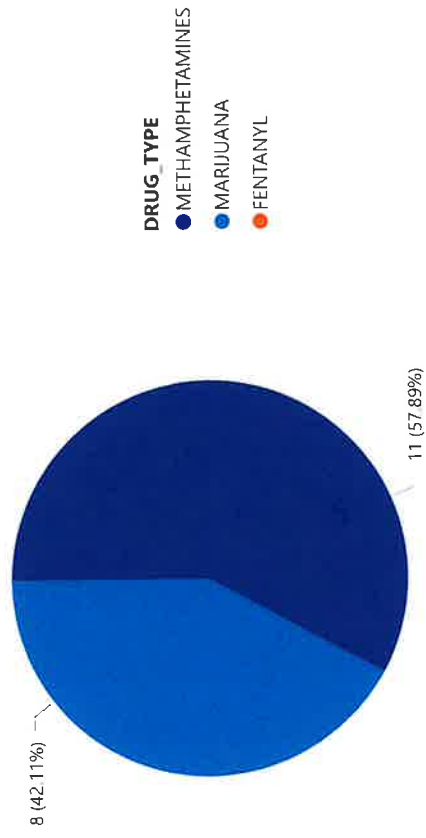
11

MARIJUANA

8

FENTANYL

0



Date 9/1/2024 9/30/2024

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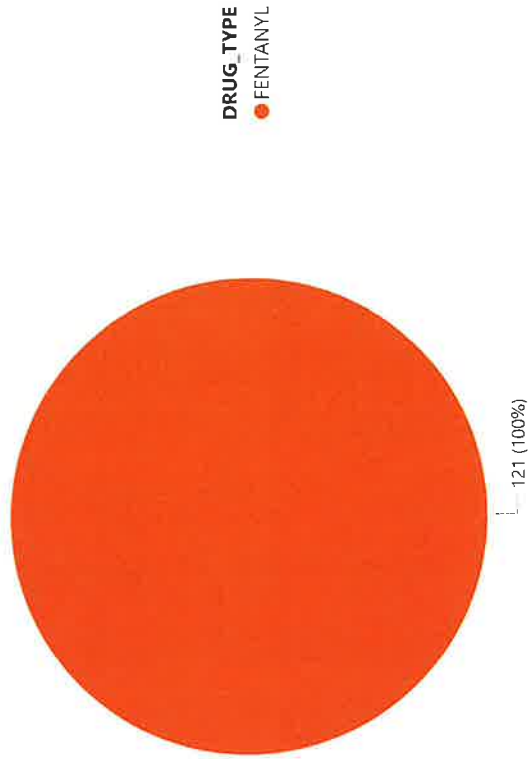
MEASUREMENT
DOSAGE UNITS

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DRUG_QUANTITY by DRUG_TYPE

DRUG_TYPE



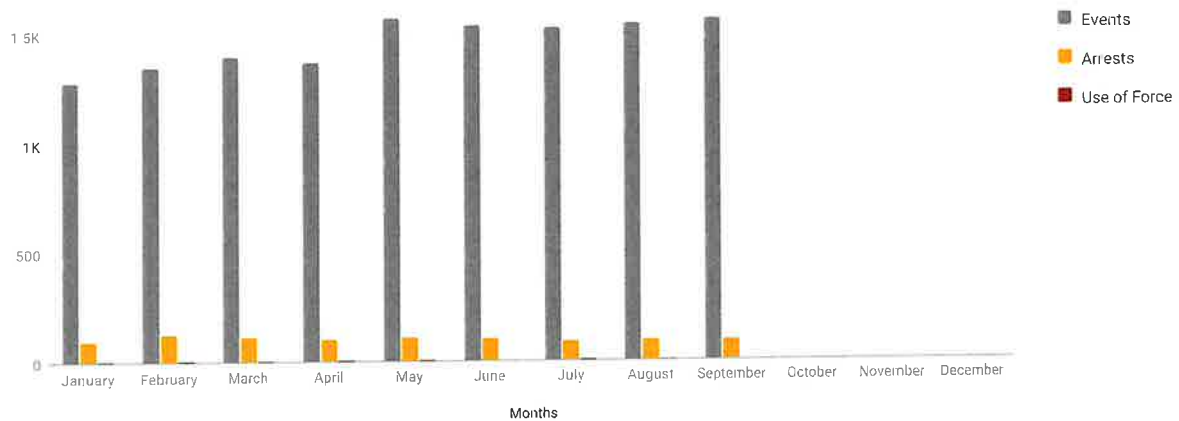


Athens Police Department

USE OF FORCE VS. EVENT COMPARISON (RESULT FOR YEAR 2024)

USE OF FORCE VS. EVENT COMPARISON SUMMARY BY MONTH

Event vs. Arrests vs. Use of Force Comparison



2024 Events vs. Use Of Force

Total Events: 13216
Use of Force Incidents: 26

0.20%

2024 Arrests vs. Use Of Force

Total Arrests: 951
Use of Force Incidents: 26

2.73%

MONTHS	TOTAL EVENTS	USE OF FORCE	%
January	1290	3	0.23%
February	1359	4	0.29%
March	1407	3	0.21%
April	1379	5	0.36%
May	1579	4	0.25%
June	1545	1	0.06%
July	1534	4	0.26%
August	1552	2	0.13%
September	1571	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

MONTHS	TOTAL ARRESTS	USE OF FORCE	%
January	98	3	3.06%
February	129	4	3.10%
March	116	3	2.59%
April	105	5	4.76%
May	113	4	3.54%
June	106	1	0.94%
July	92	4	4.35%
August	97	2	2.06%
September	95	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

Monthly Overtime Report for Patrol Division September 2024

Late Shift: 136.00 hours

(reports, late arrests, late calls, early shift calls, raids, assignments)

Manpower: 142.50 hours

(fill in for sick leave, vacations, training)

Court: 6.0 hours

General Sessions: 6.00

City: 00.00

Criminal: 00.00

Civil: 00.00

Juvenile: 00.00

Grand Jury: 00.00

Federal: 00.00

Training: 248.00 hours

Special Assignments: 13.75 hours

Meeting: 5.25

THSO: 8.5

Total hours for the month: 546.25 hours

Total expenditure for patrol overtime for the month: \$11,169.18

Total budgeted for patrol overtime for the month: \$6,250.00

DISPOSITION COUNT

09/01/2024 to 10/01/2024

Disp. Code Id Disp. Code Name

(9)	Dismissed	<u>12</u>
(10)	Dismissed after Drv Safety Course	<u>4</u>
(11)	Dismissed upon payment of cost w/time to pay	<u>2</u>
(19)	Paid in Full	<u>47</u>
(21)	Plea Guilty/ as charged	<u>13</u>
(25)	Plea Not Guilty, set for trail	<u>4</u>

Total Dispositions: 82