



ATHENS CITY COUNCIL REGULAR SESSION AGENDA

Tuesday, May 19, 2026, 6:00pm

**Athens City Hall
Burkett L. Witt Council Chambers**

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. APPROVAL OF MINUTES

- (1-4) A. Tuesday, April 21, 2026 – Regular Session
- (5-6) B. Wednesday, April 22, 2026 – Special Called Session

VI. COMMUNICATIONS AND SPECIAL PRESENTATIONS

- A. Athens City Primary School Report

VII. CITIZENS COMMENTS GERMANE TO THE AGENDA

VIII. CONSENT AGENDA

- (7) A. Approve Athens City Schools FY 2026-27 Budget
- (8) B. Approve Marketing, Branding, and Signage Design for the City and Authorize Trademark Protection for the City of Athens Logo.
- (9) C. Approve Resolution 2026-16, a Resolution Authorizing the City of Athens, Tennessee, to Apply for Funding from the Federal Highway Administration (FHWA) Through the Safe Streets For All (SS4A) Grant Program for Improvements to the Congress Parkway and Decatur Pike Intersections and Adjoining Corridor.

IX. ORDINANCES

- (10-14) A. Second Reading and Public Hearing for Ordinance 1151, an Ordinance of the City of Athens, Tennessee, Amending Title 8, Chapter III (Beer), to Add “Craft Beer Restaurant” as a Classification of Beer Permit and Amending the Athens Zoning Ordinance to Add a Craft Beer Restaurant Land Use and to Permit Accessory On-Site Beer Manufacturing in Certain Business Districts Subject to Standards

- (15-17) B. Second Reading and Public Hearing for Ordinance 1154, an Ordinance of the City of Athens, Tennessee, Amending the Municipal Zoning Ordinance of the City Of Athens, Tennessee, Section 4.03.03, Commercial Land Uses (Minimum), and Section 4.03.07, Commercial Land Uses (Maximum), to add Off-Street Parking Requirements for a Drive-Thru Oil Change Facility with Minor Auto Service Without Overnight Storage of Vehicles
- (18-22) C. Second Reading and Public Hearing for Ordinance 1155, an Ordinance to Amend the Budget for the City of Athens, Tennessee, for the Fiscal Year July 1, 2025 through June 30, 2026

X. OLD BUSINESS

XI. NEW BUSINESS

- (23-26) A. Proclaim Approval or Non-approval of Private Chapter No. 46, House Bill No. 2637 / Senate Bill No. 2699 Relative to the City of Athens Charter Provision Concerning Compensation of the Mayor and Councilmembers.
- (27-35) B. First Reading of Ordinance 1152, an Ordinance to Amend Title 17, Chapter II, Sections 17-43 and 17-44 per the Athens City Code Relative to Refuse Collection and Disposal Service Charges and the Method of Collecting Service Charges.
- (36-46) C. First Reading of Ordinance 1156, an Ordinance to Amend Title 9, Chapter V of the Athens City Code by deleting the existing Chapter V, “Wrecker and Towing Service,” in its Entirety and Replacing it with a New Chapter V, “Towing Services”; to Establish Regulations, permitting requirements, rotation procedures, insurance requirements, Fee Limitations, Recordkeeping Requirements, and enforcement procedures for towing services requested by the Athens Police Department.
- (47-49) D. First Reading of an Ordinance 1157, an Ordinance to Amend ‘The Zoning Ordinance of The City of Athens, Tennessee, so as to Amend The Official Zoning Map to Rezone A 3-Acre Parcel Created from the 50-Acre Developed Parent Tract Shown as Tax Map 046 Parcel 049.00 Located on Denso Drive and George R. Price Boulevard From I-2 (Heavy Industrial District) To B-3 (Intensive Business District), Said Area Being Located Within The Corporate Limits of Athens, Tennessee.
- (50-57) E. Proposal from Gresham Smith Engineers to Design and Prepare Construction Documents to Complete the Sidewalk Loop Around McMinn County High School
- (58) F. Recreation Advisory Board Appointments for Three Expiring Terms
- (59-66) G. First Reading of Ordinance 1158, an Ordinance to Adopt a Budget and Set the Tax Rate on Taxable Property Located Within the Corporate Limits of the City of Athens, Tennessee, for the Fiscal Year July 1, 2026 Through June 30, 2027.

XII. REPORTS

- (67-76) A. Finance Department Monthly Report
- (77-87) B. Fire Department Monthly Report
- (88-91) C. Police Department Monthly Report

XIII. REPORT FROM THE CITY MANAGER

(92-107) A. Program of Work

XIV. CITIZENS COMMENTS

XV. ADJOURNMENT





ATHENS CITY COUNCIL MINUTES OF REGULAR SESSION

The Athens City Council met in regular session on **Tuesday, April 21, 2026**, at 6:00 p.m. in the Athens City Hall Council Chambers, with Mayor Eaton presiding. Vice Mayor Curtis led the invocation. Councilmember Duggan led the Pledge of Allegiance.

Roll call:

PRESENT: McCowan, Duggan, Sherlin, Curtis, Eaton

ABSENT: None

APPROVAL OF MINUTES

A. Tuesday, March 17, 2026 – Regular Session

Council approved the minutes of the March 17, 2026 regular session as presented on motion by Councilmember Duggan and second by Vice Mayor Curtis.

APPROVED

Roll call vote:

YEAS: McCowan, Duggan, Sherlin, Curtis, Eaton

NAYS: None

COMMUNICATIONS AND SPECIAL PRESENTATIONS

A. Athens City Intermediate School appeared before Council. A video from the school's Winter Olympics was presented. Principal Hardaway spoke then introduced two students who participated in a brief presentation.

CITIZENS COMMENTS GERMANE TO THE AGENDA

- Tyler Boyd
- Abby Burke Carroll
- Tonya Burke
- Ron Sinecoff Jr.
- Glenn Whiting

The speakers expressed concerns and made comments relating to Ordinance 1153 regarding a downtown historic overlay district.

CONSENT AGENDA

- Reject Bid Proposal RFP 26-02 for a Drive-Thru Christmas Light Show at Regional Park.
- Approve Surplus of Pride Car Equipment (Asset Numbers: 3426, 3428, 3430, 3434).
- Approve Relocation of the Parks & Recreation Offices from City Hall to the SE TN Trade & Conference Center Small Classroom.
- Approve the Amendment to the Professional Services Agreement Between the City and Gresham Smith for Services Related to the ARP Stormwater Project. Expenses will be paid by the grant and/or from the city's Capital Improvement Fund.
- Approve Resolution 2026-15, A Resolution Designating May as Fair Housing Month in the City of Athens.

- F. Confirm the Mayor's Reappointment of Shirley Woodcock to the Athens Utilities Board. The 4-year term will begin in June 2026 and expire June 2030.
- G. Approve the Reappointment of Jacob Burnette to the McMinn County Library Board. The 3-year term will begin in June 2026 and expire June 2029.

Council approved the Consent Agenda as presented on motion by Councilmember Duggan and second by Vice Mayor Curtis.

APPROVED

Roll call vote:

YEAS: McCowan, Duggan, Sherlin, Curtis, Eaton

NAYS: None

ORDINANCES

- A. Second Reading of Ordinance 1150, an Ordinance to Amend 'The Zoning Ordinance Of The City Of Athens, Tennessee, so as to Amend the Official Zoning Map to Rezone the Property Located on the Corner of Hicks Street and Eastanallee Avenue from I-1 (Light Industrial District) to R-2 (Medium Density Residential District) Said Area Being Located Within the Corporate Limits of Athens, Tennessee.

A public hearing was opened at 6:30 p.m. No one spoke, and the hearing was closed.

Motion to approve Ordinance 1150 as presented was made by Vice Mayor Curtis and seconded by Councilmember Duggan.

APPROVED

Roll call vote:

YEAS: Duggan, Sherlin, Curtis, Eaton

NAYS: None

Councilmember McCowan was absent for the vote.

OLD BUSINESS

-None-

NEW BUSINESS

- A. Ordinance 1151, an Ordinance of the City of Athens, Tennessee, Amending Title 8, Chapter III (Beer), to Add "Craft Beer Restaurant" as a Classification of Beer Permit and Amending the Athens Zoning Ordinance to Add a Craft Beer Restaurant Land Use and to Permit Accessory On-Site Beer Manufacturing in Certain Business Districts Subject to Standards

Motion to approve as presented was made by Vice Mayor Curtis and seconded by Councilmember Duggan.

APPROVED

Roll call vote:

YEAS: Duggan, Sherlin, Curtis, Eaton

NAYS: None

Councilmember McCowan was absent for the vote.

- B. Ordinance 1152, an Ordinance to Amend Title 17, Chapter II, Sections 17-43 and 17-44 per the Athens City Code Relative to Refuse Collection and Disposal Service Charges and the Method of Collecting Service Charges

A motion was made by Councilmember Sherlin and seconded by Councilmember McCowan to amend Ordinance 1152 by striking paragraph 1 of Section 3. After discussion, this motion was withdrawn.

Councilmember Sherlin moved to postpone Ordinance 1152 until the May 11, 2026 work session for further discussion. The motion was seconded by Vice Mayor Curtis.

APPROVED

Roll call vote:

YEAS: McCowan, Duggan, Sherlin, Curtis, Eaton

NAYS: None

- C. Ordinance 1153, an Ordinance of The City of Athens, Tennessee, Providing That the Athens Municipal Code, Title 14, Chapter 2 ("Zoning Ordinance"), be Amended by Revising Section 3.04.14 So As To Add Subsection "G" That Establishes the H-2 Historic Overlay District Limits as Bounded by College Street/East Hornsby Street, Green Street, Sunset Drive/South Jackson/Green Street/Bank Street, and Church Street; and Providing That the Official Zoning Map is Amended so as to Attach the H-2 Historic Overlay District as Described Herein and on the Attached Map; and Providing for Conflicts, Severability and an Effective Date

A motion was made by Councilmember Duggan and seconded by Councilmember McCowan to postpone Ordinance 1153 indefinitely.

APPROVED

Roll call vote:

YEAS: Duggan, Curtis, Eaton

NAYS: McCowan, Sherlin

- D. Ordinance 1154, an Ordinance of the City Of Athens, Tennessee, Amending the Municipal Zoning Ordinance of the City Of Athens, Tennessee, Section 4.03.03, Commercial Land Uses (Minimum), and Section 4.03.07, Commercial Land Uses (Maximum), to add Off-Street Parking Requirements for a Drive-Thru Oil Change Facility with Minor Auto Service Without Overnight Storage of Vehicles

Motion to approve Ordinance 1154 as presented was made by Vice Mayor Curtis and seconded by Councilmember Duggan.

APPROVED

Roll call vote:

YEAS: McCowan, Duggan, Sherlin, Curtis, Eaton

NAYS: None

- E. Ordinance 1155, an Ordinance to Amend the Budget for the City of Athens, Tennessee, for the Fiscal Year July 1, 2025 through June 30, 2026

Motion to approve Ordinance 1155 as presented was made by Vice Mayor Curtis and seconded by Councilmember Duggan.

APPROVED

Roll call vote:

YEAS: McCowan, Duggan, Sherlin, Curtis, Eaton

NAYS: None

REPORTS

- A. Community Development Department 1st Quarter Report
- B. Finance Department Monthly Report
- C. Fire Department Monthly Report
- D. Police Department Monthly Report

REPORT FROM THE CITY MANAGER

A. Program of Work

CITIZENS COMMENTS

- Ronald Sinecoff, Sr. commented for Glenn Whiting.
- Linda Long commented on Cook Park.
- Glen Wear asked for more discussion regarding the North City School property.
- Glenn Whiting commented on the wall that he writes on located downtown.
- Lisa Dodson representing Community Connectors commenting on Cook Park.
- Abby Burke Carroll commented on the downtown historical overlay district.
- Rob Chastain commented on the North City School property.
- Josh Kapellosch commented on the display and proper illumination of the American Flag.
- Dick Pelley commented on the display and proper illumination of the American Flag.

ADJOURNMENT

Mayor Eaton moved to adjourn the meeting and requested roll call.

Roll call vote:

YEAS: McCowan, Duggan, Sherlin, Curtis, Eaton
NAYS: None

There being no further business, the meeting adjourned at 7:48 p.m.

Larry Eaton, Mayor

Randall Dowling, City Manager



ATHENS CITY COUNCIL MINUTES OF SPECIAL CALLED SESSION

The Athens City Council met in special called session on **Wednesday, April 22, 2026**, at 5:00 p.m. in the Athens City Hall Council Chambers, with Mayor Eaton presiding. Councilmember Sherlin led the invocation. Vice Mayor Curtis led the Pledge of Allegiance.

Roll call:

PRESENT: Duggan, Sherlin, Curtis, Eaton

ABSENT: McCowan

PUBLIC NOTICE

NOTICE OF SPECIAL CALLED MEETING

Notice is hereby given to the residents of Athens, Tennessee, and all other interested persons, that a special called meeting of the Athens City Council will be held at Athens City Hall, 815 North Jackson Street, Athens, Tennessee, beginning at 5:00 p.m. on Wednesday, April 22, 2026.

The purpose of this meeting is to consider and act upon the following item:

1. A change order for additional work needed on Dennis Street paving project, resulting in an increased project cost.

A public comment period will be provided regarding the agenda item. Any person wishing to address the City Council should sign in on the sheet located at the entrance to the council chambers prior to the start of the meeting.

For additional information, please contact the Office of the City Manager at (423) 744-2702.

/s/ _____
Larry Eaton, Mayor

POSTED: 4/20/2026, 12:30 PM

CITIZENS COMMENTS GERMANE TO THE AGENDA

- None

NEW BUSINESS

- A. Consider and act upon a change order for additional work needed on Dennis Street paving project, resulting in an increased project cost.

Councilmember Sherlin moved to approve additional funding from the Capital Improvement Fund for the additional work needed on the Dennis Street paving project, in the estimated amount of \$115,850, with a 15% contingency if costs exceed the estimate. Vice Mayor Curtis seconded.

APPROVED

Roll call vote:

YEAS: Duggan, Sherlin, Curtis, Eaton

NAYS: None

ADJOURNMENT

Mayor Eaton moved to adjourn the meeting and requested roll call.

Roll call vote:
YEAS: Duggan, Sherlin, Curtis, Eaton
NAYS: None

There being no further business, the meeting adjourned at 5:22 p.m.

Larry Eaton, Mayor

Randall Dowling, City Manager



Agenda Item

VIII. A. Approve Athens City Schools FY 2026-27 Budget

Overview

The Athens City Schools Board of Education approved the budget for the FY 2026-27 school year during a regular session held on April 13, 2026. The FY 2026-27 budget document appropriates funds for the fiscal year beginning July 1, 2026 and ending June 30, 2027. The Athens City Schools proposed budget outlines a comprehensive financial plan totaling \$35,587,351 in available funds. This amount includes \$23,527,261 in estimated revenues and other sources and a beginning fund balance/equity of \$12,060,090. Total expenditures/appropriations for FY 2026-27 are \$25,122,796.

The budget is allocated across three primary funds:

- General Purpose Fund
- Federal Projects Fund
- Central Cafeteria Fund

The budget is funded primarily by State Education Funds, Local Taxes, Federal Government, and smaller amounts from charges for services, other local revenues, licenses and permits, and miscellaneous state revenue.

Upon City Council's approval, the school budget will be incorporated into the City's overall operating budget.

Action to Consider

Motion, second, and majority vote are needed to approve Athens City Schools FY 2026-27 Budget.

Affected Departments

Finance



Agenda Item

VIII. B. Approve Marketing, Branding, and Signage Design for the City and Authorize Trademark Protection for the City of Athens Logo.

Overview

The FY 2025-26 approved Hotel/Motel Tax Fund budget includes \$20,000 to develop a City marketing, branding, and signage strategy to promote Athens in a consistent and meaningful way.

Kellum Creek Business Solutions, LLC was selected on July 10, 2025, to prepare branding and signage concepts, including a City logo for use on signs and promotional materials, at a cost of \$18,500. A small creative committee was formed and included the consultant, Arts Council Executive Director, Tennessee Wesleyan University's Vice President of Marketing, Communications, and Community Engagement, Main Street Executive Director, City Manager, Communications Coordinator, and Executive Assistant.

Since July 2025, the committee has met several times and reviewed multiple concepts. The committee selected one concept to present for approval, which was reviewed by the City Council Advisory Committee during its April 21, 2026 quarterly meeting.

During that meeting, a question was raised regarding the difference between a city seal and a city logo. A city seal is a formal, often circular and detailed emblem used to authenticate documents and signify authority, history, and legitimacy. By contrast, a city logo is a modern, versatile, and memorable mark designed for brand recognition, marketing, signage, and promotional use.

The creative committee and the City Council Advisory Committee recommend approval of the presented concept. Ashley Davis, Chief Executive Officer of Kellum Creek Business Solutions, LLC, attended the May 11, 2026 work session, provided an overview of the branding process, and presented the recommended concept.

Following discussion at the May 11, 2026 work session, the consensus was to place this item on the May 19, 2026 regular session consent agenda for approval.

Action to Consider

Motion, second, and majority vote are needed to approve the recommended branding concept and authorize staff to pursue trademark protection for the City of Athens logo as a protection measure against unauthorized use.

Affected Departments

All



Agenda Item

VIII. C. Approve Resolution 2026-16, a Resolution Authorizing the City of Athens, Tennessee, to Apply for Funding from the Federal Highway Administration (FHWA) Through the Safe Streets for All (SS4A) Grant Program for Improvements to the Congress Parkway and Decatur Pike Intersections and Adjoining Corridor.

Overview

The city recently prepared and the City Council approved a Traffic Safety Action Plan during the March 18, 2025 regular session through Resolution 2025-07. This traffic plan, which has been posted to the city's website, analyzed traffic data from 2019 to 2023 along with public input to identify areas within the city that have high rates of crashes involving serious injuries and fatalities. One of the areas that was identified as having a high rate of crashes was the intersection of Congress Parkway and Decatur Pike and a prime candidate for a SS4A grant funding.

Therefore, Public Works is requesting that the City Council authorize the submittal of a SS4A grant application to prepare designs and construct safety improvements at this intersection to:

- Replace traffic signal equipment to improve visibility of traffic signals
- Realign left turn lanes to eliminate negative offsets and improve sight lines
- Improve signal timing and coordination
- Install pedestrian crossings
- Add emergency vehicle signal preemption equipment to enhance safety and reduce response times

The city's engineer has determined that the estimated cost of these improvements is \$3,730,000 with the grant funding 80% (\$2,984,000) and the city funding 20% (\$746,000). The grant application deadline is May 26, 2026. Grant awards are expected to be announced during Fall 2026. If awarded, this project would take several years to complete.

Following discussion during the May 11, 2026 work session, the consensus was to place this item on May 19, 2026 regular session consent agenda for approval.

Action to Consider

Motion, second, and majority vote are needed to approve Resolution 2026-16.

Affected Departments

Public Works





Agenda Item

IX. A. Second Reading and Public Hearing for Ordinance 1151, an Ordinance of the City of Athens, Tennessee, Amending Title 8, Chapter III (Beer), to Add “Craft Beer Restaurant” as a Classification of Beer Permit and Amending the Athens Zoning Ordinance to Add a Craft Beer Restaurant Land Use and to Permit Accessory On-Site Beer Manufacturing in Certain Business Districts Subject to Standards

Overview

City Council first discussed the possibility of allowing brewpubs, microbreweries, and taprooms within the city limits during the December 8, 2025 work session, after Main Street Athens asked the City to consider whether such uses could serve as an economic development tool.

The Athens Municipal Regional Planning Commission then considered the issue at its January 5, 2026 meeting. After discussion, the Planning Commission concluded that additional research and further discussion were necessary before moving forward.

At the January 12, 2026 work session, City Council heard a presentation from Matt Altobell, Executive Director of the Tennessee Craft Brewers Guild. The presentation was followed by discussion among Council and staff, along with comments from a potential applicant. The consensus at that meeting was for staff to continue researching the issue and to prepare proposed amendments for future consideration.

Since that time, City staff have developed proposed amendments to both the Athens City Code and the Athens Zoning Code to allow craft beer restaurants.

During that review, staff also determined that Title 8 of the Athens City Code should be reviewed and updated to better align with current state law, improve consistency throughout the Code, and reevaluate the existing beer permit classifications and business types.

The first reading of Ordinance 1151 (attached) was held during the April 21, 2026 regular session.

Action to Consider

Conduct a public hearing and second reading, then make a motion, second, and majority vote to approve Ordinance 1151.

Affected Departments

City Manager’s Office, Community Development, and Police Department

ORDINANCE NO. 1151

AN ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, AMENDING TITLE 8, CHAPTER III (BEER), TO ADD “CRAFT BEER RESTAURANT” AS A CLASSIFICATION OF BEER PERMIT AND AMENDING THE ATHENS ZONING ORDINANCE TO ADD A CRAFT BEER RESTAURANT LAND USE AND TO PERMIT ACCESSORY ON-SITE BEER MANUFACTURING IN CERTAIN BUSINESS DISTRICTS SUBJECT TO STANDARDS

WHEREAS, the City of Athens, Tennessee (the “City”) is authorized to regulate the sale, storage, distribution, and manufacture of beer pursuant to Tennessee Code Annotated Title 57 and other applicable law; and

WHEREAS, Athens City Code (“ACC”) Title 8, Chapter 8-III establishes a Beer Board and local beer permitting requirements; and

WHEREAS, the City further desires to ensure that beer permits issued under ACC Title 8 do not authorize any location or activity prohibited by the Athens Zoning Ordinance or other applicable city regulations; and

WHEREAS, the City Council is further authorized to adopt and amend zoning regulations pursuant to Tennessee Code Annotated Title 13, including T.C.A. §§ 13-7-201 et seq.; and

WHEREAS, the City has adopted the Athens Zoning Ordinance, which establishes zoning districts, permitted uses, and development standards; and

WHEREAS, it is necessary to amend the Zoning Ordinance to clearly identify and regulate the land use characteristics of a Craft Beer Restaurant and to coordinate zoning standards with the amended beer regulations;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS AS FOLLOWS:

SECTION 1.

Athens City Code section 8-92(2)(a) is amended to read as follows:

- (a) The minimum distance requirement for the various types of permit holders is as follows:
 - (i) Caterer: 300 feet.
 - (ii) Craft Beer Restaurant: 300 feet.
 - (iii) Golf course: 300 feet.
 - (iv) Grocery store (10,000 square feet or more): 300 feet.
 - (v) Grocery store (under 10,000 square feet): 500 feet.
 - (vi) Package store: 500 feet.
 - (vii) Restaurant: 300 feet.

SECTION 2.

Athens City Code section 8-92(2)(d) is amended to read as follows:

The minimum distance requirement from certain buildings in subsection (2)(a) of this section shall not be applicable with respect to the building of a restaurant permit holder or craft beer restaurant permit holder located within the downtown business district, which is defined as that area within the interior of the boundaries of Baxter Street, Green Street, College Street, Hill Street and Park Street as shown on the map of the city attached to the ordinance from which this section is derived and incorporated herein by reference.

SECTION 3.

Athens City Code section 8-92(3) is amended by adding a new subsection (i), which shall read as follows:

“Craft beer restaurant.

There shall be no limitation on the number of beer permits issued to craft beer restaurants. A craft beer restaurant shall constitute a separate classification of beer permit from a restaurant permit

ORDINANCE NO. 1151

issued under ACC 8-92(3)(a). The term ‘craft beer restaurant’ means an eating and drinking establishment having a minimum indoor seating capacity of forty (40), providing prepared food for purchase and consumption by patrons on the permitted premises during the permittee’s posted hours of operation, and owned or operated by, or under common ownership or control with, a manufacturer authorized to manufacture beer under applicable federal and state law.

The restaurant establishment and any beer manufacturing operation conducted on the premises shall each meet all applicable federal, state, and local licensing, permitting, zoning, building, fire, health, and land use requirements, including Tennessee Code Annotated, section 57-5-101, as amended. Any beer manufacturing, storage, service, or sale occurring on the premises pursuant to this subsection shall be subject to all applicable provisions of the Athens Zoning Ordinance, this Code, and all other licenses and approvals required by applicable federal, state, and local law.

A craft beer restaurant permit shall not, by itself, authorize the storing for sale or distribution of beer except to the extent strictly incidental to retail sales expressly authorized by this subsection. Any separate storing for sale, distribution, or manufacturing activity shall require such separate beer permit or permits required by this Code and applicable law.

A craft beer restaurant permit may authorize both on-premises consumption and off-premises retail sale of beer; provided, however, that any off-premises sales under this classification shall be limited to beer lawfully manufactured on the permitted premises pursuant to all required federal, state, and local licenses and permits, no off-premises sale of guest beer shall be authorized under this classification, and beer sold for off-premises consumption shall be sold only in sealed containers, and shall not be opened or consumed within the permitted premises, including any approved outdoor serving area.

The gross beer sales limitation applicable to restaurant permits under ACC 8-92(3)(a) shall not apply to craft beer restaurant permits issued under this subsection. A craft beer restaurant shall not have monthly gross beer sales greater than forty-nine percent (49%) of the monthly gross sales of food. Exceeding this ratio for two (2) consecutive months, or for any three (3) months in any calendar year, shall constitute grounds for suspension or revocation of the permit. Food sales, for the purpose of this subsection, shall include the sale of food and non-alcoholic beverages and shall not include the sale of beer, wine, liquor, or any other alcoholic beverage. In addition, gross sales of sealed beer sold for off-premises consumption pursuant to this subsection shall be excluded from the gross beer sales ratio calculation under this subsection.

Food service for a craft beer restaurant may be provided through an on-site kitchen or through one (1) or more partner food providers. The term ‘partner food provider’ means a food service establishment properly permitted or licensed by the Tennessee Department of Health or other applicable authority to prepare and serve food, which provides prepared food for purchase and consumption by patrons on the permitted premises pursuant to a written agreement with the permittee and which provides such food service during the permittee’s posted hours of operation. The term shall not include vending machines or the sale of prepackaged snack items only.

A permittee utilizing one (1) or more partner food providers shall maintain written agreements with each partner food provider, shall maintain records sufficient to verify food sales for purposes of this chapter, and shall make such agreements and records available to the city or beer board upon request. There shall be no limit on the number of partner food providers used by a craft beer restaurant, and partner food providers may operate simultaneously.

Any outdoor dining or serving area in which beer is sold, served, or consumed under a craft beer restaurant permit shall comply with the Athens Zoning Ordinance and all applicable provisions of Title 14 of the Athens City Code, including site plan approval under ACC 14-96 where applicable. The permittee shall comply with any production, retail sale, storage, and self-distribution limits applicable under Tennessee law.”

SECTION 4.

Athens City Code section 8-92(4) is amended to read as follows:

“Each permit hereafter issued shall specify the classification of permit along with the kind of establishment as herein set forth. No beer sales other than the class designated shall be permitted except as stated herein. No on-the-premises consumption shall be legal where the establishment

ORDINANCE NO. 1151

has been granted an off-premises permit only. At establishments with permits allowing on-the-premises consumption, it shall be lawful for beer to be consumed on the premises only; provided, however, that a craft beer restaurant permit holder may also engage in off-premises sales to the extent expressly authorized in ACC 8-92(3)(i).”

SECTION 5.

Athens City Code section 8-94(4) is amended to read as follows:

“With the exception of a beer permit classified as a restaurant or craft beer restaurant, pool or billiard playing will not be permitted in the same room where beer is sold and/or consumed.”

SECTION 6.

Athens City Code section 8-101(2) is amended, and the first sentence thereof shall read as follows:

“Notwithstanding subsection (1) of this section, for restaurant beer permit holders and craft beer restaurant permit holders, no sign, advertisement, or display indicating that beer may be purchased on the premises shall be erected or maintained on the exterior of the premises or on the interior of the premises if visible from the exterior.”

SECTION 7.

AMENDMENT TO SECTION 3.04.06 (B-1 LOCAL BUSINESS DISTRICT).

Section 3.04.06(C), “Uses Permitted on Review,” of the Athens Zoning Ordinance is hereby amended by adding a new item to the list of uses permitted on review to read as follows:

“Craft Beer Restaurant”

SECTION 8.

AMENDMENT TO SECTION 3.04.07 (B-2 CENTRAL BUSINESS DISTRICT).

Section 3.04.07(B), “Uses Permitted,” of the Athens Zoning Ordinance is hereby amended by adding a new item to the list of uses permitted to read as follows:

“Craft Beer Restaurant”

SECTION 9.

AMENDMENT TO SECTION 3.04.08 (B-3 INTENSIVE BUSINESS DISTRICT).

Section 3.04.08(B), “Uses Permitted,” of the Athens Zoning Ordinance is hereby amended by adding a new item to the list of uses permitted to read as follows:

“Craft Beer Restaurant”

SECTION 10.

CODIFICATION AUTHORITY.

The City Manager or designee is authorized to make ministerial, non-substantive corrections necessary to codify this ordinance, including formatting, numbering, lettering, internal sequencing, typographical, citation, and cross-reference corrections, and to update internal references affected by renumbering, provided that no change is made to the substantive meaning, effect, or legislative intent of this ordinance.

REPEALER.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

EFFECTIVE DATE.

This ordinance shall take effect upon final passage, the public welfare requiring it.

ORDINANCE NO. 1151

First Reading:	April 21, 2026	Passed
Public Hearing Notice:	April 29, 2026	
Second Reading:	May 19, 2026	
Date of Public Hearing	May 19, 2026	

ATTEST:

Larry Eaton, Mayor

Randall Dowling, City Manager

APPROVED AS TO FORM:

Christopher Caldwell, City Attorney





Agenda Item

IX. B. Second Reading and Public Hearing of Ordinance 1154, an Ordinance of the City Of Athens, Tennessee, Amending the Municipal Zoning Ordinance of the City Of Athens, Tennessee, Section 4.03.03, Commercial Land Uses (Minimum), and Section 4.03.07, Commercial Land Uses (Maximum), to add Off-Street Parking Requirements for a Drive-Thru Oil Change Facility with Minor Auto Service Without Overnight Storage of Vehicles

Overview

Th staff report included in the April 13, 2026 work session packet explained the proposed zoning text amendment to add minimum and maximum parking requirements for a drive-thru oil change facility with minor auto service and no overnight vehicle storage. It outlined staff's research of comparable standards in other Tennessee municipalities and provides the recommended parking formulas for this new use.

The Planning Commission minutes included in the April 13, 2026 work session packet reflects the discussion of the proposed amendment at the April 6, 2026 AMRPC meeting and shows that the Planning Commission recommended approval to City Council.

The first reading of Ordinance 1154 (attached) was held during the April 21, 2026 regular session.

Action to Consider

Conduct the public hearing and second reading, then make a motion, second, and majority vote to approve Ordinance 1154.

Affected Departments

Community Development

ORDINANCE NO. 1154

AN ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, AMENDING THE MUNICIPAL ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, SECTION 4.03.03, COMMERCIAL LAND USES (MINIMUM), AND SECTION 4.03.07, COMMERCIAL LAND USES (MAXIMUM), TO ADD OFF-STREET PARKING REQUIREMENTS FOR A DRIVE-THRU OIL CHANGE FACILITY WITH MINOR AUTO SERVICE WITHOUT OVERNIGHT STORAGE OF VEHICLES

WHEREAS, the City of Athens has adopted the Municipal Zoning Ordinance of the City of Athens, Tennessee; and

WHEREAS, Section 4.03 of the Zoning Ordinance establishes minimum and maximum off-street parking requirements for land uses within the City; and

WHEREAS, the Planning Commission, at its meeting on April 6, 2026, reviewed and recommended an amendment to add a new parking category for a drive-thru oil change facility with minor auto service bays and no overnight storage of vehicles; and

WHEREAS, the Planning Commission found that this use is not specifically addressed in the current Zoning Ordinance and recommended that the City Council amend the Ordinance to establish appropriate parking requirements for such use; and

WHEREAS, the City Council finds that establishing a specific parking standard for this use promotes the public health, safety, and welfare and provides clearer development standards for future applications;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS AS FOLLOWS:

SECTION 1.

That Section **4.03.03. Commercial Land Uses (MINIMUM)** of the Municipal Zoning Ordinance of the City of Athens, Tennessee, is hereby amended by adding the following new facility type and minimum parking requirement in proper alphabetical order:

Facility Type:

Drive-Thru Oil Change Facility with Minor Auto Service Without Overnight Storage of Vehicles

Minimum Spaces Required:

One (1) space for each oil change or service bay, plus two (2) spaces for each minor auto service bay, plus two (2) queue spaces for each oil change bay.

SECTION 2.

That Section **4.03.07. Commercial Land Uses (MAXIMUM)** of the Municipal Zoning Ordinance of the City of Athens, Tennessee, is hereby amended by adding the following new facility type and maximum parking allowance in proper alphabetical order:

Facility Type:

Drive-Thru Oil Change Facility with Minor Auto Service Without Overnight Storage of Vehicles

Maximum Spaces Allowed:

One (1) space for each oil change or service bay, plus two (2) spaces for each minor auto service bay, plus two (2) queue spaces for each oil change bay.

SECTION 3.

CODIFICATION AUTHORITY.

The City Manager or designee is authorized to make ministerial, non-substantive corrections necessary to codify this ordinance, including formatting, numbering, lettering, internal sequencing, typographical, citation, and cross-reference corrections, and to update internal references affected

ORDINANCE NO. 1154

by renumbering, provided that no change is made to the substantive meaning, effect, or legislative intent of this ordinance.

REPEALER.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

EFFECTIVE DATE.

This ordinance shall take effect upon final passage, the public welfare requiring it.

First Reading:	April 21, 2026	Passed
Public Hearing Notice:	April 29, 2026	
Second Reading:	May 19, 2026	
Date of Public Hearing	May 19, 2026	

ATTEST:

Larry Eaton, Mayor

Randall Dowling, City Manager

APPROVED AS TO FORM:

Christopher Caldwell, City Attorney





Agenda Item

IX. C. Second Reading and Public Hearing of Ordinance 1155, an Ordinance to Amend the Budget for the City of Athens, Tennessee, for the Fiscal Year July 1, 2025 through June 30, 2026

Overview

The purpose of the attached budget amendment for FY 2025-26 is to address necessary adjustments in expenditures and revenues, cover unanticipated costs, and reallocate funds based on updated financial activity and operational needs across city departments.

A memorandum from the Finance Director is attached.

The first reading of Ordinance 1155 was held during the April 21, 2026 regular session.

Action to Consider

Conduct a public hearing and second reading, then make a motion, second, and majority vote to approve Ordinance 1155.

Affected Departments

Finance

ORDINANCE NO. 1155**AN ORDINANCE TO AMEND THE BUDGET FOR THE CITY OF ATHENS, TENNESSEE, FOR THE FISCAL YEAR JULY 1, 2025 THROUGH JUNE 30, 2026**

WHEREAS, the Council for the City of Athens, Tennessee, after much consideration and study of the budget prepared and submitted by the City Manager, approved Ordinance No. 1141 for the 2025-2026 budget and tax rate for the fiscal year ending June 30, 2026 and has determined that an amendment is now necessary.

SECTION 1. NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:

That the budget is hereby amended based upon the detail listing below showing the original budget, amended budget and increase or decrease in the budget for the current year.

Part I: To Increase Miscellaneous Line items in the General Fund

ACCOUNT NO.	DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	INCREASE (DECREASE)
GENERAL FUND REVENUES:				
01-0000-4115	Prior Year Property Taxes	100,000	190,000	90,000
01-0000-4165	Local Sales Tax	9,200,000	9,300,000	100,000
01-0000-4625	Repair Damages AUB	25,000	95,000	70,000
01-0000-4810	City Court Fines & Costs	100,000	180,000	80,000
01-0000-7020	Transfer From Emp Med Ben	0	300,000	300,000
Increase in Revenues				<u>640,000</u>

GENERAL FUND EXPENDITURES:

01-0101-5710	Liability Insurance	6,500	76,500	70,000
01-0102-5110	Salaries: Regular	20,000	24,000	4,000
01-0104-5260	Legal Services	70,000	85,000	15,000
01-0107-5250	Street Lighting	530,000	540,000	10,000
01-0201-5110	Salaries: Regular	328,000	340,000	12,000
01-0401-5626	Other Contracts	1,500	9,500	8,000
01-0402-5710	Liability Insurance	9,300	15,300	6,000
01-0502-5290	Machinery & Equip Rental	25,000	45,000	20,000
01-0503-5626	Other Contracts	48,000	56,000	8,000
01-0602-5142	Group Life & Health Ins	338,000	380,000	42,000
01-0602-6090	Fixed Assets	104,000	154,000	50,000
01-0703-5274	R&M Buildings & Grounds	4,000	24,000	20,000
01-0703-6090	Fixed Assets	37,000	61,000	24,000

ORDINANCE NO. 1155

01-0802-5274	R&M Buildings & Grounds	50,000	125,000	75,000
01-0802-6055	Maintenance Projects	0	21,000	21,000
01-0803-5118	Salaries: Seasonal	31,000	39,000	8,000
01-0804-5118	Salaries: Seasonal	55,000	65,000	10,000
01-0804-5142	Group Life & Health Ins	32,000	38,000	6,000
01-0804-5298	Program Expenses	30,000	85,000	55,000
01-0804-5330	Concession Supplies	30,000	50,000	20,000
01-0804-6040	Fourth of July Expenditures	50,000	110,000	60,000
01-0901-5264	Engineering & Landscaping	0	5,000	5,000
01-0902-5626	Other Contracts	102,000	127,000	25,000
01-0905-5414	Sand & Salt	10,000	30,000	20,000
01-0905-5520	Vehicle & Equipment Parts	46,000	76,000	30,000
01-0906-5626	Other Contracts	7,000	17,000	10,000
01-0906-6090	Fixed Assets	0	6,000	6,000

Increase in Expenditures		<u>640,000</u>
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Change in Fund Balance		<u>0</u>
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Part II: To Transfer Excess Fund Balance from General Fund to Capital Projects Fund

01-11-01-7245 Transfer to Cap Proj Fund	<u>0</u>	1,700,000	1,700,000
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Decrease in Fund Balance in General Fund		<u>1,700,000</u>
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Part III: To Purchase Items in FY26 that were Requested in FY27 Budget

GENERAL FUND REVENUES:

01-0000-4110	Current Property Taxes	6,100,000	6,160,000	60,000
01-0000-4325	Building Licenses & Permits	75,000	125,000	50,000

Increase in Revenues		<u>110,000</u>
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GENERAL FUND EXPENDITURES:

01-0402-6090	Fixed Assets	0	5,000	5,000
01-0603-6090	Fixed Assets	0	10,000	10,000
01-0701-6090	Fixed Assets	2,200	24,200	22,000
01-0702-6090	Fixed Assets	7,500	17,500	10,000
01-0803-6090	Fixed Assets	6,000	12,000	6,000
01-0804-6090	Fixed Assets	3,000	8,000	5,000
01-0905-6090	Fixed Assets	2,100	24,100	22,000
01-0906-6090	Fixed Assets	0	24,000	24,000

ORDINANCE NO. 1155

01-0908-6090	Fixed Assets	3,500	9,500	6,000
Increase in Expenditures				110,000
Change in Fund Balance				0

SECTION 2. **BE IT FURTHER ORDAINED** that all Ordinances, and parts of Ordinances in conflict with this Ordinance shall be, and the same are, hereby repealed and superseded.

SECTION 3. **BE IT FURTHER ORDAINED** that if any section, paragraph, clause, or sentence of this Ordinance shall be held invalid by a Court of competent jurisdiction, such holding shall not affect the remaining sections, paragraphs, clauses, and sentences.

SECTION 4. **BE IT FURTHER ORDAINED** this Ordinance is declared to be an emergency ordinance to take effect from and after its passage.

First Reading:	April 21, 2026	Passed
Public Hearing Notice:	April 29, 2026	
Second Reading:	May 19, 2026	
Date of Public Hearing	May 19, 2026	

ATTEST:

Larry Eaton, Mayor

Randall Dowling, City Manager

APPROVED AS TO FORM:

Christopher Caldwell, City Attorney



FINANCE DEPARTMENT

MEMORANDUM

TO: Randy Dowling, City Manager
FROM: Mike Keith, Finance Director
DATE: April 8, 2026
SUBJECT: 2025-2026 Budget Amendment

I respectfully submit the attached budget amendment. I believe most of the items are self-explanatory based on the line items, but I will elaborate on some of the items in part I. The first liability insurance item is related to the deductible for two public records lawsuits filed against the City and the second liability insurance is for a general increase allocated to City Hall. The first salary increase is for the payment to Dick Pelley and the other salary line items are to adjust to the expected actual amount for the year. Legal services are for increased attorney fees. Machinery & Equipment Rental is the cost related to demolishing condemned houses. Most of the fixed asset lines are increased for police and fire grants. Maintenance projects increased for the new monuments at Veterans Park. Program and Concessions items are increased to coincide with the number of registrations and tournaments. The Fourth of July is to go ahead and pay a deposit on the drone and fireworks show to decrease the cost in the FY27 budget. A deposit is typically paid for the fireworks each year. The Transfer to the Capital Projects Fund is for the excess fund balance transfer.

Please let me know if you need any additional information regarding this amendment.





Agenda Item

- XI. A. Proclaim Approval or Non-approval of Private Chapter No. 46, House Bill No. 2637 / Senate Bill No. 2699 Relative to the City of Athens Charter Provision Concerning Compensation of the Mayor and Councilmembers.

Overview

Resolution 2025-25 was approved and adopted by the City Council during the September 16, 2025 regular session. The resolution proposed an amendment to Section 4, Article V of the City Charter to remove the fixed salary provisions for the Mayor and Councilmembers and to authorize future compensation to be established by ordinance. The proposed amendment was submitted to the 2026 Tennessee General Assembly for approval as a Private Act. Private Chapter No. 46 was approved by the Tennessee House and Senate and signed by the Governor on April 16, 2026 (attached).

Current Charter:

"Section 4. Be it further enacted, That the salary of the Mayor shall be two hundred fifty dollars (\$250) per month; and the salary of the councilpersons shall be two hundred dollars (\$200.00) per month; and further that the monthly salaries may be adjusted annually at the same percentage rate as given to the full-time employees of the city."

Amendment:

"Section 4. Be it further enacted, The compensation of the Mayor and Councilmembers shall be established from time to time by ordinance duly adopted by the City Council, subject to any limitations imposed by general law. No change in compensation shall take effect during the term for which the Mayor or any Councilmember was elected; however, such changes may take effect for subsequent terms of office."

Next Steps:

1. City Council must vote to approve or reject the approved Private Chapter No. 46, House Bill 2637/Senate Bill 2699, Approval requires a two-thirds vote of the City Council, which is four affirmative votes.
2. The Mayor, as presiding officer, must proclaim the approval or non-approval and certify the result to the Tennessee Secretary of State.
3. If Private Chapter No. 46 is approved, the City Council may later consider a separate ordinance setting or changing the compensation for the Mayor and Councilmembers. Any such change would apply only to subsequent terms of office and would not take effect during the current term for which the Mayor or Councilmember was elected.

Action to Consider

Motion, second, and two-thirds majority vote are needed to approve Private Chapter No. 46, House Bill No. 2637 / Senate Bill No. 2699, and authorize the Mayor to certify the results to the Tennessee Secretary of State.

Affected Departments

City Council

RESOLUTION NO. 2025-25

A RESOLUTION TO AMEND SECTION 4, ARTICLE V OF THE CHARTER OF THE CITY OF ATHENS, TENNESSEE, TO REMOVE FIXED SALARY PROVISIONS FOR THE MAYOR AND COUNCILMEMBERS AND TO AUTHORIZE FUTURE COMPENSATION TO BE ESTABLISHED BY ORDINANCE

WHEREAS, Section 4, Article V of the Charter of the City of Athens presently establishes the monthly salaries for the Mayor and Councilmembers; and

WHEREAS, the City Council desires to provide flexibility in setting compensation for these elected offices to allow adjustments to be made by ordinance in accordance with applicable law, rather than requiring amendment of the Charter for each change; and

WHEREAS, Tennessee law permits such a change to the Charter by Private Act of the General Assembly, upon approval by a two-thirds vote of the City Council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ATHENS, TENNESSEE, THAT:

SECTION 1. Section 4, Article V of the Charter of the City of Athens is hereby amended by deleting the current text in its entirety and substituting instead the following:

Section 4. Be it further enacted. The compensation of the Mayor and Councilmembers shall be established from time to time by ordinance duly adopted by the City Council, subject to any limitations imposed by Tennessee law. No change in compensation shall take effect during the term for which the Mayor or any Councilmember was elected; however, such changes may take effect for subsequent terms of office.

SECTION 2. This amendment to the Charter shall become effective only upon approval by a two-thirds (2/3) vote of the total membership of the City Council and subsequent approval by the General Assembly of the State of Tennessee, as provided by law.

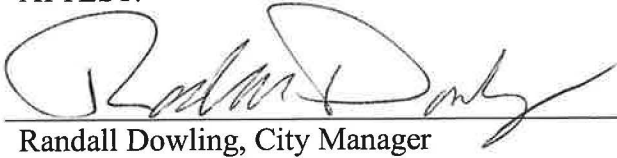
SECTION 3. Upon approval by the General Assembly, the Mayor of the City of Athens shall certify the act to the Secretary of State of Tennessee.

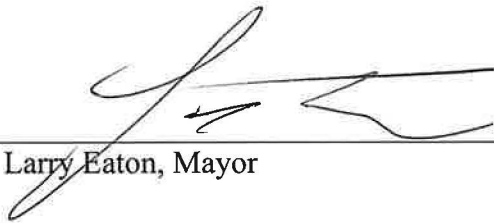
ON MOTION BY Vice Mayor Curtis

SECONDED BY Councilmember Pelley

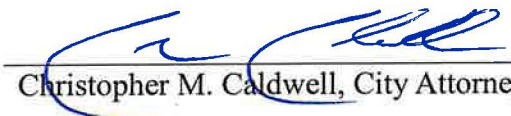
said Resolution was adopted and approved by roll call vote on the 16th day of September, 2025.

ATTEST:


Randall Dowling, City Manager


Larry Eaton, Mayor

APPROVED AS TO FORM:


Christopher M. Caldwell, City Attorney



State of Tennessee

PRIVATE CHAPTER NO. 46

HOUSE BILL NO. 2637

By Representative Cochran

Substituted for: Senate Bill No. 2699

By Senator Lowe

AN ACT to amend Chapter 455 of the Private Acts of 1953; as amended by Chapter 136 of the Private Acts of 1971; Chapter 121 of the Private Acts of 1986; Chapter 164 of the Private Acts of 1998 and Chapter 60 of the Private Acts of 2024; and any other acts amendatory thereto, relative to the City of Athens.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Chapter 455 of the Private Acts of 1953, as amended by Chapter 136 of the Private Acts of 1971, Chapter 121 of the Private Acts of 1986, Chapter 164 of the Private Acts of 1998, and any other acts amendatory thereto, is amended by deleting Article V, Section 4 and substituting:

Section 4. Be it further enacted. The compensation of the Mayor and Council members shall be established from time to time by ordinance duly adopted by the City Council, subject to any limitations imposed by Tennessee law. No change in compensation shall take effect during the term for which the Mayor or any Councilmember was elected; however, such changes may take effect for subsequent terms of office.

SECTION 2. This act shall have no effect unless it is approved by a two-thirds (2/3) vote of the legislative body of the City of Athens. Its approval or nonapproval shall be proclaimed by the presiding officer of and certified to the secretary of state.

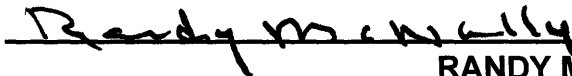
SECTION 3. For the purpose of approving or rejecting the provisions of this act, it shall be effective upon becoming a law, the public welfare requiring it. For all other purposes, it shall become effective as provided in Section 2.

HOUSE BILL NO. 2637

PASSED: April 2, 2026



CAMERON SEXTON, SPEAKER
HOUSE OF REPRESENTATIVES



RANDY MCNALLY
SPEAKER OF THE SENATE

APPROVED this 16th day of April 2026



BILL LEE, GOVERNOR



Agenda Item

- XI. B. First Reading of Ordinance 1152, an Ordinance to Amend Title 17, Chapter II, Sections 17-43 and 17-44 per the Athens City Code Relative to Refuse Collection and Disposal Service Charges and the Method of Collecting Service Charges.

Overview

City Code, Title 17, Chapter II, Sections 43 and 44 (attached) requires the City Council to establish minimum monthly commercial/industrial/institutional and residential refuse collection and disposal service charges through the annual budget process. The sanitation fee schedule, as approved by the City Council during the most recent annual budget process, is attached as adopted on June 17, 2025 and currently in force.

Residential garbage collection conducted by the city is mandatory for all city residents. Commercial/industrial/institutional garbage collection is on a subscription basis. Commercial customers can select the city or a private provider to collect their waste.

Athens City Code 17-43 also stipulates that those city property owners that qualify for state property tax relief and have only one tote will be eligible to receive a credit of 100% for the service. The city has about 200 property owners receiving this credit every year worth \$22,800 per year (200 x \$9.50 per month). The city does not receive any reimbursement from the state on this credit, the city absorbs this cost. See attached property tax relief brochure.

Since the city's Sanitation Enterprise Fund budget, which should be self-sustaining, has been running a deficit for the previous two fiscal years (see attached graph), is projected to have a deficit this current fiscal year, another deficit for the upcoming fiscal year due to higher expenses such as employee costs, fuel, landfill tipping fees, and recycling costs, and even higher deficits in future fiscal years due to the expected purchases of replacement trucks, equipment, totes, and dumpsters that will greatly erode the \$2.4M in reserves, it is being recommended that free garbage service that is tied to the state property tax relief program be eliminated to raise \$22,800 per year and eliminate the minimum monthly fee for commercial/industrial/institutional customers since minimums are not used. This action would take an ordinance amendment (proposed amendment is attached). The first reading would be during the May 19, 2026 regular session and the second reading and adoption would be during the June 16, 2026 regular session.

This action would partially erase the current deficit and the growing deficit going forward and would keep the cost for sanitation services low for everyone at the \$9.50 per month residential rate for some time.

After discussion during the April 21, 2026 regular session, the City Council voted to postpone this item for further discussion during the May 11, 2026 work session.

Action to Consider

Motion, second, and majority vote are needed to approve the first reading of Ordinance 1152. If approved, the public hearing and second reading of the ordinance will occur during the June 16, 2026 regular session.

Affected Departments

Sanitation Fund

17-43 Refuse Collection And Disposal Service Charges

- (1) Institutional, professional, industrial, fraternal, commercial or business establishments operated within the city shall pay a minimum monthly fee as determined by city council and adopted through its annual budget, plus an additional amount for receipt of services as determined by the department of sanitation; however, businesses operating out of their residences or vehicles may be eligible for a credit of 100 percent for the service, as determined by the supervisor of the city's sanitation department.
- (2) All residences within the city shall pay a minimum monthly fee for residential refuse service, as determined by city council and adopted through its annual budget. Those residents needing more than one container, as determined by the city, will pay the minimum rate set by the city council, plus additional charges based on the number of additional containers, and shall not be eligible for tax relief services. However, those citizens who qualify for property tax relief and citizens who would otherwise qualify for property tax relief but do not own their residences, and who use only one city-issued container, will be eligible for a credit of 100 percent for the service.
- (3) The city council may establish service boundaries limiting the daily refuse pickup service to customers within the boundaries. Proper notice may be given to customers outside the boundaries by publishing a map in a local newspaper on three successive days in sufficient notice that the service cannot be provided on a daily basis.

(Code 1972, § 8-114; Code 1995, § 17-113; Ord. No. 777, 6-15-1993; Ord. No. 805, 6-20-1995; Ord. No. 917, 4-20-2004; Ord. No. 982, 2-16-2010)

17-44 Method Of Collecting Service Charges

- (1) Institutional, professional, industrial, fraternal, or commercial service charges shall be billed through procedures prescribed by the city manager. A penalty of five percent per month on the unpaid balance shall be imposed and collected on all delinquent refuse accounts.
- (2) *Privately licensed waste haulers.*
 - (a) Commercial, industrial, institutional, professional, fraternal, and business establishments and contractors (including demolition waste) electing to utilize a privately licensed waste hauler must provide evidence of a paid invoice on a quarterly basis to the city sanitation foreman for the minimum billing to be waived. If proper evidence is not provided, minimum billing along with any penalties are due to the city.
 - (b) The city may elect to deny waste collection to commercial, industrial, institutional, professional, fraternal, and business establishments and contractors (including demolition wastes) due to waste being hazardous, causing damage to city equipment or inadequate equipment to properly handle the waste.
- (3) All institutional, professional, industrial, fraternal, commercial, and business establishments and contractors requiring special handling or special rates due to unusual situations that prevent the charges from being placed on the utility statement will be billed and collected by the director of finance.

(Code 1972, § 8-115; Code 1995, § 17-114; Ord. No. 805, 6-20-1995; Ord. No. 917, 4-20-2004)

**CITY OF ATHENS, TENNESSEE
PUBLIC WORKS DEPARTMENT**

Sanitation Fee Schedule

Item	Fee
Residential	\$9.50 per month for one tote \$18.00 per month for two totes \$27.00 per month for three totes Each tote is 96 gallons Once per week collection on AUB bill
Commercial/Industrial	\$44 per month, 4-cubic yard, \$44 per day for each additional collection up to six per week \$66 per month, 6-cubic yard, \$66 per day for each additional collection up to six per week \$88 per month, 8-cubic yard, \$88 per day for each additional collection up to six per week Once a week collection
No Contracts	
Commercial Shared Dumpsters	Range from \$28.50 to \$81 quarter, rate depends on waste quantity
Late Fee	5%
Credit Card Convenience Fee	3%
Return Check Fee	\$45
Back door residential service is available at no additional charge with doctor's note.	
Contact: Public Works Department 423-744-2749	

Fee Schedule: City Council Updated/Adopted on June 17, 2025

2025 PROPERTY TAX RELIEF PROGRAM



ELDERLY
HOMEOWNERS

DISABLED
HOMEOWNERS

**Who can
apply?**

DISABLED
VETERAN
HOMEOWNERS

WIDOW(ER) OF
DISABLED
VETERAN
HOMEOWNERS



Where do I apply?

Contact your county trustee to apply. If your property is within city limits, you may also contact your city collecting official to apply.

When do I apply?

You may apply when you receive your 2025 property tax bill(s). The deadline to apply is 35 days after the delinquency date. Taxes must also be paid by this date.

How can I check my application status?

Visit our website:

tncot.cc/taxrelief

At the bottom of the page, click on the application status search link to check your application's status.

Related Links

[Tax Relief Application Status Search](#)

More questions?

Call your county trustee, city collecting official, or the property tax relief office. You can also visit our website.

PROPERTY TAX RELIEF CONTACT INFORMATION



615.747.8871

Property Tax Relief

Cordell Hull Building
425 Rep. John Lewis Way N.
Nashville, TN 37243



For more information about your eligibility for property tax relief and a comprehensive list of eligibility requirements, please visit our website.



tncot.cc/taxrelief

WHAT IS PROPERTY TAX RELIEF?

Tennessee state law provides for property tax relief for low-income elderly and disabled homeowners, as well as disabled veteran homeowners or their surviving spouses. This is a reimbursement program funded by appropriations authorized by the General Assembly. Tax collecting officials, including county trustees, receive applications from taxpayers who may qualify.

INCOME DOCUMENTATION

If you are an elderly or disabled homeowner, you may be required to provide income documentation such as a copy of your tax return, 1099, W-2, etc.

If you are a sole owner within \$100 of the income limit, or if there is a co-owner, and your combined income is within \$200 of the income limit, income documentation must be provided for all sources.

VETERAN DISABILITY RATING

Determination of eligibility for a homeowner who is a disabled veteran or widow(er) of a disabled veteran will be made based on information provided by the VA through use of consent forms. If you are applying as a disabled veteran, you will need to complete an F-16 or, for a widow(er) of a disabled veteran you must complete an F-16S. These forms are available at the county trustee's office or the city collecting official's office.

Contact U.S. Department of Veterans Affairs at:
1.800.827.1000

ELIGIBILITY REQUIREMENTS

ELDERLY

- You must be 65 or on or before 12/31/2025.
- You must own your home and use it as your primary residence.
- You must provide annual income from all sources.

\$37,530

Maximum 2024 income of the applicant, spouse, co-owner, and resident remainder

\$32,700

Maximum market value on which tax relief is calculated

DISABLED

- You must be disabled on or before 12/31/2025.
- You must own your home and use it as your primary residence.
- You must provide annual income from all sources.

\$37,530

Maximum 2024 income of the applicant, spouse, co-owner, and resident remainder

\$32,700

Maximum market value on which tax relief is calculated

DISABLED VETERAN

- You must own your home and use it as your primary residence.
- You must complete a 2025 F-16. This form is a consent form for the release of disability and income information from the U.S. Department of Veterans Affairs.
- You must meet one of the following disability requirements:

* Acquired in connection with such service a disability from paraplegia or permanent paralysis of both legs and lower part of the body resulting from traumatic injury or disease to the spinal cord or brain, or from legal blindness, or from loss or loss of use of two (2) or more limbs from any service-connected cause;

* Acquired one hundred percent (100%) permanent total disability, as determined by the U.S. Department of Veterans Affairs, and such disability resulting from having served as a prisoner of war; or

* Acquired service-connected permanent and total disability or disabilities, as determined by the U.S. Department of Veterans Affairs.

\$175,000

Maximum market value on which tax relief is calculated

**WIDOW(ER) OF
DISABLED VETERAN**

- You must own your home and use it as your primary residence.
- You must complete a 2025 F-16S. This form is a consent form for the release of disability and income information from the U.S. Department of Veterans Affairs.
- You must provide a copy of your spouse's death certificate and provide a form of personal ID.
- You must have been married to the veteran at the time of their death and not have remarried.
- The veteran must have met one of the disability requirements listed in the **DISABLED VETERAN** box, or:

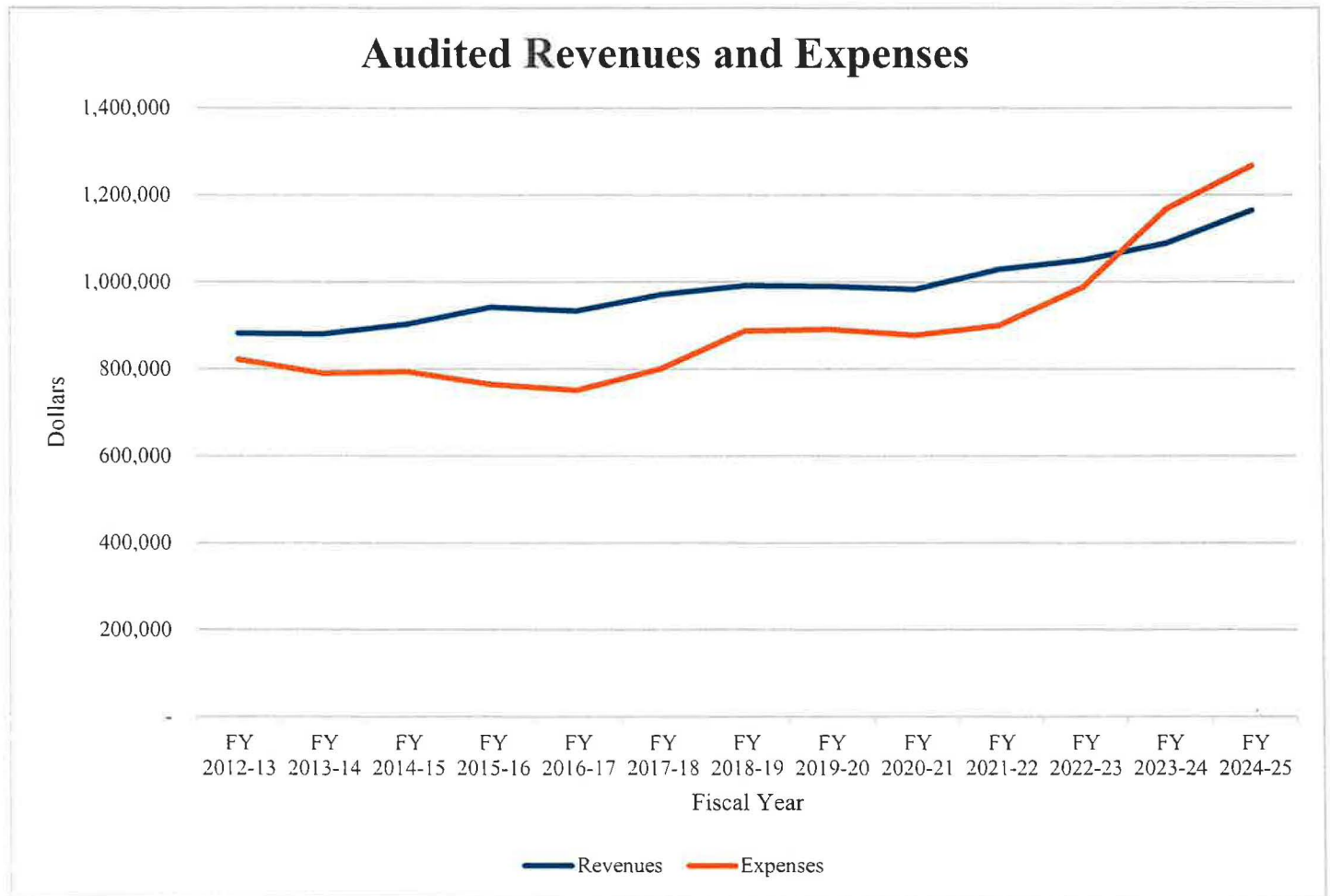
* Property tax relief shall also be extended to the surviving spouse of a veteran whose death results from a service-connected, combat-related cause, as determined by the U.S. Department of Veterans Affairs;

* Property tax relief shall also be extended to the surviving spouse of a soldier whose death results from being deployed, away from any home base of training and in support of combat or peace operations;

\$175,000

Maximum market value on which tax relief is calculated

SANITATION FUND 907



Fiscal Year	Revenues	Expenses	Rev. over Exp.
FY 2012-13	\$882,546	\$822,649	\$59,897
FY 2013-14	\$881,054	\$790,749	\$90,305
FY 2014-15	\$903,410	\$794,728	\$108,682
FY 2015-16	\$942,842	\$765,330	\$177,512
FY 2016-17	\$933,929	\$751,884	\$182,045
FY 2017-18	\$971,531	\$801,730	\$169,801
FY 2018-19	\$991,851	\$888,524	\$103,327
FY 2019-20	\$990,950	\$891,569	\$99,381
FY 2020-21	\$983,525	\$878,280	\$105,245
FY 2021-22	\$1,029,473	\$900,958	\$128,515
FY 2022-23	\$1,050,542	\$988,480	\$62,062
FY 2023-24	\$1,089,309	\$1,168,641	-\$79,332
FY 2024-25	\$1,165,891	\$1,268,771	-\$102,880

Source: Annual Audit

ORDINANCE NO. 1152

AN ORDINANCE AMENDING TITLE 17, CHAPTER II, SECTIONS 17-43 AND 17-44 OF THE ATHENS CITY CODE RELATIVE TO REFUSE COLLECTION AND DISPOSAL SERVICE CHARGES AND THE METHOD OF COLLECTING SUCH CHARGES.

WHEREAS, the City of Athens provides refuse collection and disposal services within the city; and

WHEREAS, the City Council desires to revise the provisions of the Athens City Code governing refuse collection and disposal service charges and the method of collecting such charges;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS AS FOLLOWS:

SECTION 1.

That Title 17, Chapter II, Section 17-43 of the Athens City Code is hereby amended in its entirety to read as follows:

17-43 Refuse Collection and Disposal Service Charges

- (1) Institutional, professional, industrial, fraternal, commercial, and business establishments operating within the city that receive city refuse collection and disposal service shall pay a monthly fee established for the applicable service determined by the city council and adopted through its annual budget.
- (2) All residences within the city shall pay a monthly fee for residential refuse service, as determined by city council and adopted through its annual budget. Those residents needing more than one container, as determined by the city, will pay the rate set by the city council, plus additional charges based on the number of additional containers.

SECTION 2.

That Title 17, Chapter II, Section 17-44 of the Athens City Code is hereby amended in its entirety to read as follows:

17-44 Method Of Collecting Service Charges

- (1) Institutional, professional, industrial, fraternal, or commercial service charges shall be billed through procedures prescribed by the city manager. A penalty of five percent (5%) per month on the unpaid balance shall be imposed and collected on all delinquent refuse accounts.
- (2) Waste Disposal Documentation; Authority to Deny Collection
 - (a) Commercial, industrial, institutional, professional, fraternal, and business establishments and contractors, including those generating demolition waste, that do not utilize the City for waste disposal shall, upon written request of the Public Works Director or their designee, provide written documentation demonstrating proper disposal of such waste. Failure to provide documentation within thirty (30) days after the date of written request shall authorize the City to initiate services to ensure proper disposal, and assess billing for said services, in addition to any applicable penalties as authorized by this code.
 - (b) The city may elect to deny waste collection to commercial, industrial, institutional, professional, fraternal, and business establishments and contractors (including demolition wastes) due to waste being hazardous, causing damage to city equipment or inadequate equipment to properly handle the waste.
- (3) All institutional, professional, industrial, fraternal, commercial, and business establishments and contractors requiring special handling or special rates due to unusual

ORDINANCE NO. 1152

situations that prevent the charges from being placed on the utility statement will be billed and collected by the Director of Finance.

SECTION 3.

BE IT FURTHER ORDAINED, that any residential tax relief, credit, exemption, or adjustment administered through the residential billing process, such relief, credit, exemption, or adjustment shall terminate effective with the first meter reading taken after **June 30, 2026**. The City is authorized to coordinate with Athens Utilities Board for implementation of this provision to ensure timely removal from affected accounts.

CODIFICATION AUTHORITY.

The City Manager or designee is authorized to make ministerial, non-substantive corrections necessary to codify this ordinance, including formatting, numbering, lettering, internal sequencing, typographical, citation, and cross-reference corrections, and to update internal references affected by renumbering, provided that no change is made to the substantive meaning, effect, or legislative intent of this ordinance.

REPEALER.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

EFFECTIVE DATE.

This ordinance shall take effect upon final passage, the public welfare requiring it.

Discussed:	April 21, 2026	Postponed
First Reading:	May 19, 2026	
Public Hearing Notice:		
Second Reading:		
Date of Public Hearing		

ATTEST:

Larry Eaton, Mayor

Randall Dowling, City Manager

APPROVED AS TO FORM:

Christopher Caldwell, City Attorney





Agenda Item

XI. C. First Reading of Ordinance 1156, an Ordinance to Amend Title 9, Chapter V of the Athens City Code by deleting the existing Chapter V, “Wrecker and Towing Service,” in its Entirety and Replacing it with a New Chapter V, “Towing Services”; to Establish Regulations, permitting requirements, rotation procedures, insurance requirements, Fee Limitations, Recordkeeping Requirements, and enforcement procedures for towing services requested by the Athens Police Department.

Overview

City Code, Chapter 9, Sections 111 to 128 covers the city’s towing services when the Police Department calls for tow trucks to remove disabled, wrecked, abandoned, immobile, unattended, seized, or impounded motor vehicles from city streets, public rights-of-way, public property, or other locations where the Police Department has lawful authority to request towing services. This section of the city code has not been updated since 2019. The city currently has eight towing companies on the weekly rotation list.

Due to citizen complaints about towing costs, city staff investigated this issue and determined that the towing ordinance and fee schedule need to be updated, new state laws incorporated in the ordinance, and all towing companies trained on the updated ordinance and fee schedule.

To that end, the city’s towing ordinance has been updated by city staff and the Police Department. The updated towing ordinance (attached) is now ready for review by the City Council.

Action to Consider

Motion, second, and majority vote are needed to approve first reading of Ordinance 1156. If approved, the public hearing and second reading will occur during the June 16, 2026 regular session.

Affected Departments

Police Department

ORDINANCE NO. 1156

AN ORDINANCE TO AMEND TITLE 9, CHAPTER V OF THE ATHENS CITY CODE BY DELETING THE EXISTING CHAPTER V, “WRECKER AND TOWING SERVICE,” IN ITS ENTIRETY AND REPLACING IT WITH A NEW CHAPTER V, “TOWING SERVICES”; TO ESTABLISH REGULATIONS, PERMITTING REQUIREMENTS, ROTATION PROCEDURES, INSURANCE REQUIREMENTS, FEE LIMITATIONS, RECORDKEEPING REQUIREMENTS, AND ENFORCEMENT PROCEDURES FOR TOWING SERVICES REQUESTED BY THE ATHENS POLICE DEPARTMENT

WHEREAS, the City of Athens has authority to regulate the use of its streets, public rights-of-way, public property, and law enforcement towing procedures in furtherance of the public health, safety, and welfare;

WHEREAS, the City Council desires to update the City’s wrecker and towing service regulations to provide clear standards for towing companies responding to calls requested, authorized, or directed by the Athens Police Department;

WHEREAS, the City Council finds that a fair and orderly rotational towing system, together with appropriate permitting, insurance, equipment, recordkeeping, and fee requirements, will promote safe and efficient removal, transportation, storage, and release of vehicles;

WHEREAS, the City Council further desires to align the City’s towing regulations with applicable Tennessee law and the Tennessee Department of Safety and Homeland Security Tennessee Highway Patrol Towing Service Standards Manual, as amended or replaced; and

WHEREAS, the City Council finds that the adoption of this ordinance is in the best interest of the City and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS AS FOLLOWS:

SECTION 1.

Title 9, Chapter V of the Athens Municipal Code, currently titled “Wrecker and Towing Service,” is hereby deleted in its entirety and replaced with the following new Chapter V, “Towing Services”:

9-111 Purpose and Policy

- (1) The purpose of this chapter is to establish regulations, procedures, and standards for towing companies called by the City of Athens Police Department to remove disabled, wrecked, abandoned, immobile, unattended, seized, or impounded motor vehicles from City streets, public rights-of-way, public property, or other locations where the Police Department has lawful authority to request towing services.
- (2) It is the policy of the City to use a fair rotational call system for City-requested towing services, except when a vehicle owner, operator, or authorized agent requests a specific towing company, when public safety requires another response, or when the Police Department directs otherwise under law.
- (3) This chapter is intended to:
 - (a) Promote the safe and efficient removal, transportation, storage, and safekeeping of vehicles placed in the custody of towing companies at the request of the Police Department.
 - (b) Require towing companies to comply with this chapter, the City fee schedule, the Tennessee Department of Safety and Homeland Security Tennessee Highway Patrol Towing Service Standards Manual, as amended, Tenn. Code Ann. § 55-31-104 (Motor Vehicle Portal), and any other applicable Tennessee law.
 - (c) Ensure that towing companies used by the Police Department are reputable, reliable, properly permitted, properly insured, properly equipped, and staffed by qualified drivers.
 - (d) Protect vehicle owners, lienholders, insurers, and the public from unreasonable fees, unsafe practices, solicitation at crash scenes, improper release of vehicles, loss of personal property, and inconsistent rotation practices.

ORDINANCE NO. 1156

9-112 Applicability

- (1) This chapter applies to towing services requested by, authorized by, or directed through the City of Athens Police Department. It does not regulate purely private towing transactions.
- (2) A towing company called at the request of a vehicle owner, operator, or authorized agent is not required to be on the City rotation list unless the Police Department determines that the vehicle creates an immediate traffic hazard or the requested towing company is unavailable, unwilling, or unable to respond in a reasonable time.

9-113 Definitions

Abandoned motor vehicle. A motor vehicle meeting the definition of an abandoned motor vehicle under Tenn. Code Ann. § 55-31-102, as amended, including a vehicle left unattended on public property for statutory periods, a vehicle in obvious disrepair, a vehicle illegally left on public property, or other vehicles defined by state law.

City-requested tow. A tow requested, authorized, or directed by the Police Department, including through dispatch, when the owner, operator, or authorized agent does not request a specific towing company or when public safety or law enforcement necessity requires City-directed towing.

Disabled, immobile, or wrecked vehicle. A motor vehicle that cannot safely move under its own power due to accident, mechanical failure, damage, weather, emergency conditions, or other circumstances requiring towing or recovery.

Owner-requested tow. A tow requested by the vehicle owner, operator, or authorized agent. The Police Department will honor such requests unless public safety, response time, equipment availability, or law enforcement needs require a City-requested tow.

Police Chief. The Chief of Police of the City of Athens or the Chief's designee.

Rotation list. The list maintained by the Police Department of towing companies approved and permitted by the City to respond to City-requested towing calls on a weekly rotating basis.

Storage facility. A lot, building, or other facility used by a towing company for the storage and safekeeping of vehicles towed at the request of the Police Department.

Tennessee Manual. The Tennessee Department of Safety and Homeland Security, Tennessee Highway Patrol Towing Service Standards Manual, revised January 2017, as amended, superseded, or replaced.

Towing company. Any person, firm, corporation, partnership, association, or other entity engaged in the business of offering towing, recovery, transport, or storage services by use of tow trucks and storage facilities.

Tow truck. A vehicle used to tow, recover, transport, or carry motor vehicles and classified under this chapter and the Tennessee Manual as Class A, B, C, or D, as applicable.

Winching. Involving the use of a motor-powered spool of cable to recover a vehicle from locations not accessible for direct hook-up. This process is used to move vehicles from areas like ditches, mud, or embankments to a position where they can be towed, separate from standard loading or towing procedures.

Working days. Monday through Friday, excluding official City holidays, unless state law requires a different calculation for a specific notice or deadline.

9-114 Administration

- (1) The Police Chief shall administer and enforce this chapter. The Police Chief may approve, issue, renew, suspend, revoke, or deny permits under this chapter; maintain the rotation list; establish administrative forms and procedures; conduct inspections and audits; investigate complaints; and issue written directives consistent with this chapter.

ORDINANCE NO. 1156

- (2) The Police Chief's action granting, denying, suspending, or revoking a towing company permit or driver permit is subject to review by the City Manager upon written appeal to the City Manager within ten (10) calendar days after written notice of the decision as provided in this chapter or as otherwise required by law.

9-115 Permit Required; City Rotation Eligibility

- (1) No towing company, tow truck, or tow truck driver shall participate on the City rotation list unless approved by the Police Chief and issued the required City permit.
- (2) As a condition of initial and continuing eligibility, a towing company shall:
 - (a) Be listed on the Tennessee Highway Patrol rotation list for the applicable towing class.
 - (b) Be licensed and registered to do business in Tennessee and comply with all applicable federal, state, and local requirements.
 - (c) Maintain the insurance required by this chapter at all times.
 - (d) Maintain tow trucks, equipment, drivers, records, and storage facilities in compliance with this chapter and the Tennessee Manual.
 - (e) Charge no more than the fees authorized by the City's fee schedule and applicable Tennessee law.

9-116 Initial Application

- (1) A towing company seeking placement on the City rotation list shall submit a complete application to the Police Department during the annual application period of June 1 through June 30, unless the Police Chief opens an additional application period due to public need.
- (2) The application shall include, at a minimum:
 - (a) Proof of current Tennessee Highway Patrol rotation status.
 - (b) A completed Towing Service Application (SF-1112), Driver Qualification Form (SF-1117), Tow/Storage Rates Disclosure Form (SF-1118), Company Information Disclosure Form (SF-1119), Facilities and Equipment Inspection Form (SF-1120), Driver/Vehicle Inspection Report for each tow truck (SF-1156), and any successor or substantially equivalent form required by the Police Department.
 - (c) Current certificates of insurance identifying required vehicle liability, garage keepers' liability, and on-hook coverage.
 - (d) Proof that each owner and driver responding to City-requested calls has completed required Traffic Incident Management training.
 - (e) Criminal history check for the towing company's owner(s) and all tow truck drivers. A felony conviction or pending felony charge shall prohibit the owner or drivers from being permitted to be on the City's rotation list.
 - (f) A copy of a sample customer invoice.
 - (g) A certification that the applicant has read, understands, and will comply with this chapter, applicable Tennessee law, the Tennessee Manual, and Police Department directives.

9-117 Permit Term; Renewal; Changes During Permit Year

- (1) Permits shall be valid for one (1) permit year, beginning July 1 and ending June 30, unless suspended or revoked earlier. Renewal applications shall be submitted between June 1 and June 30 each year with the same information and forms as the original application but updated to reflect current information.
- (2) A towing company shall promptly notify the Police Department, in writing, of changes in ownership, business name, business address, telephone number, storage facility, insurance, tow trucks, drivers, or any other material application information. New or substitute tow trucks and drivers may be approved during the permit year if they meet all requirements of this chapter before responding to City-requested calls.

ORDINANCE NO. 1156

- (3) During renewal, the Police Department may inspect records, tow trucks, equipment, driver qualifications, storage facilities, insurance, and rates. If deficiencies are found, renewal may be denied, delayed, conditioned, or withheld until the deficiencies are corrected.

9-118 Fees and Fee Schedule

- (1) Application fees, renewal fees, permit fees, service fees, and maximum towing and storage charges shall be established by the City Council through the annual budget process.
- (2) No towing company responding to a City-requested tow shall charge a rate or fee exceeding the City fee schedule, the maximum fee approved by the Tennessee Highway Patrol for the same service, or any other applicable state-law limitation, whichever is most restrictive.

9-119 Required Insurance

- (1) Each approved towing company shall maintain insurance covering towing and storage operations at all times. The policy shall be in the name of the towing company or the towing company's owner and shall identify the tow trucks covered.
- (2) A certificate of insurance shall be filed with the City before placement on the rotation list and upon renewal, policy change, expiration, cancellation, or request by the Police Chief. Certificates must itemize vehicle liability, garage keepers' liability, and on-hook coverage.
- (3) For purposes of this section, the following definitions shall apply:
- (a) Vehicle Liability: insurance that pays for damages due to bodily injury and property damage to others for which the towing company is responsible.
 - (b) Garage Keepers Liability: insurance that protects a garage keeper against liability for damage to vehicles in his/her care, custody, or control.
 - (c) On-Hook Coverage: insurance that will normally pay to repair or replace a vehicle that the towing company did not own if it is damaged by a collision, fire, theft, explosion, or vandalism while being towed or hauled.

Tow Truck Class	Minimum Vehicle Liability	Minimum Garage keepers Liability	Minimum On-Hook Coverage
Class A and Class D	\$1,000,000	\$75,000	\$75,000
Class B	\$1,000,000	\$150,000	\$150,000
Class C	\$1,000,000	\$200,000	\$200,000

- (4) An umbrella policy is acceptable as long as it covers the required categories and provides total coverage equal to or greater than the applicable minimums. Nothing prevents a towing company from obtaining greater coverage.
- (5) The towing company assumes responsibility for personal injury, property damage, and loss or damage to vehicles and contents caused by the towing company's intentional, reckless, or negligent acts or omissions from the time the towing company makes contact with a vehicle or takes custody of a vehicle.

9-120 Tow Truck Classifications

- (1) Tow trucks shall be classified as Class A, Class B, Class C, or Class D in accordance with this chapter and the Tennessee Manual. Each tow truck shall be listed in only one class for rotation purposes unless separately approved by the Police Chief.

Class	Primary Use	Minimum Standard
Class A	Passenger cars, pickup trucks, small trailers, and recovery work where winching or recovery is required.	14,000 lbs. GVWR minimum; 4-ton boom and power winch; 100 feet of 3/8-inch cable or 7/16-inch synthetic rope; wheel-lift or sling/cradle equipment; safety restraints.

ORDINANCE NO. 1156

Class B	Medium-size trucks, trailers, and similar vehicles.	26,000 lbs. GVWR minimum; double boom with 8-ton individual boom/winch capacity or single boom with 16-ton capacity; 200 feet of 7/16-inch cable; cradle tow plate or sling.
Class C	Large trucks, road tractors, tractor-trailer combinations, and heavy recovery.	35,000 lbs. GVWR minimum; double boom with 12.5-ton individual boom capacity or single boom with 25-ton capacity; 200 feet of 9/16-inch cable; air brakes; tandem live-drive axles; under-reach capable of towing an 80,000-lb. tractor-trailer combination.
Class D	Car carriers or rollback vehicle transporters for passenger cars, pickup trucks, and small trailers where extensive recovery is not required.	14,000 lbs. GVWR minimum; carrier bed with required cylinders; 4-ton winch; 50 feet of 3/8-inch cable; two safety chains; not intended for extensive winching or recovery.

9-121 Required Equipment for Each Tow Truck

- (1) Each tow truck responding to a City-requested tow shall carry and maintain all equipment required by the Tennessee Manual and this chapter. Required equipment includes, at a minimum:
 - (a) One functional, amber-colored rotating, strobe, or LED warning light permanently mounted on top of the tow truck. Sirens are prohibited.
 - (b) Emergency flashers and directional lights visible to the front in amber color.
 - (c) One heavy-duty push broom; one shovel; one axe; one pinch bar, pry bar, or crowbar; one set of bolt cutters; and equipment necessary to remove glass, debris, and other injurious substances from the roadway.
 - (d) Flood lights mounted high enough to illuminate the scene at night.
 - (e) One fully charged 20-pound fire extinguisher or two fully charged 10-pound fire extinguishers with an Underwriters Laboratories rating of 4A:B:C or greater, securely mounted.
 - (f) At least 50 pounds of fluid absorption compound for Class A, Class B, and Class D tow trucks and at least 100 pounds for Class C tow trucks.
 - (g) Three red emergency reflectors.
 - (h) A light bar capable of displaying two tail lamps, two stop lamps, and two turn signals on the rearmost vehicle while in tow when the towed vehicle's lights cannot be displayed.
 - (i) All additional chains, straps, dollies, cribbing, blocking, absorbent, tarps, securement devices, and safety equipment reasonably necessary for the class of tow and scene conditions.
- (2) Each tow truck shall display the towing company's name, address, telephone number, and USDOT number if applicable. The information shall be permanently affixed or painted on both sides of the tow truck, visible from 50 feet. Magnetic signs are not permitted.

9-122 Driver Qualifications and Conduct

- (1) Each driver responding to City-requested calls shall:
 - (a) Be at least 21 years of age unless a specific exception is required by state law.
 - (b) Possess a valid Tennessee driver license or commercial driver license appropriate for the tow truck and work performed.
 - (c) Have no felony conviction or pending felony charge that disqualifies the driver under the Tennessee Manual or this chapter.
 - (d) Complete required Traffic Incident Management System training before responding to City-requested calls.
 - (e) Wear a high-visibility traffic safety vest, shirt, or coat meeting ANSI Class 2 or higher while working at or near the scene and use amber colored lights on scene and while towing a vehicle.

ORDINANCE NO. 1156

- (f) Comply with all lawful directions of the Police Department officer in charge of the scene.
- (g) Operate safely, lawfully, and professionally, and avoid conduct that reflects adversely on the City or creates a safety risk.
- (h) The towing company shall maintain a current driver list and shall notify the Police Department before any new driver responds to City-requested calls. A driver who becomes disqualified shall not respond to City-requested calls until reinstated by the Police Chief.

9-123 Business Office and Storage Facilities

- (1) Each towing company shall maintain a business office with a highly visible exterior sign displaying the towing company's name, address, and telephone number. Current tow and storage rates shall be posted conspicuously at the business office in a form clearly visible to customers.
- (2) The business office and storage facility shall be accessible to customers and the Police Department from 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding City holidays, and at other reasonable times for law enforcement purposes, vehicle release, or emergency conditions.
- (3) Each towing company shall provide adequate, safe, and secure storage for vehicles towed at the request of the Police Department. Storage facilities shall be secured by fencing, lighting, and surveillance cameras and other security measures approved by the Police Chief to deter theft and vandalism.
- (4) If the storage facility is separate from the business office, the storage facility shall have a highly visible exterior sign displaying the towing company's name, address, and telephone number. No two towing companies, including affiliated or parent/subsidiary entities, may share the same storage facility unless expressly approved by the Police Chief for good cause and consistent with the independence requirements of this chapter.

9-124 Rotation List and Dispatch Procedures

- (1) The Police Department shall maintain the rotation list by tow truck company. Rotation list shall be seven (7) days for each permitted towing company. Calls shall be made through dispatch or other Police Department procedures approved by the Police Chief.
- (2) A towing company shall have at least one properly equipped, operating, permitted tow truck and qualified driver available 24 hours per day, including holidays, during its rotation. If the towing company cannot respond, lacks proper equipment, does not answer, or declines the call, the next towing company on the rotation list shall be called.
- (3) The towing company shall respond to a wreck or disabled vehicle within 20 minutes after being called, except for verifiable extenuating or unusual circumstances approved by the Police Department. Class C heavy-duty calls may be allowed additional response time when necessary due to equipment availability, distance, scene complexity, or public safety needs.
- (4) If a towing company misses two calls within one rotation cycle, the Police Chief may suspend, condition, or remove the company from the rotation list.
- (5) The Police Department officer in charge of a scene may direct the towing company to remove the vehicle creating the greatest hazard first, to use additional equipment, to preserve evidence, to avoid entering a vehicle, or to transport a vehicle to a particular facility.

9-125 Owner-Requested Towing Companies

- (1) The Police Department shall honor the request of the owner, operator, or authorized agent of a disabled, wrecked, abandoned, immobile, or unattended vehicle to call a specific towing company, whether or not that towing company is on the City rotation list, unless:

ORDINANCE NO. 1156

- (a) The requested towing company is not available, refuses the call, or cannot respond within 20 minutes, or within 30 minutes for a Class C heavy-duty tow, unless a longer time is approved by the Police Department officer in charge;
- (b) The vehicle presents an immediate traffic hazard or public safety risk requiring prompt removal;
- (c) The requested towing company lacks the equipment needed for the vehicle or scene;
- (d) The tow is connected to a seizure, impound, arrest, investigation, evidence hold, or other law enforcement need requiring City-directed handling; or
- (e) The request is otherwise inconsistent with applicable law or public safety.

If any exception applies, the Police Department may call the towing company on the City rotation list.

9-126 Towing, Recovery, Scene Cleanup, and Transport Standards

- (1) Each towing company responding to a City-requested tow shall:
 - (a) Tow, recover, transport, and store vehicles safely and in accordance with this chapter, the Tennessee Manual, applicable law, and industry best practices.
 - (b) Use the tow truck class, equipment, and personnel appropriate for the vehicle and scene.
 - (c) Remove glass, vehicle parts, and other injurious substances from the street or highway as required by Tenn. Code Ann. § 55-8-170 and this chapter. Debris shall not be placed in the passenger compartment of a vehicle.
 - (d) Not intentionally drain vehicle fluids onto the road, right-of-way, stormwater system, soil, or surrounding environment.
 - (e) Use reasonable care to prevent additional damage to the vehicle and its contents.
 - (f) Transport the vehicle to the towing company's approved storage facility, a destination requested by the vehicle owner or operator after charges are agreed upon, a Police Department impound facility, or another location directed by the Police Department.
 - (g) Not perform repairs or additional services unless requested by the vehicle owner, operator, authorized agent, insurer, or lienholder, or unless necessary to safely remove a hazard.
 - (h) Not solicit towing work at or near a crash, disabled vehicle, or law enforcement scene unless called by the vehicle owner, operator, authorized agent, or Police Department.

9-127 Vehicle Holds, Release, Personal Property, and Firearms

- (1) No towing company shall release a vehicle impounded by, seized by, or held at the direction of the Police Department without authorization from the Police Department. If no law enforcement hold exists, the vehicle shall be released to a verified owner, lienholder, insurer, or authorized agent upon proof of the right to possess the vehicle and payment of lawful charges.
- (2) A towing company shall safeguard personal property in towed or stored vehicles. Unless the Police Department places a hold or otherwise directs, the towing company shall release personal property or cargo to the verified owner or authorized agent during normal business hours without charge.
- (3) If a firearm is found in a stored vehicle, the towing company shall follow Tennessee law (§ 55-31-105) and any Police Department procedure governing notification, safekeeping, transfer, and release.

9-128 Billing, Invoices, and Records

- (1) Each towing company shall use a standard invoice form containing the towing company's name, physical address, storage facility address, telephone number, and email address.

ORDINANCE NO. 1156

- (2) An invoice shall be prepared for each City-requested tow. When the owner, operator, or authorized representative is present and circumstances permit, a copy shall be provided at the scene or as soon as practicable. The towing company shall retain duplicate invoices and tow records for at least two (2) years or a longer period in a chronological order as required by law or City policy.
- (3) Each invoice shall include, at a minimum:
 - (a) Date, time, and location of the tow;
 - (b) Name and address of the person requesting or authorizing the tow, if known;
 - (c) Name and address of the vehicle owner, operator, or person involved, if known;
 - (d) Vehicle year, make, model, color, license plate number, state, and VIN, if available;
 - (e) Tow truck class used and destination of the vehicle;
 - (f) Itemized charges, including towing, mileage, winching, recovery, storage, notification, and any approved additional charges;
 - (g) A good-faith estimate of charges when final charges cannot be determined at the scene;
 - (h) Daily storage rate and the date and time storage charges begin;
 - (i) Name of the driver or employee preparing the invoice.
 - (j) Invoices, rates, dispatch records, release forms, notices, photographs, storage logs, and other records related to City-requested tows shall be available for inspection by the Police Chief during normal business hours or during an investigation.

9-129 Independence, Prohibited Conduct, and Conflicts

- (1) A towing company on the City rotation list shall be independent of every other towing company on the City rotation list. Unless approved by the Police Chief for good cause, no towing company may share a telephone number, address, business license, storage facility, tow trucks, or required operating equipment with another rotation towing company.
- (2) A towing company and its owners, officers, employees, agents, and drivers shall not:
 - (a) Refer, sell, assign, subcontract, delegate, or transfer a City-requested call to another towing company without approval from the Police Department.
 - (b) Solicit towing work at a crash, disabled vehicle, or law enforcement scene unless requested by the vehicle owner, operator, authorized agent, or Police Department.
 - (c) Charge unauthorized rates, hidden fees, administrative fees, gate fees, release fees, credit card surcharges, or other fees prohibited by the City fee schedule or state law.
 - (d) Refuse lawful release of a vehicle, personal property, or cargo after the person seeking release presents required proof and pays lawful charges, unless a Police Department hold or legal restriction applies.
 - (e) Use an unpermitted tow truck or unqualified driver for a City-requested call.

9-130 Audits, Inspections, and Complaints

- (1) The Police Chief may inspect or audit any approved towing company's tow trucks, equipment, business office, storage facility, insurance, driver files, rates, invoices, tow records, notices, and release records during normal business hours or at other reasonable times when needed for public safety, compliance, or investigation.
- (2) Complaints may be submitted by vehicle owners, operators, lienholders, insurers, towing companies, City employees, or members of the public. The Police Chief may investigate complaints and may require written responses, records, photographs, invoices, or other information from the towing company.
- (3) Failure to cooperate with an audit, inspection, complaint investigation, or records request is grounds for the towing company to be deleted from the City rotation list.

9-131 Suspension, Revocation, Removal, and Corrective Action

- (1) The Police Chief may deny, suspend, revoke, condition, or refuse to renew a permit; remove a towing company, tow truck, or driver from the City rotation list; or require corrective action for any violation of this chapter, City policy, the Tennessee Manual, applicable law, or public safety standards.

ORDINANCE NO. 1156

- (2) Grounds for being removed from the rotation list include, but are not limited to:
- (a) False, misleading, incomplete, or fraudulent application information or records;
 - (b) Failure to maintain insurance, equipment, tow truck registration, qualified drivers, required training, or storage facilities;
 - (c) Failure to answer, timely respond to, or properly complete City-requested calls;
 - (d) Use of unpermitted tow trucks or unqualified drivers;
 - (e) Overcharging, unauthorized fees, refusal to honor the fee schedule, or failure to provide itemized invoices;
 - (f) Improper solicitation, kickbacks, referral arrangements, call delegation, or conflicts of interest;
 - (g) Failure to safeguard vehicles, personal property, cargo, or evidence;
 - (h) Failure to release vehicles or property when release is legally required;
 - (i) Failure to comply with notice, recordkeeping, or audit requirements;
 - (j) Unsafe operations, discourteous conduct, criminal conduct, or conduct creating a risk to the public, the City, or the Police Department;
 - (k) Any violation of this chapter, the Tennessee Manual, or applicable state or federal law.
- (3) The Police Chief may impose immediate temporary suspension when continued participation presents a public safety risk, threatens loss or damage to vehicles or evidence, involves lapsed insurance, or otherwise requires immediate action.

9-132 Appeal

- (1) A towing company or driver aggrieved by a denial, suspension, revocation, removal, or refusal to renew may file a written appeal with the City Manager within ten (10) calendar days after written notice of the decision, unless a different period is required by law.
- (2) The City Manager, or the City Manager's designee, shall review the record and may affirm, reverse, modify, or remand the decision. The City Manager's decision shall be final administrative action of the City unless otherwise provided by law.

9-133 City Liability and Payment Responsibility

- (1) The City is responsible for payment only for fees and charges the City expressly authorizes or is legally required to pay, including charges associated with vehicles seized, impounded, or held by the Police Department when City payment is required by law, court order, or written authorization.
- (2) Except as provided in this section, the City is not responsible for towing, recovery, preservation, storage, administrative, or related charges owed by a vehicle owner, operator, lienholder, insurer, or other responsible party.

SECTION 2.

CODIFICATION AUTHORITY.

The City Manager or designee is authorized to make ministerial, non-substantive corrections necessary to codify this ordinance, including formatting, numbering, lettering, internal sequencing, typographical, citation, and cross-reference corrections, and to update internal references affected by renumbering, provided that no change is made to the substantive meaning, effect, or legislative intent of this ordinance.

REPEALER.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

ORDINANCE NO. 1156

EFFECTIVE DATE.

This ordinance shall take effect upon final passage, the public welfare requiring it.

First Reading: May 19, 2026
Public Hearing Notice:
Second Reading:
Date of Public Hearing

ATTEST:

Larry Eaton, Mayor

Randall Dowling, City Manager

APPROVED AS TO FORM:

Christopher Caldwell, City Attorney





Agenda Item

XI. D. First Reading of Ordinance 1157, an Ordinance to Amend ‘The Zoning Ordinance of The City of Athens, Tennessee, so as to Amend The Official Zoning Map to Rezone A 3-Acre Parcel Created from the 50-Acre Developed Parent Tract Shown as Tax Map 046 Parcel 049.00 Located on Denso Drive and George R. Price Boulevard From I-2 (Heavy Industrial District) To B-3 (Intensive Business District), Said Area Being Located Within The Corporate Limits of Athens, Tennessee.

Overview

The City Council is being asked to consider a rezoning request submitted by Denso Manufacturing and the Athens-McMinn Family YMCA for a newly created 3-acre parcel located on Denso Drive and George R. Price Boulevard. The parcel is being created from a larger, developed parent tract identified as Tax Map 046, Parcel 049.00. The request is to rezone the property from I-2 Heavy Industrial District to B-3 Intensive Business District.

The purpose of the rezoning is to allow for the future development of a daycare/childcare center. The property is adjacent to existing B-3 Intensive Business District zoning to the west, including the area near the Higher Learning Center. Because the proposed childcare center would be open to the public, commercial zoning is needed.

Approval of the rezoning would not, by itself, authorize construction or operation of the childcare center. Under the current zoning regulations, a daycare/childcare center in the B-3 district requires additional approval as a Use on Review. Therefore, if the rezoning is approved, the applicants would still need to return for the required Use on Review approval before proceeding with that use.

The Athens Municipal-Regional Planning Commission reviewed the request at its May 4, 2026 meeting and voted unanimously, 4-0, to recommend approval to City Council.

Action to Consider

Motion, second, and majority vote are needed to approve first reading of Ordinance 1157. If approved, the public hearing and second reading will occur during the June 16, 2026 regular session.

Affected Departments

Community Development

ORDINANCE NO. 1157

AN ORDINANCE TO AMEND ‘THE ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, SO AS TO AMEND THE OFFICIAL ZONING MAP TO REZONE A 3-ACRE PARCEL CREATED FROM THE 50-ACRE DEVELOPED PARENT TRACT SHOWN AS TAX MAP 046, PARCEL 049.00, LOCATED ON DENSO DRIVE AND GEORGE R. PRICE BOULEVARD FROM I-2 HEAVY INDUSTRIAL DISTRICT TO B-3 INTENSIVE BUSINESS DISTRICT, SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF ATHENS, TENNESSEE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS AS FOLLOWS:

SECTION 1.

That the Official Zoning Map of Athens, Tennessee, identified and referred to in Section 3.02 of said Zoning Ordinance, be amended to show the following described property and zoning designation as described within the body of this ordinance and shown on the attached illustration titled "Rezoning Request for Denso Manufacturing Athens, TN and Athens-McMinn Family YMCA to change a 3-acre parcel created from the 50-acre developed parent tract shown as Tax Map 046, Parcel 049.00, located on Denso Drive and George R. Price Boulevard from I-2 Heavy Industrial District to B-3 Intensive Business District," said property being within the corporate limits of Athens, Tennessee:

Area Description (I-2 to B-3)

The parcel to be rezoned from I-2 to B-3 is a 3-acre parcel created from the 50-acre developed parent tract shown on the Tennessee Real Estate Property Assessment Data Website as Tax Map 046 Parcel 049.00. The parcel is located on Denso Drive and George R. Price Boulevard and is further described in the attached illustration that has been created from the Official Zoning Map of the City of Athens, Tennessee (Exhibit A).

SECTION 2.

That all ordinances, resolutions, motions, or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict only. If any sentence, clause, phrase, or paragraph of this Ordinance shall be declared unconstitutional or invalid by a court of competent jurisdiction, such holding shall not affect the remaining portions of this Ordinance, which shall remain in full force and effect.

SECTION 3.

As required by T.C.A. § 13-7-203, a public hearing subject to twenty-one (21) calendar days’ notice has been held, and the ordinance meets the requirements of T.C.A. § 13-7-201 through 13-7-210, including the approval of all necessary agencies.

SECTION 4.

That this Ordinance shall take effect upon final passage and as provided by law.

First Reading: May 19, 2026
Public Hearing Notice:
Second Reading:
Date of Public Hearing

ATTEST:

Larry Eaton, Mayor

Randall Dowling, City Manager

APPROVED AS TO FORM:

Christopher Caldwell, City Attorney

Rezoning Request for Denso Manufacturing Athens, TN and Athens-McMinn Family YMCA to change a 3-acre parcel created from the 50-acre developed parent tract shown as Tax Map 046, Parcel 049.00, located on Denso Drive and George R. Price Boulevard from I-2 Heavy Industrial District to B-3 Intensive Business District.

The screenshot shows a web-based zoning map application. At the top, there is a dark blue header with the text 'Zoning Map' and 'with ArcGIS Web AppBuilder'. Below the header is a search bar with a magnifying glass icon. On the left side, there is a vertical toolbar with icons for zooming in (+), zooming out (-), a location pin (i), a home button (house icon), and a refresh button (circular arrow icon). The map itself shows a street network with labels for 'DENSO DR', 'GEORGE R PRICE BLVD', and 'ROAD 173'. A specific area is highlighted with a red outline and labeled 'REZONING SITE' with a white arrow. A north arrow is located in the upper right quadrant of the map. In the bottom left corner, there is a scale bar showing 0, 500, and 1000 feet, and a coordinate display showing '35.470 Degrees' and '84.643 35.470 Degrees'. The bottom right corner contains a small 'esri' logo and a line of text: 'Tennessee STS GIS, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA'.





Agenda Item

XI. E. Proposal from Gresham Smith Engineers to Design and Prepare Construction Documents to Complete the Sidewalk Loop Around McMinn County High School

Overview

The city began work on a five-foot wide concrete sidewalk loop project around the McMinn County High School along Congress Parkway, Dennis Street, and Rocky Mount Road during 2018 and sections were completed during 2018, 2022 and 2023 using TDOT funds and local funds. So far about 5,000 linear feet have been constructed leaving about 3,000 linear feet remaining to be constructed (see attached project map).

To complete this sidewalk project, easements need to be acquired from three property owners, and they have all expressed interest in completing this sidewalk project. Gresham Smith Engineers has submitted a proposal to survey, design, prepare construction documents, assist with bidding, and assist with project management for a cost of \$95,547 plus \$9,000 for boundary survey and construction staking for an engineering cost of \$104,547 (proposal attached). Construction cost is estimated to be \$250,000 plus a 10% contingency of \$25,000 for a total estimated construction cost of \$275,000. That would make the total project cost \$379,547. The design phase would occur from June to August, the bid phase would occur during August, and the construction phase would occur from September to November, 2026. \$250,000 has been placed in next year's Capital Improvement Fund budget for this project which is \$129,547 short.

Following discussion during the May 11, 2026 work session, the consensus was to place this item on the May 19, 2026 regular session under New Business for further discussion.

Action to Consider

Motion, second, and majority vote are needed to approve proposal.

Affected Departments

Public Works



April 21, 2026

Mr. Ben Burchfield,
Director of Public Works
City of Athens
219 Alford St.
Athens, TN 37303

Subject: Scope and Fee Proposal
Dennis Street Sidewalk

Dear Mr. Burchfield:

Gresham Smith is pleased to present this Scope and Fee Proposal for engineering services to the City of Athens. The purpose of these services is to provide design services for the project that will begin at the existing sidewalk located at the intersection of Rocky Mt. Rd. and Sterling Rd to the intersection of Rocky Mt. Rd. and Dennis St. then heading north along Dennis St. to the intersection of Congress Parkway. The attached agreement includes the scope of services and work breakdown for the project.

PROFESSIONAL SERVICES

A detailed scope of services is attached for reference.

We appreciate the opportunity to make this project a success for the City of Athens. If you have any questions or need additional information you may reach me by telephone at 865.299.6130 or by email at patrick.fiveash@greshamsmith.com. You may also contact Jake Graves at 865.299.6145 or by email at Jake.Graves@greshamsmith.com.

Sincerely,

A handwritten signature in blue ink that reads 'Patrick Fiveash'.

Patrick Fiveash, PE, CPESC
Project Executive

Genuine Ingenuity

2095 Lakeside Centre Way
Suite 120
Knoxville, TN 37922
865.521.6777

GreshamSmith.com

LOCATION & DESCRIPTION

The scope of services for the sidewalk connection around the McMinn County High School. The project will begin at the existing sidewalk located at the intersection of Rocky Mt. Rd. and Sterling Rd to the intersection of Rocky Mt. Rd, and Dennis St. then heading north along Dennis St. to the intersection of Congress Parkway. The design will include a five-foot sidewalk with a minimum two-foot buffer from curb line to sidewalk and supporting task listed below.

Property Survey (MAP Surveying): See attached**Topographic Survey:**

The tasks for survey and property survey coordination:

1. Submit Utility One-Call Notifications
2. Perform topo survey (pavement, curbs, sidewalks, pavement marking, buildings, other features)
3. Perform utility survey
4. Perform drainage features survey

Preliminary Design:

The tasks for Preliminary plans and coordination:

1. Survey coordination and review.
2. Horizontal and vertical alignment layout.
3. ORD Template and corridor design.
4. Stormwater design:
 - a. Analysis of drainage area.
 - b. Evaluation for ditches, cross drains and/or catch basins.
5. Plan production.
 - a. Title
 - b. Typical
 - c. Property Map and Acquisition table
 - d. Plan and Profile
 - e. Cross sections.
6. Preliminary utility coordination to include initial contact with known utilities on project.
7. QA/QC
8. Review Meetings with City staff (1 meeting)
9. Deliverable for preliminary phase will be preliminary plans set as pdf.

ROW Design:

The tasks for ROW plans and coordination:

1. Finalize horizontal and vertical alignment layout.
2. Finalize ORD Template and corridor design.
3. Finalize Stormwater design:
 - a. Analysis of drainage area.

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- b. Final ditches, cross drains and/or catch basins.
- 4. Plan production.
 - a. Title
 - b. Typical
 - c. Railroad crossing details
 - d. Estimated Quantities
 - e. General Notes
 - f. Property Map and Acquisition table
 - g. Plan and Profile
 - h. Traffic control plans
 - i. EPSC plans
 - j. Cross sections.
- 5. ROW utility coordination to include emailing ROW plans to utilities and holding one utility coordination meeting. One review of utility relocation plans provided by utilities in conflict with design.
- 6. QA/QC.
- 7. ROW phase cost estimate.
- 8. Review Meetings with City staff (1 meeting)
- 9. Deliverable for ROW phase will be sealed ROW plans set as pdf and pdf of ROW cost estimate.

Construction Design:

The tasks for Construction plans and coordination:

- 1. Final quantities and tabulations
- 2. Plan production.
 - a. Title
 - b. Typical
 - c. Railroad crossing detail
 - d. Tabulated Quantities.
 - e. Estimated Quantities
 - f. General Notes
 - g. Property Map and Acquisition table
 - h. Plan and Profile
 - i. Traffic control plans
 - j. EPSC plans
 - k. Cross sections
- 3. ROW utility coordination to include emailing ROW plans to utilities and holding one utility coordination meeting. One review of utility relocation plans provided by utilities in conflict with design.
- 4. QA/QC.
- 5. Review Meetings with City staff (1 meeting)
- 6. Deliverable for Construction phase will be sealed Construction plans set as pdf and construction cost estimate.

Project Bidding:

The tasks for project bidding.

1. Bid documents.
2. Bid advertisement.
3. Bid tabulation.
4. Deliverable for Bidding phase will be EJCDC project manual.

Project Management:

The tasks for project management.

1. Project invoicing.
2. Sub-Consultant coordination.
3. Coordination with City project manager.

ASSUMPTIONS

1. Design will follow TDOT and City of Athens standards and specifications.
2. Railroad coordination is not required.
3. Railroad crossing will be like the crossing at 162 Tellico Ave. The details will include the rubber gasket, pavements and grading for ADA compliance.
4. Based on proposed project length SWPPP is not required.
5. MAPS survey will set project control.

REQUESTED INFORMATION

1. City to provide GIS utility information

SERVICES NOT INCLUDED IN THE SCOPE OF WORK

The following items are not anticipated to be required at this time and are therefore specifically excluded from the scope. These services may be added at the CLIENT'S request as extra service.

1. ROW exhibits, acquisitions, negotiations, and appraisals.
2. SWPPP, ARAP and/or ACOE permits and fees.
3. Traffic study.
4. Signal design.
5. NEPA Document.
6. Hydrologic Determination.
7. Geotechnical services.
8. Utility relocation plans.
9. Railroad coordination.
10. ORD Model.
11. Structural Retaining Wall Design.
12. Construction Engineering and Inspection Services

DELIVERABLES

Gresham Smith will provide the respective project submittal documents as detailed below in electronic format via the Newforma File Management System.

Additional required services outside the limits of the scope detailed above may be supplemented later.

Based on the above-mentioned items the engineer will be **billing a lump sum amount of \$95,547.00** the scope and fee for any additional services will be agreed upon in writing by both the Engineer and the Owner before beginning work.



**MEDDERS AND
PATTERSON
SURVEYING**
423-368-7856

Quote for Land Surveying Services

Client: Gresham Smith – City of Athens

Phone Number: 865.299.6145

Email: jake.graves@greshamsmith.com

Address: Dennis St, Athens

County: McMinn

Tax ID#: N/A

Brief Description of Project & Quote:

1. Boundary of ROW as per extent provided by client - \$5,400.00
 - Includes full boundary of Tax ID#s 056 143.00 (2.76 acres) and 056I A 009.00 (1.06 acres) so if more ROW is required the initial boundary is complete. Quote does not include location or subdivision plat required to purchase ROW. (Includes setting control on site)
2. Construction Staking of Sidewalks – Time and Materials Estimated \$3,640.00
 - Field Crew Rate - \$135.00/Hr for 3 Site Visits (24 Hours Total)
 - Office Rate - \$80.00/Hr for 5 Hours.

QUOTE: \$9,000.00

Note: a signed contract is required before we can place your job on our schedule. We charge a 3.5% fee for any card payments.

Congress Pkwy S/Lee Hwy

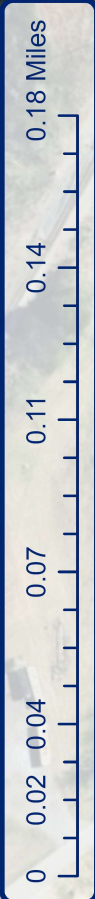
Rocky Mt Rd

Bennis St



McMinn High School Sidewalk Encloser

- Proposed Sidewalk Installation
- Current Sidewalk





Agenda Item

XI. F. Recreation Advisory Board Appointments for Three Expiring Terms

Overview

Three (3) Recreation Advisory Board terms are set to expire in June 2026. Two (2) current members, Ron Starr and Larry Rhodes, have confirmed their interest in reappointment. Current member Johnny Coffman has stated that he will retire from the Board at the end of his term.

The City has four (4) new applications on file for consideration:

- Hunter McKinney
- Jonah Martin
- Addison Butler
- Ethan Starr

All applications were included in the City Council's May 2026 information packet.

During the May 11, 2026 Work Session, City Council discussed reappointing Ron Starr and Larry Rhodes and appointing Addison Butler to fill the vacancy created by Johnny Coffman's retirement.

Action to Consider

Motion, second, and majority vote are needed to reappoint and/or appoint three (3) members to the Recreation Advisory Board for a 4-year term, expiring in June 2030.

Affected Departments

Parks & Recreation





Agenda Item

XI. G. Ordinance 1158, an Ordinance to Adopt a Budget and Set the Tax Rate on Taxable Property Located within the Corporate Limits of the City of Athens, Tennessee, for the Fiscal Year July 1, 2026 through June 30, 2027.

Overview

During the Budget Work Session on Thursday, May 7, 2026 the proposed Fiscal Year 2026-27 budget was discussed. Further review of the proposed budget and first reading of the budget ordinance will occur during the May 19, 2026 Regular Session. A newspaper advertisement will be published by May 27, 2026 to notify the public of the date and time of the state required budget public hearing and budget ordinance in accordance with TCA 6-56-206 and City Charter Article XVII.

Further review of the proposed budget will occur during the June 8, 2026 Work Session. Then, the state required public hearing and second reading of the budget ordinance will occur during the June 16, 2026 Regular Session.

Upon approval of the City Council the FY 2026-27 budget will take effect on July 1, 2026.

The complete FY 2026-27 budget calendar was attached to the May 11, 2026 Work Session packet, and is available on the City's website.

Action to Consider

Motion, second, and majority vote are needed to approve first reading of Ordinance 1158. If approved, the public hearing and second reading will occur during the June 16, 2026 regular session.

Affected Departments

All

ORDINANCE NO. 1158

AN ORDINANCE TO ADOPT A BUDGET AND SET THE TAX RATE ON TAXABLE PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF ATHENS, TENNESSEE, FOR THE FISCAL YEAR JULY 1, 2026 THROUGH JUNE 30, 2027.

WHEREAS, the Council for the City of Athens, Tennessee, after much consideration and study of the budget prepared and submitted by the City Manager, considers said budget to be in complete detail showing the financial condition of the City for the past fiscal year, and the proposed budget and expenditures for the various departments for the fiscal year beginning **July 1, 2026** through **June 30, 2027**.

Section 1.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:

That the budget hereto attached and made a part hereof consisting of the following words and figures, be and is hereby adopted as the Budget for the City of Athens, Tennessee, for the Fiscal Year beginning July 1, 2026 and extending through June 30, 2027.

	<u>Actual 2024-2025</u>	<u>Estimated 2025-2026</u>	<u>Proposed 2026-2027</u>
GENERAL FUND			
<u>GENERAL FUND REVENUES</u>			
Taxes	18,961,603	18,542,000	19,001,000
Intergovernmental Revenue	2,973,357	2,808,000	3,019,000
Charges for Services	388,030	276,000	315,000
Fines and Forfeits	165,063	100,000	220,000
Interest	649,701	550,000	525,000
Miscellaneous	<u>856,314</u>	<u>30,000</u>	<u>30,000</u>
TOTAL GENERAL FUND REVENUES	23,994,068	22,306,000	23,110,000
<u>GENERAL FUND EXPENDITURES</u>			
<u>ADMINISTRATION</u>			
City Council	157,726	140,300	178,800
City Hall	253,775	220,900	222,700
City Manager's Office	<u>363,793</u>	<u>384,400</u>	<u>368,600</u>
TOTAL ADMINISTRATION	775,294	745,600	770,100
<u>COMMUNITY DEVELOPMENT</u>			
Administration	233,084	246,300	238,400
Cemeteries	124,911	52,200	53,200
Codes Enforcement	<u>372,176</u>	<u>396,600</u>	<u>473,700</u>
TOTAL COMMUNITY DEVELOPMENT	730,171	695,100	765,300
FINANCE	616,869	613,000	636,500
FINANCE - PURCHASING	126,916	93,400	98,100
<u>FIRE</u>			
Administration	255,418	245,600	252,500
Prevention	135,802	151,600	147,400
Suppression	<u>2,937,663</u>	<u>3,102,300</u>	<u>3,200,300</u>
TOTAL FIRE	3,328,883	3,499,500	3,600,200

ORDINANCE NO. 1158

HUMAN RESOURCES	271,340	278,900	294,700
INFORMATION TECHNOLOGY	413,644	898,100	597,500
PARKS & RECREATION			
Administration	233,878	240,700	336,400
Maintenance	796,296	901,700	942,000
Swimming Pools	62,722	61,600	67,900
Program Planning	467,740	421,500	469,900
TOTAL PARKS & RECREATION	1,560,636	1,625,500	1,816,200
POLICE			
Administration	354,803	353,000	362,700
Detectives	871,690	606,600	641,000
Patrol	3,412,356	3,624,300	3,837,500
TOTAL POLICE	4,638,849	4,583,900	4,841,200
PUBLIC WORKS			
Administration	440,874	444,000	505,700
Animal Shelter	289,180	309,300	294,900
Fleet Maintenance	409,915	407,200	421,600
Street Cleaning	1,099,689	1,077,000	1,096,800
Street Construction	567,389	674,000	648,100
Street Maintenance	875,737	1,106,600	1,100,200
Traffic Control	402,187	372,800	460,800
TOTAL PUBLIC WORKS	4,084,971	4,390,900	4,528,100
ATHENS CITY SCHOOLS	2,421,000	2,421,000	2,421,000
ATHENS UTILITIES BOARD	526,403	530,000	540,000
COMMUNICATIONS	366,716	378,000	393,000
SPECIAL APPROPRIATIONS	384,542	443,100	408,100
TRANSFERS	3,462,000	1,400,000	1,400,000
TOTAL GENERAL FUND EXPENDITURES	23,708,234	22,596,000	23,110,000
CHANGE IN CASH/FUND BALANCE	285,834	(290,000)	0
BEGINNING CASH/FUND BALANCE	19,240,960	17,154,000	17,500,000
ENDING CASH/FUND BALANCE	19,526,794	16,864,000	17,500,000
ENDING CASH AS A % OF EXPENDITURES	82.36%	74.63%	75.72%
DEBT SERVICE FUND-SCHOOLS			
DEBT SERVICE FUND REVENUES			
Interest	164,602	100,000	100,000
City Schools Contributions	700,000	700,000	700,000
Debt Proceeds	5,000,000	0	0
Transfers	1,941,528	1,000,000	1,000,000
TOTAL DEBT SERVICE FUND REVENUES	7,806,130	1,800,000	1,800,000

ORDINANCE NO. 1158

<u>DEBT SERVICE FUND EXPENDITURES</u>	<u>6,575,189</u>	<u>1,529,000</u>	<u>1,529,000</u>
CHANGE IN CASH/FUND BALANCE	1,230,941	271,000	271,000
BEGINNING CASH/FUND BALANCE	<u>2,812,032</u>	<u>4,029,000</u>	<u>4,300,000</u>
ENDING CASH/FUND BALANCE	<u>4,042,973</u>	<u>4,300,000</u>	<u>4,571,000</u>
ENDING CASH AS A % OF EXPENDITURES	61.49%	281.23%	298.95%
DEBT SERVICE FUND-CITY PROJECTS			
<u>DEBT SERVICE FUND REVENUES</u>			
Interest	17,511	5,000	5,000
Transfers	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
TOTAL DEBT SERVICE FUND REVENUES	417,511	405,000	405,000
<u>DEBT SERVICE FUND EXPENDITURES</u>	<u>383,465</u>	<u>381,500</u>	<u>380,000</u>
CHANGE IN CASH/FUND BALANCE	34,046	23,500	25,000
BEGINNING CASH/FUND BALANCE	<u>79,226</u>	<u>98,000</u>	<u>121,000</u>
ENDING CASH/FUND BALANCE	<u>113,272</u>	<u>121,500</u>	<u>146,000</u>
ENDING CASH AS A % OF EXPENDITURES	29.54%	31.85%	38.42%
SANITATION FUND			
<u>SANITATION FUND REVENUES</u>			
Charges For Services	1,023,867	989,000	1,099,000
Interest	68,156	50,000	70,000
Miscellaneous	<u>73,868</u>	<u>1,000</u>	<u>1,000</u>
TOTAL SANITATION FUND REVENUES	1,165,891	1,040,000	1,170,000
<u>SANITATION FUND EXPENDITURES</u>	<u>1,268,771</u>	<u>1,239,300</u>	<u>1,290,700</u>
CHANGE IN CASH/FUND BALANCE	(102,880)	(199,300)	(120,700)
BEGINNING CASH/FUND BALANCE	<u>3,675,549</u>	<u>3,500,000</u>	<u>3,300,000</u>
ENDING CASH/FUND BALANCE	<u>3,572,669</u>	<u>3,300,700</u>	<u>3,179,300</u>
ENDING CASH AS A % OF EXPENDITURES	281.59%	266.34%	246.32%
CONFERENCE CENTER FUND			
<u>CONFERENCE CENTER REVENUES</u>			
Charges For Services	46,847	40,000	30,000
General Fund Contribution	<u>120,000</u>	<u>0</u>	<u>0</u>
TOTAL CONFERENCE CENTER REVENUES	166,847	40,000	30,000
<u>CONFERENCE CENTER EXPENDITURES</u>	<u>89,766</u>	<u>172,900</u>	<u>109,500</u>
CHANGE IN CASH/FUND BALANCE	77,081	(132,900)	(79,500)
BEGINNING CASH/FUND BALANCE	<u>446,666</u>	<u>520,000</u>	<u>387,000</u>
ENDING CASH/FUND BALANCE	<u>523,747</u>	<u>387,100</u>	<u>307,500</u>
ENDING CASH AS A % OF EXPENDITURES	583.46%	223.89%	280.82%
DRUG FUND			
<u>DRUG FUND REVENUES</u>			
Fines and Forfeits	56,828	30,000	30,000
Interest	<u>6,958</u>	<u>5,000</u>	<u>5,000</u>
TOTAL DRUG FUND REVENUES	63,786	35,000	35,000

ORDINANCE NO. 1158

<u>DRUG FUND EXPENDITURES</u>	25,223	35,000	107,500
CHANGE IN CASH/FUND BALANCE	38,563	0	(72,500)
BEGINNING CASH/FUND BALANCE	168,686	200,000	200,000
ENDING CASH/FUND BALANCE	207,249	200,000	127,500
ENDING CASH AS A % OF EXPENDITURES	821.67%	571.43%	118.60%
HOTEL/MOTEL FUND			
<u>HOTEL/MOTEL FUND REVENUES</u>			
Hotel/Motel Tax	489,962	420,000	420,000
Interest	31,402	10,000	20,000
TOTAL HOTEL/MOTEL FUND REVENUES	521,364	430,000	440,000
<u>HOTEL/MOTEL FUND EXPENDITURES</u>	189,961	563,300	522,300
CHANGE IN CASH/FUND BALANCE	331,403	(133,300)	(82,300)
BEGINNING CASH/FUND BALANCE	683,722	990,000	850,000
ENDING CASH/FUND BALANCE	1,015,125	856,700	767,700
ENDING CASH AS A % OF EXPENDITURES	534.39%	152.09%	146.98%
CAPITAL IMPROVEMENT FUND			
<u>CAPITAL IMPROVEMENT FUND REVENUES:</u>			
Grant Funds	521,208	6,308,500	1,341,000
Investment Income	705,170	300,000	300,000
Miscellaneous	27,541	25,000	25,000
Third Party Contributions	0	475,000	176,300
Transfer From General Fund	1,942,000	0	0
TOTAL CAP IMPROVE FUND REVENUES	3,195,919	7,108,500	1,842,300
<u>CAPITAL EXPENDITURES</u>	3,997,480	16,675,000	11,478,000
CHANGE IN CASH/FUND BALANCE	(801,561)	(9,566,500)	(9,635,700)
BEGINNING CASH/FUND BALANCE	15,148,372	14,500,000	11,000,000
ENDING CASH/FUND BALANCE	14,346,811	4,933,500	1,364,300
ENDING CASH AS A % OF EXPENDITURES	358.90%	29.59%	11.89%
FLEET MANAGEMENT FUND			
<u>FLEET MANAGEMENT FUND REVENUES</u>			
Fleet Charges	1,270,900	1,279,900	1,275,900
Interest	362,000	200,000	200,000
Capital Contributions	289,552	0	0
Gain on Sale of Assets	20,655	20,000	30,000
TOTAL FLEET FUND REVENUES	1,943,107	1,499,900	1,505,900
<u>FLEET FUND PURCHASES</u>	722,707	706,000	2,706,000
CHANGE IN CASH/FUND BALANCE	1,220,400	793,900	(1,200,100)
BEGINNING CASH/FUND BALANCE	10,283,234	11,000,000	11,500,000
ENDING CASH/FUND BALANCE	11,503,634	11,793,900	10,299,900
ENDING CASH AS A % OF EXPENDITURES	1591.74%	1670.52%	380.63%

ORDINANCE NO. 1158

Section 2.

BE IT FURTHER ORDAINED that the budget hereto attached and made a part hereof consisting of the following words and figures, be and is hereby adopted as the Budget for the Athens City Schools, for the Fiscal Year beginning **July 1, 2026** and extending through **June 30, 2027**, as approved by the Athens City Board of Education:

	General Purpose Fund	Federal Projects Fund	Food Service Fund	Total All Funds
Revenues:				
Local Taxes	6,370,000	0	0	6,370,000
Charges for Services	229,000	0	47,000	276,000
Other Local Revenues	209,900	0	78,200	288,100
State Education Funds	13,446,014	0	11,000	13,457,014
Federal Funds received through State	51,248	1,471,793	1,613,006	3,136,047
Other Sources	100	0	0	100
Total estimated revenues	20,306,262	1,471,793	1,749,206	23,527,261
Expenditures:				
Regular Instruction	10,434,835	558,368	0	10,993,203
Special Education	1,338,167	559,377	0	1,897,544
Student Body Education	33,337	0	0	33,337
Support Services:				
Attendance	51,403	0	0	51,403
Health Services	355,742	0	0	355,742
Other Student Support	524,112	65,459	0	589,571
Regular Instruction	1,052,225	226,314	0	1,278,539
Special Education	110,644	62,275	0	172,919
Education Technology	234,994	0	0	234,994
Board of Education	1,012,741	0	2,500	1,015,241
Office of Superintendent	235,923	0	0	235,923
Office of Principal	1,227,785	0	0	1,227,785
Fiscal Services	247,403	0	0	247,403
Human Services/Personnel	150,262	0	0	150,262
Operation of Plant	1,202,302	0	0	1,202,302
Maintenance of Plant	282,163	0	0	282,163
Transportation	863,240	0	0	863,240
Non-Instructional Services:				
Food Service	3,134	0	1,746,706	1,749,840
Community Services	322,422	0	0	322,422
Early Childhood Education	891,728	0	0	891,728
Regular Capital Outlay	1,327,237	0	0	1,327,237
Total expenditures	21,901,799	1,471,793	1,749,206	25,122,798
Change in cash/fund balance	(1,595,537)	0	0	(1,595,537)
Beginning cash/fund balance	10,872,239	0	1,187,851	12,060,090
Ending cash/fund balance	9,276,702	0	1,187,851	10,464,553
Ending cash as a % of expenditures	42.36%	0.00%	67.91%	

ORDINANCE NO. 1158

Section 3.

BE IT FURTHER ORDAINED that the taxes provided by Chapter 387 of the Public Acts of 1971 known as the Business Tax Act, as amended, are hereby enacted, ordained and levied on the businesses, business activities, vocations or occupations carried on in the City of Athens, Tennessee, at the rates and in the manner prescribed by said Act; also, the tax on the gross sales of beer sold within the corporate limits of the City of Athens, Tennessee, as provided by Chapter 76 of the Public Acts of Tennessee, as amended, for the **fiscal year 2026-2027**.

Section 4.

BE IT FURTHER ORDAINED that the authority of municipalities to assess and collect certain privilege and license taxes is based upon the population of municipalities according to the **Federal Census of 2020** on a graduated basis or any subsequent Federal Census or other census authorized by and certified to the Federal Government by the Tennessee State Planning Commission, whichever is latest. It is therefore, declared by the Council for the City of Athens that the official census for Athens, Tennessee, is **14,084**. The levy and collections are only to the extent not repealed by Chapter 387 of the Public Acts of 1971.

Section 5.

BE IT FURTHER ORDAINED that the City Manager or his Assistant shall collect a fee on all business licenses sold in accordance with applicable state law and said fee shall be turned over to the City for General Fund purposes. The Tennessee Department of Revenue will receive business tax payments under the Business Tax Act and the Director of Finance shall coordinate with the Tennessee Department of Revenue regarding the City receiving its appropriate share of business taxes collected pursuant to this ordinance.

Section 6.

BE IT FURTHER ORDAINED that the tax rate for the year **2026-2027** be and is hereby fixed at **\$1.0078** on each ONE HUNDRED DOLLARS (\$100.00) assessed value of taxable property located within the corporate limits of the City of Athens, Tennessee.

Section 7.

BE IT FURTHER ORDAINED that refuse collection and disposal charges for fiscal year **2026-2027** is hereby fixed as follows: small professional, commercial or business establishments operating within the City of Athens shall pay a minimum fee of **\$9.50** per month; large professional, commercial or business establishments operating within the City of Athens shall pay a minimum fee of **\$28.50** per month; all residences within the City of Athens shall pay a minimum fee of **\$9.50** per month.

Section 8.

BE IT FURTHER ORDAINED that the Mayor and City Manager, by appropriate authorization may borrow upon tax anticipation notes such sums or sum of money as may be necessary to defray current operating expenses, provided however, that such notes shall bear interest at a rate not to exceed one (1%) percent in excess of prime interest rates set by New York Banks and shall not be borrowed for a period longer than the current fiscal year and said sums shall not exceed fifty percent (50%) of the annual tax levy as set out in Section 5 of the Corporate Powers of the Charter of the City of Athens, Tennessee, said interest to be exempt from all Federal, State, and Municipal taxation.

Section 9.

BE IT FURTHER ORDAINED that if for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210, Tennessee Code Annotated provided sufficient revenues are being collected to support the continuing appropriations. Approval for a continuation budget will be requested from the Director of the State and Local Finance Division in the Office of the Comptroller of the Treasury if any indebtedness is outstanding.

Section 10.

BE IT FURTHER ORDAINED that all Ordinances, and parts of Ordinances in conflict with this Ordinance shall be, and the same are, hereby repealed and superseded.

ORDINANCE NO. 1158

Section 11.

BE IT FURTHER ORDAINED that if any section, paragraph, clause, or sentence of this Ordinance shall be held invalid by a Court of competent jurisdiction, such holding shall not affect the remaining sections, paragraphs, clauses, and sentences.

Section 12.

BE IT FURTHER ORDAINED in that the fiscal year begins on **July 1, 2026**, and time is of the essence, therefore, this Ordinance is declared to be an emergency ordinance to take effect from and after its passage.

FIRST READING: May 19, 2026

SECOND READING: June 16, 2026

DATE OF PUBLIC HEARING: June 16, 2026

ATTEST:

LARRY EATON, Mayor

RANDALL DOWLING, City Manager

APPROVED AS TO FORM:

CHRISTOPHER M. CALDWELL, City Attorney

CITY OF ATHENS, TENNESSEE
Narrative on Financial Analysis
April, 2026

This narrative will discuss various aspects of the financial data presented to the city council for the above-referenced month. July, and 2 or 3 subsequent months will be above the normal percentages, primarily on the expenditure side because of several factors. Expenditures are always going to show high in the early budget months, primarily due to the retirement contribution being paid in July and the fleet management transfer. Another factor that makes the percentage spent look high is the fact that we set up annual purchase orders for known or recurring monthly expenses.

General Fund

Overall, we collected about \$353,000 more through April this year compared to the previous year. As a percentage we collected .71% less than the budgeted revenues for last year. Property taxes were \$259,660 less than the prior year because of the equalization factor for personal property. Sales tax increased in April, but the majority of the increase is due to the result of an audit done by the Tennessee Department of Revenue. A combination of items increased and decreased as of April this year which accounts for the variance from last year.

PLEASE NOTE: The information in the packet will look a little different than in previous years. On the financial spreadsheet that accompanies this report, at the top you will see General Fund revenues. I have only broken out major sources of revenue such as property taxes and sales taxes. The "total revenues" amount includes smaller items that I did not show in detail. A complete listing of all General Fund and Sanitation Fund revenue accounts can be found behind the "Financial Analysis" in this report.

Expenditures and encumbrances for this year are \$231,097 more than this time last year, showing 95.16% this year. This percentage will decrease in May once the budget amendment is approved.

Sanitation

Revenues and expenditures are comparable to the prior year, except for the dumpsters and totes in the current year.

Cash Balances and Investment Sheet

The last page in the finance section is the Cash Balances and Investment Sheet, showing the balances for each month of the current fiscal year.

Please let me know if I can provide additional information.

Regular Session
May 19, 2026

68

CITY OF ATHENS, TENNESSEE
Financial Analysis for April, 2026
(Unaudited)

	Prior Year 4/30/2025		Current Year 4/30/2026			Variance from	12-Month
	Actual	% Expended & Encumbered	Actual	Outstanding PO's	% Expended & Encumbered	Current Yr. to Prior Yr.	Variance (1/12=8.33%)
GENERAL FUND DEPARTMENTS							
City Council	131,032	83.83%	124,828	64	79.06%	-4.77%	70.73%
City Hall	221,118	110.39%	168,859	69,296	107.81%	-2.58%	99.48%
City Manager's Office	322,480	99.59%	348,637	2,798	91.42%	-8.17%	83.09%
Community Dev - Administration	201,042	95.87%	196,607	255	79.93%	-15.94%	71.60%
Community Dev - Cemeteries	121,110	79.84%	49,800	8,500	111.69%	31.85%	103.36%
Community Dev - Code Enforcement	315,985	81.17%	346,398	1,030	87.60%	6.43%	79.27%
Finance	528,372	91.67%	528,512	2,591	86.64%	-5.03%	78.31%
Finance - Purchasing	109,357	74.45%	83,349	721	90.01%	15.56%	81.68%
Fire Department - Administration	221,783	95.80%	203,170	1,296	83.25%	-12.55%	74.92%
Fire Department - Prevention	116,685	87.87%	122,850	300	81.23%	-6.64%	72.90%
Fire Department - Suppression	2,576,170	89.34%	2,627,689	36,180	85.87%	-3.47%	77.54%
Human Resources	221,968	79.84%	211,186	1,587	76.29%	-3.55%	67.96%
Information Technology	377,113	55.24%	650,723	75,186	80.83%	25.59%	72.50%
Parks and Rec - Administration	207,202	82.81%	186,663	968	77.95%	-4.86%	69.62%
Parks and Rec - Maintenance	729,663	88.84%	719,462	133,735	94.62%	5.78%	86.29%
Parks and Rec - Pools	44,943	89.71%	42,868	8,852	83.96%	-5.75%	75.63%
Parks and Rec - Programming	402,948	105.21%	417,894	23,759	104.78%	-0.43%	96.45%
Police Department - Administration	305,844	90.70%	284,516	9,384	83.26%	-7.44%	74.93%
Police Department - Detectives	763,367	93.49%	500,199	2,420	82.86%	-10.63%	74.53%
Police Department - Patrol	2,986,835	95.77%	3,145,105	49,256	88.14%	-7.63%	79.81%
Public Works - Administration	382,505	93.96%	377,750	3,740	85.92%	-8.04%	77.59%
Public Works - Animal Shelter	235,251	89.18%	221,691	15,692	76.75%	-12.43%	68.42%
Public Works - Fleet Maintenance	363,652	92.49%	362,937	38,038	98.47%	5.98%	90.14%
Public Works - Street Cleaning	984,204	91.44%	979,933	14,162	92.30%	0.86%	83.97%
Public Works - Street Construction	533,173	75.21%	485,368	51,227	79.61%	4.40%	71.28%
Public Works - Street Maintenance	808,103	74.94%	440,403	52,744	44.56%	-30.38%	36.23%
Public Works - Traffic Control	339,309	90.85%	342,169	32,824	100.59%	9.74%	92.26%
Inventory Supplies and Variance	5,158	-	(265)	2,819	-	-	-
Total General Fund Departments	14,556,372	82.47%	14,169,301	639,424	77.68%	-4.79%	69.35%
GENERAL FUND OTHER AGENCIES							
Athens City Board of Education	2,258,697	93.30%	2,421,000	-	100.00%	6.70%	91.67%
Athens Utilities Board	454,445	85.74%	470,684	-	88.81%	3.07%	80.48%
McMinn County Emergency Comm	366,714	100.66%	377,804	-	99.95%	-0.71%	91.62%
Total Other Agencies	3,079,856	80.80%	3,269,488	-	91.00%	10.20%	82.67%
GENERAL FUND OUTSIDE AGENCIES							
	288,542	73.20%	319,654	-	72.96%	-0.24%	64.63%
GENERAL FUND TRANSFERS							
Transfer to Debt Service Fund	1,400,000	100.00%	1,400,000	-	100.00%	0.00%	91.67%
Transfer to Capital Project Fund	1,942,000	100.00%	1,700,000	-	-	-	-
Total Transfers	3,342,000	100.00%	3,100,000	-	221.61%	121.61%	213.28%
Total General Fund Expenditures	21,266,770	97.78%	20,858,443	639,424	95.16%	-2.62%	86.83%
Increase (Decrease)		231,097		21,497,867			
Sanitation:							
Expenditures:	1,010,335	90.21%	1,015,818	6,339	82.48%	-7.73%	74.15%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council

Account Summary

For Fiscal: 2025-2026 Period Ending: 04/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
<u>01-0000-4110</u>	CURRENT PROPERTY TAXES	6,100,000.00	6,100,000.00	122,682.00	6,160,467.00	60,467.00	100.99 %
<u>01-0000-4115</u>	PRIOR YEAR PROPERTY TAXES	100,000.00	100,000.00	-438.00	191,574.00	91,574.00	191.57 %
<u>01-0000-4120</u>	DELINQUENT PROPERTY TAXES C&	100,000.00	100,000.00	10,235.00	76,047.00	-23,953.00	76.05 %
<u>01-0000-4125</u>	PUBLIC UTILITIES	100,000.00	100,000.00	587.00	75,284.00	-24,716.00	75.28 %
<u>01-0000-4130</u>	INTEREST & PENALTY PY	20,000.00	20,000.00	2,236.42	26,524.41	6,524.41	132.62 %
<u>01-0000-4135</u>	INTEREST & PENALTY C&M	25,000.00	25,000.00	10,181.07	31,236.00	6,236.00	124.94 %
<u>01-0000-4145</u>	AUB ELECTRIC	730,000.00	730,000.00	55,571.89	558,131.20	-171,868.80	76.46 %
<u>01-0000-4150</u>	AUB GAS	235,000.00	235,000.00	24,949.99	215,782.80	-19,217.20	91.82 %
<u>01-0000-4165</u>	LOCAL SALES TAX	9,200,000.00	9,200,000.00	823,871.99	7,792,715.36	-1,407,284.64	84.70 %
<u>01-0000-4170</u>	WHOLESALE BEER TAX	530,000.00	530,000.00	42,175.06	419,974.34	-110,025.66	79.24 %
<u>01-0000-4171</u>	WHOLESALE LIQUOR TAX	310,000.00	310,000.00	23,155.60	214,733.99	-95,266.01	69.27 %
<u>01-0000-4176</u>	BUSINESS LICENSE APPLICATION FE	1,000.00	1,000.00	465.00	1,635.00	635.00	163.50 %
<u>01-0000-4177</u>	BUSINESS TAX-ST CLERK FEE	60,000.00	60,000.00	5,054.72	19,885.02	-40,114.98	33.14 %
<u>01-0000-4178</u>	BUSINESS TAX-ST COLLECTED	590,000.00	590,000.00	47,347.17	195,214.89	-394,785.11	33.09 %
<u>01-0000-4183</u>	TRANSIENT VENDOR FEE	0.00	0.00	0.00	50.00	50.00	0.00 %
<u>01-0000-4205</u>	CABLE TV FRANCHISE TAX-COMCAS	120,000.00	120,000.00	0.00	58,447.94	-61,552.06	48.71 %
<u>01-0000-4210</u>	CABLE TV FRANCHISE TAX-AT&T	6,000.00	6,000.00	1,196.66	3,748.66	-2,251.34	62.48 %
<u>01-0000-4310</u>	TAXI/WRECKER/SOLICITORS	1,000.00	1,000.00	0.00	680.00	-320.00	68.00 %
<u>01-0000-4315</u>	BEER PERMITS	12,000.00	12,000.00	1,475.00	18,351.65	6,351.65	152.93 %
<u>01-0000-4320</u>	ANIMAL CONTROL	1,000.00	1,000.00	75.00	1,130.00	130.00	113.00 %
<u>01-0000-4325</u>	BUILDING LICENSES & PERMITS	75,000.00	75,000.00	19,356.21	124,971.51	49,971.51	166.63 %
<u>01-0000-4410</u>	TVA PAYMENTS IN LIEU OF TAX	170,000.00	170,000.00	47,449.82	142,349.46	-27,650.54	83.73 %
<u>01-0000-4412</u>	TVA IMPACT PYMTS	45,000.00	45,000.00	0.00	27,384.62	-17,615.38	60.85 %
<u>01-0000-4415</u>	HOUSING AUTHORITY IN LIEU OF T	100,000.00	100,000.00	0.00	113,975.08	13,975.08	113.98 %
<u>01-0000-4420</u>	STATE LAW/FIRE GRANTS	60,000.00	60,000.00	0.00	60,000.00	0.00	100.00 %
<u>01-0000-4425</u>	STATE SALES TAX	1,775,000.00	1,775,000.00	139,934.71	1,520,610.37	-254,389.63	85.67 %
<u>01-0000-4435</u>	STATE BEER TAX	6,000.00	6,000.00	2,572.60	5,632.99	-367.01	93.88 %
<u>01-0000-4440</u>	STATE MIXED DRINK TAX	90,000.00	90,000.00	10,356.17	80,910.86	-9,089.14	89.90 %
<u>01-0000-4445</u>	STATE GAS INSPECTION TAX	26,000.00	26,000.00	2,132.54	21,336.19	-4,663.81	82.06 %
<u>01-0000-4450</u>	STATE EXCISE TAX	50,000.00	50,000.00	0.00	59,569.22	9,569.22	119.14 %
<u>01-0000-4455</u>	STATE SPORTSBETTING TAX	25,000.00	25,000.00	0.00	24,395.70	-604.30	97.58 %
<u>01-0000-4460</u>	REIMB OTHER GOVERNMENTS	30,000.00	30,000.00	0.00	26,420.21	-3,579.79	88.07 %
<u>01-0000-4465</u>	STATE GAS & MOTOR FUEL TAX	490,000.00	490,000.00	35,405.73	408,378.38	-81,621.62	83.34 %
<u>01-0000-4467</u>	STATE TRASPORTATION MODERNIZ	6,000.00	6,000.00	672.27	6,621.04	621.04	110.35 %
<u>01-0000-4475</u>	REIMB:HIGHWAY MAINTENANCE	25,000.00	25,000.00	287.94	17,938.38	-7,061.62	71.75 %
<u>01-0000-4480</u>	REIMB: OTHER	0.00	0.00	0.00	11,000.00	11,000.00	0.00 %
<u>01-0000-4520</u>	GRANT FUNDS	0.00	0.00	500.00	35,912.09	35,912.09	0.00 %
<u>01-0000-4530</u>	GRANTS - POLICE DEPT.	225,000.00	225,000.00	2,080.83	280,917.09	55,917.09	124.85 %
<u>01-0000-4620</u>	ACCIDENT REPORT CHARGES	0.00	0.00	50.80	565.30	565.30	0.00 %
<u>01-0000-4625</u>	REPAIR DAMAGES AUB	25,000.00	25,000.00	15,940.84	113,287.08	88,287.08	453.15 %
<u>01-0000-4630</u>	CEMETERY LOTS	2,000.00	2,000.00	0.00	2,700.00	700.00	135.00 %
<u>01-0000-4635</u>	CEDAR GROVE EXPANSION	9,000.00	9,000.00	2,010.00	18,430.00	9,430.00	204.78 %
<u>01-0000-4665</u>	POOLS INGLESIDE	15,000.00	15,000.00	1,380.00	11,483.77	-3,516.23	76.56 %
<u>01-0000-4675</u>	RECREATION CONCESSIONS	30,000.00	30,000.00	20,349.90	51,922.88	21,922.88	173.08 %
<u>01-0000-4680</u>	TENNIS	0.00	0.00	500.00	1,000.00	1,000.00	0.00 %
<u>01-0000-4690</u>	GENERAL CLASSES	50,000.00	50,000.00	365.00	45,100.78	-4,899.22	90.20 %
<u>01-0000-4700</u>	YOUTH SPORTS ACTIVITIES	45,000.00	45,000.00	922.70	47,467.85	2,467.85	105.48 %
<u>01-0000-4705</u>	LEASE/RENTAL BALLFIELDS	3,000.00	3,000.00	4,207.50	14,997.50	11,997.50	499.92 %
<u>01-0000-4710</u>	LEASE/RENTAL PICNIC SHEL	8,000.00	8,000.00	2,455.00	12,092.50	4,092.50	151.16 %
<u>01-0000-4810</u>	CITY COURT FINES & COSTS	100,000.00	100,000.00	17,468.42	179,116.92	79,116.92	179.12 %

Monthly Rev and Exp Reports for Council

For Fiscal: 2025-2026 Period Ending: 04/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01-0000-4910</u>	INTEREST INCOME	550,000.00	550,000.00	40,885.60	443,713.88	-106,286.12	80.68 %
<u>01-0000-4920</u>	SALE OF CITY PROPERTY	0.00	0.00	0.00	1,740.00	1,740.00	0.00 %
<u>01-0000-4925</u>	INSURANCE RECOVERIES	0.00	0.00	1,341.34	49,161.06	49,161.06	0.00 %
<u>01-0000-4930</u>	DISCOUNTS EARNED	0.00	0.00	52.26	649.53	649.53	0.00 %
<u>01-0000-4935</u>	THIRD PARTY CONTRIBUTIONS	0.00	0.00	13,000.00	14,020.80	14,020.80	0.00 %
<u>01-0000-4999</u>	MISCELLANEOUS INCOME	30,000.00	30,000.00	1,273.92	45,465.77	15,465.77	151.55 %
<u>01-0000-7020</u>	TRANSFER FROM EMP MEDICAL BE	0.00	0.00	0.00	309,177.82	309,177.82	0.00 %
	Revenue Total:	22,306,000.00	22,306,000.00	1,553,773.67	20,392,029.89	-1,913,970.11	91.42%
	Fund: 01 - GENERAL FUND Total:	22,306,000.00	22,306,000.00	1,553,773.67	20,392,029.89	-1,913,970.11	91.42%
	Report Total:	22,306,000.00	22,306,000.00	1,553,773.67	20,392,029.89	-1,913,970.11	91.42%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council

Group Summary

For Fiscal: 2025-2026 Period Ending: 04/30/2026

Regular Session
May 19, 2026

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Department: 01 - Administration							
0101 - City Manager's Office	384,400.00	384,400.00	47,316.71	348,636.62	2,798.12	32,965.26	91.42%
0102 - City Council	57,300.00	57,300.00	8,274.39	53,601.70	63.53	3,634.77	93.66%
0103 - City Judge	13,000.00	13,000.00	1,076.50	9,688.50	0.00	3,311.50	74.53%
0104 - City Attorney	70,000.00	70,000.00	4,560.00	61,536.95	0.00	8,463.05	87.91%
0105 - Special Appropriations	438,100.00	438,100.00	54,375.00	319,654.49	0.00	118,445.51	72.96%
0106 - Athens City Schools	2,421,000.00	2,421,000.00	105,012.34	2,421,000.00	0.00	0.00	100.00%
0107 - Athens Utilities Board	530,000.00	530,000.00	50,208.85	470,683.73	0.00	59,316.27	88.81%
Department: 01 - Administration Total:	3,913,800.00	3,913,800.00	270,823.79	3,684,801.99	2,861.65	226,136.36	94.22%
Department: 02 - Finance							
0201 - Finance	613,000.00	613,000.00	34,272.37	528,512.07	2,590.68	81,897.25	86.64%
Department: 02 - Finance Total:	613,000.00	613,000.00	34,272.37	528,512.07	2,590.68	81,897.25	86.64%
Department: 03 - Human Resources							
0301 - Human Resources	278,900.00	278,900.00	17,637.58	211,185.86	1,586.99	66,127.15	76.29%
Department: 03 - Human Resources Total:	278,900.00	278,900.00	17,637.58	211,185.86	1,586.99	66,127.15	76.29%
Department: 04 - Administrative Services							
0401 - Administration	93,400.00	93,400.00	5,269.58	83,348.79	721.09	9,330.12	90.01%
0402 - City Hall	220,900.00	220,900.00	10,452.04	168,858.70	69,296.48	-17,255.18	107.81%
0403 - Information Technology	898,100.00	898,100.00	73,391.52	650,723.47	75,185.94	172,190.59	80.83%
Department: 04 - Administrative Services Total:	1,212,400.00	1,212,400.00	89,113.14	902,930.96	145,203.51	164,265.53	86.45%
Department: 05 - Community Development							
0501 - Administration	246,300.00	246,300.00	19,860.31	196,607.13	255.24	49,437.63	79.93%
0502 - Codes Enforcement	396,600.00	396,600.00	21,485.87	346,398.49	1,029.56	49,171.95	87.60%
0503 - Cemeteries	52,200.00	52,200.00	4,274.84	49,799.82	8,500.00	-6,099.82	111.69%
Department: 05 - Community Development Total:	695,100.00	695,100.00	45,621.02	592,805.44	9,784.80	92,509.76	86.69%
Department: 06 - Police							
0601 - Administration	353,000.00	353,000.00	15,941.99	284,515.58	9,384.24	59,100.18	83.26%
0602 - Patrol	3,624,300.00	3,624,300.00	207,215.12	3,145,105.41	49,255.77	429,938.82	88.14%
0603 - Detectives	606,600.00	606,600.00	34,582.62	500,199.20	2,420.11	103,980.69	82.86%
Department: 06 - Police Total:	4,583,900.00	4,583,900.00	257,739.73	3,929,820.19	61,060.12	593,019.69	87.06%
Department: 07 - Fire							
0701 - Administration	245,600.00	245,600.00	15,300.37	203,170.10	1,296.09	41,133.81	83.25%
0702 - Prevention	151,600.00	151,600.00	7,825.41	122,850.03	300.00	28,449.97	81.23%

Monthly Rev and Exp Reports for Council

For Fiscal: 2025-2026 Period Ending: 04/30/2026

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
0703 - Suppression	3,102,300.00	3,102,300.00	203,085.58	2,627,689.19	36,179.64	438,431.17	85.87%
Department: 07 - Fire Total:	3,499,500.00	3,499,500.00	226,211.36	2,953,709.32	37,775.73	508,014.95	85.48%
Department: 08 - Parks and Recreation							
0801 - Administration	240,700.00	240,700.00	14,944.66	186,663.28	968.25	53,068.47	77.95%
0802 - Maintenance	901,700.00	901,700.00	53,908.65	719,461.73	133,734.76	48,503.51	94.62%
0803 - Swimming Pools	61,600.00	61,600.00	203.92	42,867.87	8,851.72	9,880.41	83.96%
0804 - Program Planning	421,500.00	421,500.00	53,865.61	417,893.50	23,759.02	-20,152.52	104.78%
Department: 08 - Parks and Recreation Total:	1,625,500.00	1,625,500.00	122,922.84	1,366,886.38	167,313.75	91,299.87	94.38%
Department: 09 - Public Works							
0901 - Administration	444,000.00	444,000.00	26,193.43	377,749.62	3,740.07	62,510.31	85.92%
0902 - Traffic Control	372,800.00	372,800.00	56,580.77	342,168.51	32,823.87	-2,192.38	100.59%
0903 - Street Maintenance	1,106,600.00	1,106,600.00	34,279.92	440,402.96	52,744.22	613,452.82	44.56%
0904 - Street Construction	674,000.00	674,000.00	29,930.43	485,368.08	51,226.80	137,405.12	79.61%
0905 - Street Cleaning	1,077,000.00	1,077,000.00	70,623.69	979,933.45	14,161.91	82,904.64	92.30%
0906 - Fleet Maintenance	407,200.00	407,200.00	36,698.15	362,937.11	38,037.97	6,224.92	98.47%
0908 - Animal Control	309,300.00	309,300.00	18,292.39	221,691.49	15,691.60	71,916.91	76.75%
Department: 09 - Public Works Total:	4,390,900.00	4,390,900.00	272,598.78	3,210,251.22	208,426.44	972,222.34	77.86%
Department: 10 - Communications/Dispatch							
1004 - Communications/Dispatch	378,000.00	378,000.00	94,814.75	377,804.00	0.00	196.00	99.95%
Department: 10 - Communications/Dispatch Total:	378,000.00	378,000.00	94,814.75	377,804.00	0.00	196.00	99.95%
Department: 11 - Transfers							
1101 - Non-Departmental	1,400,000.00	1,400,000.00	192.37	3,099,735.05	2,818.98	-1,702,554.03	221.61%
Department: 11 - Transfers Total:	1,400,000.00	1,400,000.00	192.37	3,099,735.05	2,818.98	-1,702,554.03	221.61%
Fund: 01 - GENERAL FUND Total:	22,591,000.00	22,591,000.00	1,431,947.73	20,858,442.48	639,422.65	1,093,134.87	95.16%
Report Total:	22,591,000.00	22,591,000.00	1,431,947.73	20,858,442.48	639,422.65	1,093,134.87	95.16%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council

Account Summary

For Fiscal: 2025-2026 Period Ending: 04/30/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 12 - SANITATION						
Revenue						
<u>12-0000-4648</u>	REFUSE PENALTY	4,000.00	4,000.00	462.35	4,147.88	147.88 103.70 %
<u>12-0000-4650</u>	IND/COMMERCIAL REFUSE CHARG	420,000.00	420,000.00	47,219.50	368,977.50	-51,022.50 87.85 %
<u>12-0000-4658</u>	REFUSE COLLECTION CHARGES	560,000.00	560,000.00	53,067.03	475,001.02	-84,998.98 84.82 %
<u>12-0000-4750</u>	RECYCLING CENTER	5,000.00	5,000.00	542.80	5,521.87	521.87 110.44 %
<u>12-0000-4910</u>	INTEREST INCOME	50,000.00	50,000.00	6,988.26	74,748.63	24,748.63 149.50 %
<u>12-0000-4930</u>	DISCOUNTS EARNED	0.00	0.00	13.89	84.20	84.20 0.00 %
<u>12-0000-4999</u>	MISCELLANEOUS INCOME	1,000.00	1,000.00	-1,387.00	5,431.92	4,431.92 543.19 %
Revenue Total:		1,040,000.00	1,040,000.00	106,906.83	933,913.02	-106,086.98 89.80%
Fund: 12 - SANITATION Total:		1,040,000.00	1,040,000.00	106,906.83	933,913.02	-106,086.98 89.80%
Report Total:		1,040,000.00	1,040,000.00	106,906.83	933,913.02	-106,086.98 89.80%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council Group Summary

For Fiscal: 2025-2026 Period Ending: 04/30/2026

Division

Fund: 12 - SANITATION
Department: 09 - Public Works
0907 - Sanitation

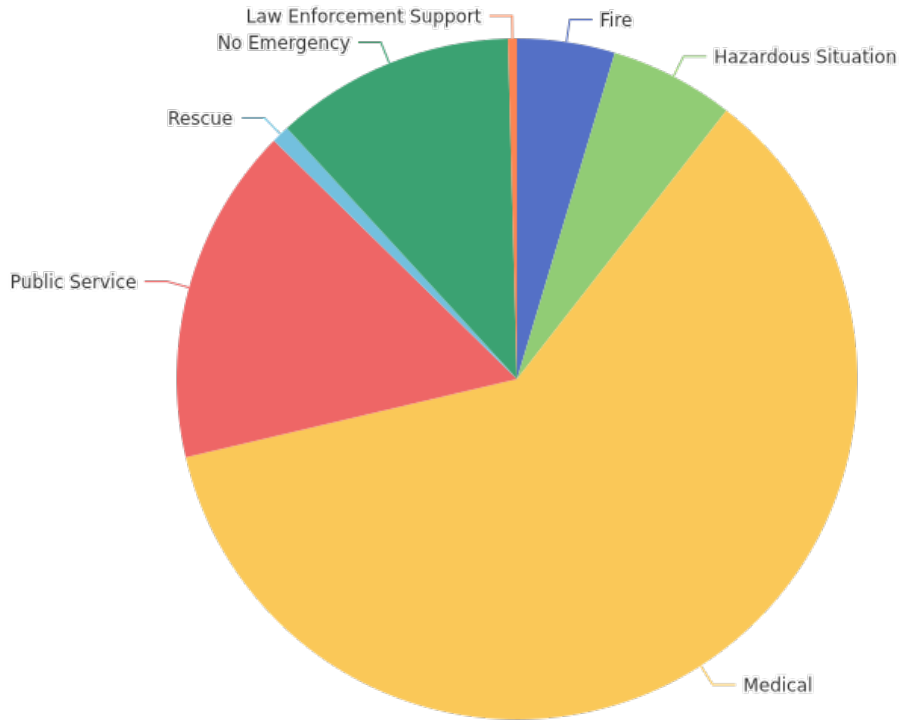
	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Used
	1,239,300.00	1,239,300.00	53,238.48	1,015,817.81	6,338.74	217,143.45	82.48%
Department: 09 - Public Works Total:	1,239,300.00	1,239,300.00	53,238.48	1,015,817.81	6,338.74	217,143.45	82.48%
Fund: 12 - SANITATION Total:	1,239,300.00	1,239,300.00	53,238.48	1,015,817.81	6,338.74	217,143.45	82.48%
Report Total:	1,239,300.00	1,239,300.00	53,238.48	1,015,817.81	6,338.74	217,143.45	82.48%

CITY OF ATHENS
FINANCIAL REPORT
CASH BALANCES AND INVESTMENT SHEET
2025-2026

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR
GENERAL	15,865,000	15,280,000	15,019,000	15,145,000	15,440,000	17,235,000	17,002,000	17,574,000	17,635,000	17,743,000
EMP MED BENEFIT	305,000	306,000	307,000	308,000	309,000	0	0	0	0	0
SCHOOL DEBT SER	4,142,000	4,237,000	4,324,000	4,418,000	4,479,000	4,367,000	4,253,000	4,837,000	4,725,000	4,611,000
CITY DEBT SER	114,000	114,000	114,000	114,000	45,000	445,000	446,000	447,000	448,000	450,000
CAP IMP	13,936,000	13,924,000	13,869,000	13,824,000	13,317,000	13,178,000	12,392,000	14,046,000	13,305,000	11,335,000
FLEET	8,433,000	7,176,000	7,050,000	6,968,000	6,980,000	7,007,000	7,052,000	7,057,000	7,011,000	7,017,000
SAN	1,474,000	2,736,000	2,413,000	2,399,000	2,415,000	2,444,000	2,450,000	2,468,000	2,420,000	2,479,000
DRUG	208,000	186,000	190,000	197,000	202,000	204,000	218,000	223,000	227,000	235,000
CONFERENCE	168,000	172,000	174,000	173,000	175,000	171,000	166,000	168,000	171,000	177,000
2021 GO BOND	1,077,000	1,081,000	1,085,000	1,088,000	1,092,000	937,000	939,000	942,000	945,000	948,000
HOTEL/MOTEL TAX	954,000	973,000	1,001,000	1,035,000	1,078,000	1,115,000	1,146,000	1,140,000	1,168,000	997,000
TOTAL CASH & INV	46,676,000	46,185,000	45,546,000	45,669,000	45,532,000	47,103,000	46,064,000	48,902,000	48,055,000	45,992,000

April 2026 Fire Report

Incident Count by Primary Incident Group NERIS - Last Calendar Month



PRIMARY INCIDENT GROUP	COUNT OF INCIDENTS	PERCENTAGE OF TOTAL INCIDENTS
Law Enforcement Support	1	0.42%
Rescue	2	0.84%
Fire	11	4.64%
Hazardous Situation	14	5.91%
No Emergency	27	11.39%
Public Service	38	16.03%
Medical	144	60.76%
Total	237	100.00%

Description: This report provides a count of incidents by incident type series group Time frame is last calendar month.

Incident Count by Primary Incident
Group NERIS - Last Calendar Month

Criteria: Dispatch Notified Date/Time from 2026-04-01 00:00:00 to 2026-05-01 00:00:00 AND Incident Reporting Status equal Authorized

Report summary by Primary Incident Type NERIS -Last Calendar Month

PRIMARY INCIDENT TYPE	TOTAL
Fire - Outside Fire - Other Outside Fire	3
Fire - Outside Fire - Trash / Rubbish Fire	4
Fire - Outside Fire - Vegetation / Grass Fire	1
Fire - Outside Fire - Dumpster / Other Outdoor Container Fire	2
Fire - Transportation Fire - Vehicle Fire - Commercial	1
Hazardous Situation - Hazard Non-Chemical - Electrical Power Line Down / Arching / Malfunction	1
Hazardous Situation - Hazard Non-Chemical - Motor Vehicle Collision	4
Hazardous Situation - Hazardous Materials - Fuel Spill / Fuel Odor	1
Hazardous Situation - Hazardous Materials - Gas Leak / Gas Odor	3
Hazardous Situation - Hazardous Materials - Carbon Monoxide Release	1
Hazardous Situation - Investigation - Odor	2
Hazardous Situation - Investigation - Smoke Investigation	2
Medical - Illness	6
Medical - Illness - Abdominal Pain / Problems	3
Medical - Illness - Allergic Reaction / Stings	1
Medical - Illness - Back Pain (Non-Trauma)	1
Medical - Illness - Breathing Problems	19
Medical - Illness - Chest Pain (Non-Trauma)	5
Medical - Illness - Convulsions / Seizures	7
Medical - Illness - Diabetic Problems	3
Medical - Illness - Heart Problems	1
Medical - Illness - Overdose / Poisoning	5

Report summary by Primary Incident Type NERIS -Last Calendar Month

City of Athens FD TN
Address: 815 N Jackson St, Athens, TN,
37303



PRIMARY INCIDENT TYPE	TOTAL
Medical - Illness - Pregnancy / Childbirth	2
Medical - Illness - Psychological Behavior Issues	2
Medical - Illness - Sick Case	16
Medical - Illness - Stroke / CVA	6
Medical - Illness - Unconscious Victim	4
Medical - Illness - Well Person Check	1
Medical - Illness - Altered Mental Status	5
Medical - Illness - Nausea / Vomiting	1
Medical - Illness - Unknown Problem	6
Medical - Illness - No Appropriate Choice	7
Medical - Injury	1
Medical - Injury / Trauma - Fall	20
Medical - Injury / Trauma - Motor Vehicle Collision	15
Medical - Injury / Trauma - Hemorrhage / Laceration	2
Medical - Injury / Trauma - Other Traumatic Injury	1
Medical - Other - Medical Alarm	2
Medical - Other - Standby Request	1
Medical - Other - Airmedical Transport	1
Public Service - Citizen Assist - Person In Distress	1
Public Service - Citizen Assist - Citizen Assist / Service Call	1
Public Service - Citizen Assist - Lift Assist	20
Public Service - Alarms (Non Medical) - Fire / Smoke Alarm	12
Public Service - Alarms (Non Medical) - CO Alarm	2
Public Service - Alarms (Non Medical) - Other Alarm	1
Public Service - Other - Move-up	1
Rescue - Transportation (Land) - Motor Vehicle Collision Extrication / Entrapment	2

Report summary by Primary Incident Type NERIS -Last Calendar Month

City of Athens FD TN
Address: 815 N Jackson St, Athens, TN,
37303



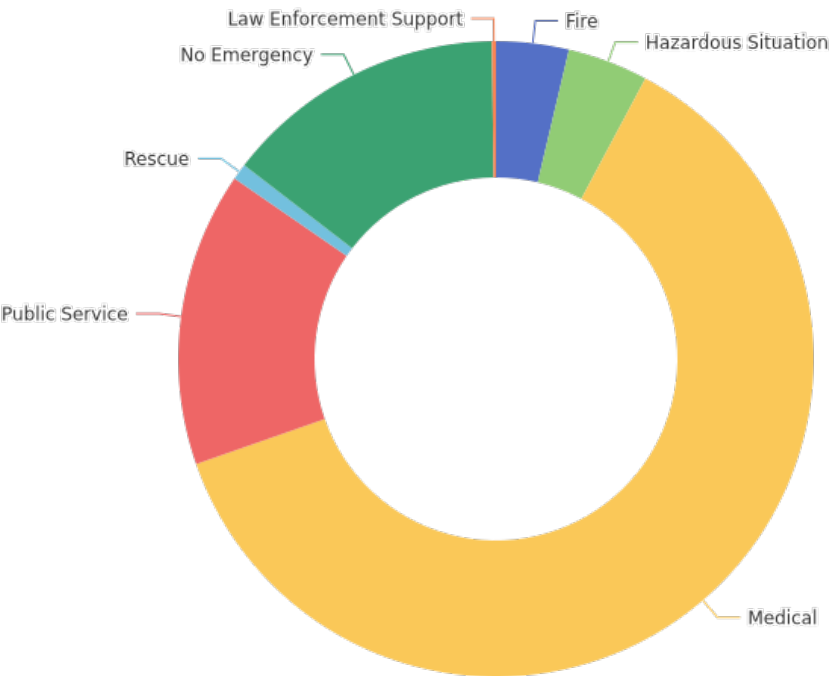
PRIMARY INCIDENT TYPE	TOTAL
No Emergency - False Alarm - Intentional False Alarm	1
No Emergency - False Alarm - Malfunctioning Alarm	2
No Emergency - False Alarm - Accidental Alarm	8
No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	3
No Emergency - Good Intent - Smoke From Nonhostile Source (Smoke Scare)	2
No Emergency - Good Intent - Investigate Hazardous Release (Nothing Found)	1
No Emergency - Cancelled	10
Law Enforcement Support	1
Total	237

Criteria: Dispatch Notified Date/Time from 2026-04-01 00:00:00 to 2026-05-01 00:00:00 AND Incident Reporting Status equal Authorized

1007 Employee training hours
2 CPR classes - 21 students
Fire extinguisher training for Athens Family Practice
1 Smoke detector install
Autism walk
Inservice - Leadership - Are you ready for the future?
Assisted Idlewild VFD EVOC training
EMA 2026 Emergency worker training
State OSHA inspection
Fishing Derby
Special Olympics
Inservice - Proper use of Fire Inspection.
Teaching 64 hour Basic Firefighter
WOLD Fire Station 3 - bid documents finished
Recognized Administrative Professionals Day



Incident Count by Incident Series Group NERIS - YTD



PRIMARY INCIDENT GROUP	COUNT OF INCIDENTS	PERCENTAGE OF TOTAL INCIDENTS
Fire	36	3.69%
Hazardous Situation	40	4.10%
Medical	603	61.85%
Public Service	146	14.97%
Rescue	8	0.82%
No Emergency	140	14.36%
Law Enforcement Support	2	0.21%
Total	975	100.00%

Description: This report provides a count of incidents by incident series NERIS Time frame is YTD.

Incident Count by Incident Series
Group NERIS - YTD

Criteria: Dispatch Notified Date/Time from 2026-01-01 00:00:00 to 2026-05-12 00:00:00 AND Incident Reporting Status equal Authorized

Report summary by Primary Incident type NERIS- YTD

PRIMARY INCIDENT TYPE	TOTAL
Fire - Outside Fire - Other Outside Fire	4
Fire - Outside Fire - Trash / Rubbish Fire	6
Fire - Outside Fire - Vegetation / Grass Fire	3
Fire - Outside Fire - Wildfire - Wildland	1
Fire - Outside Fire - Utility Infrastructure Fire	1
Fire - Outside Fire - Dumpster / Other Outdoor Container Fire	3
Fire - Structure Fire - Structural Involvement	8
Fire - Structure Fire - Confined Cooking / Appliance Fire	2
Fire - Transportation Fire - Vehicle Fire - Passenger	3
Fire - Transportation Fire - Vehicle Fire - Commercial	4
Fire - Transportation Fire - Powered Mobility Device Fire	1
Hazardous Situation - Hazard Non-Chemical - Electrical Power Line Down / Arching / Malfunction	3
Hazardous Situation - Hazard Non-Chemical - Electrical Hazard / Short Circuit	1
Hazardous Situation - Hazard Non-Chemical - Motor Vehicle Collision	16
Hazardous Situation - Hazardous Materials - Fuel Spill / Fuel Odor	2
Hazardous Situation - Hazardous Materials - Gas Leak / Gas Odor	7
Hazardous Situation - Hazardous Materials - Carbon Monoxide Release	1
Hazardous Situation - Investigation - Odor	6
Hazardous Situation - Investigation - Smoke Investigation	4
Medical - Illness	10

Report summary by Primary Incident type NERIS- YTD

City of Athens FD TN
Address: 815 N Jackson St, Athens, TN, 37303



PRIMARY INCIDENT TYPE	TOTAL
Medical - Illness - Abdominal Pain / Problems	10
Medical - Illness - Allergic Reaction / Stings	2
Medical - Illness - Back Pain (Non-Trauma)	2
Medical - Illness - Breathing Problems	91
Medical - Illness - Cardiac Arrest	10
Medical - Illness - Chest Pain (Non-Trauma)	45
Medical - Illness - Convulsions / Seizures	37
Medical - Illness - Diabetic Problems	24
Medical - Illness - Heart Problems	7
Medical - Illness - Overdose / Poisoning	19
Medical - Illness - Pregnancy / Childbirth	5
Medical - Illness - Psychological Behavior Issues	8
Medical - Illness - Sick Case	49
Medical - Illness - Stroke / CVA	23
Medical - Illness - Unconscious Victim	22
Medical - Illness - Well Person Check	9
Medical - Illness - Altered Mental Status	12
Medical - Illness - Nausea / Vomiting	6
Medical - Illness - Unknown Problem	25
Medical - Illness - No Appropriate Choice	20
Medical - Injury	5
Medical - Injury / Trauma - Assault	2
Medical - Injury / Trauma - Burns / Explosion	1
Medical - Injury / Trauma - Choking	3
Medical - Injury / Trauma - Fall	96
Medical - Injury / Trauma - Motor Vehicle Collision	42
Medical - Injury / Trauma - Poisoning	1

Report summary by Primary Incident type NERIS- YTD

City of Athens FD TN
Address: 815 N Jackson St, Athens, TN, 37303



PRIMARY INCIDENT TYPE	TOTAL
Medical - Injury / Trauma - Hemorrhage / Laceration	6
Medical - Injury / Trauma - Stab / Penetrating Trauma	1
Medical - Injury / Trauma - Other Traumatic Injury	3
Medical - Other - Medical Alarm	4
Medical - Other - Standby Request	1
Medical - Other - Airmedical Transport	2
Public Service - Citizen Assist - Lost Person	2
Public Service - Citizen Assist - Person In Distress	2
Public Service - Citizen Assist - Citizen Assist / Service Call	10
Public Service - Citizen Assist - Lift Assist	78
Public Service - Alarms (Non Medical) - Fire / Smoke Alarm	38
Public Service - Alarms (Non Medical) - Gas Alarm	1
Public Service - Alarms (Non Medical) - CO Alarm	3
Public Service - Alarms (Non Medical) - Other Alarm	8
Public Service - Other - Move-up	1
Public Service - Other - Standby	3
Rescue - Transportation (Land) - Motor Vehicle Collision Extrication / Entrapment	5
Rescue - Transportation (Land) - Aviation Standby	3
No Emergency - False Alarm - Intentional False Alarm	3
No Emergency - False Alarm - Malfunctioning Alarm	16
No Emergency - False Alarm - Accidental Alarm	35
No Emergency - False Alarm - Other False Call	7
No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	21

Report summary by Primary Incident
type NERIS- YTD

PRIMARY INCIDENT TYPE	TOTAL
No Emergency - Good Intent - Controlled Burning (Authorized)	2
No Emergency - Good Intent - Smoke From Nonhostile Source (Smoke Scare)	5
No Emergency - Good Intent - Investigate Hazardous Release (Nothing Found)	3
No Emergency - Cancelled	48
Law Enforcement Support	2
Total	975

Description: This report provides a count of incidents by incident type name Time frame is YTD

Criteria: Dispatch Notified Date/Time from 2026-01-01 00:00:00 to 2026-05-12 00:00:00 AND Incident Reporting Status equal Authorized



City of Athens

Month of April 2026

Police Department Report to City Manager
Offense Statistics

Classification of Offenses

Offenses Reported

Part I - Crimes Against Persons	This Month	This Year	Last Year to Date
1. Homicide	0	0	0
2. Sex Offense	1	8	6
3. Robbery	0	1	1
4. Assault	17	89	77
Part II - Crime Against Property			
5. Burglary	4	15	19
6. Theft	31	126	93
7. Motor Vehicle Theft	1	3	8
Moving Violations	363	1,424	1,508
Citations	139	602	745
Warnings	230	896	950
Drugs	11	55	81
Arrests	81	352	389
Total calls for service	1,552	5,902	8,129

Traffic Accident Statistics

Accidents

Injuries

	This Month	This Year	Last Year to Date		This Month	This Year	Last Year to Date	
Vehicle	77	308	290		17	60	45	

Fatality

Employment

This Month	0
This Year	1
Last Year	0

Authorized Sworn Positions	36
Current Sworn Positions Filled	36
Police Dept. Vacancies	1

Prepared:
Jason B. Garren
Deputy Chief

Submitted:
Fred K. Schultz
Chief of Police

**** Private Property accidents/injuries are included in above totals.**



Advanced Force Report

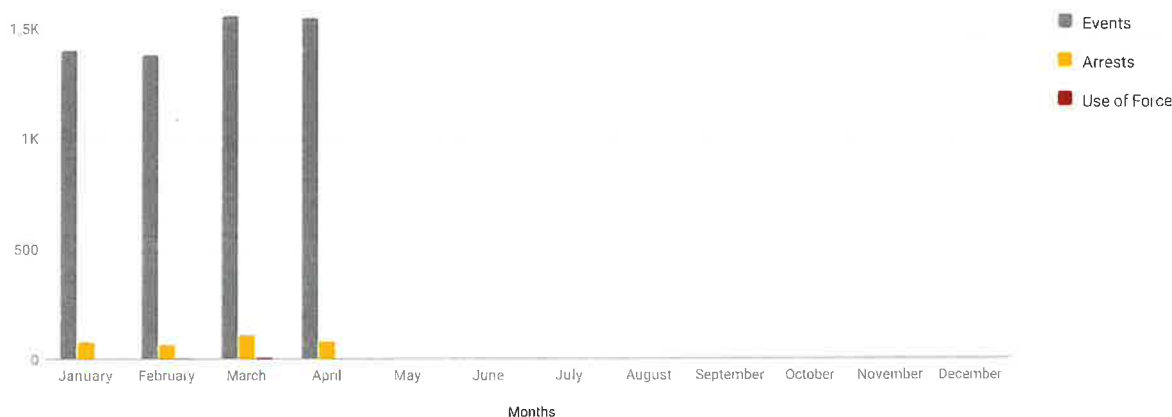
Report Date: 5/6/2026

Athens Police Department

USE OF FORCE VS. EVENT COMPARISON (RESULT FOR YEAR 2026)

USE OF FORCE VS. EVENT COMPARISON SUMMARY BY MONTH

Event vs. Arrests vs. Use of Force Comparison



2026 Events vs. Use Of Force

Total Events: 5902
Use of Force Incidents: 8 **0.14%**

2026 Arrests vs. Use Of Force

Total Arrests: 341
Use of Force Incidents: 8 **2.35%**

MONTHS	TOTAL EVENTS	USE OF FORCE	%
January	1405	1	0.07%
February	1384	2	0.14%
March	1561	4	0.26%
April	1552	1	0.06%
May	0	0	0.00%
June	0	0	0.00%
July	0	0	0.00%
August	0	0	0.00%
September	0	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

MONTHS	TOTAL ARRESTS	USE OF FORCE	%
January	80	1	1.25%
February	68	2	2.94%
March	112	4	3.57%
April	81	1	1.23%
May	0	0	0.00%
June	0	0	0.00%
July	0	0	0.00%
August	0	0	0.00%
September	0	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

Monthly Overtime Report for Patrol Division April 2026

Late Shift: 43.50 hours

(reports, late arrests, late calls, early shift calls, raids, assignments)

Manpower: 43.00 hours

(fill in for sick leave, vacations, training)

Court: 4.50 hours

General Sessions: 4.50

City: 00.00

Criminal: 00.00

Civil: 00.00

Juvenile: 00.00

Grand Jury: 00.00

Training: 378.00 hours

Special Assignments: 33.25 hours

Meeting: 18.75

THSO: 11.75

Carwash: 2.75

Total hours for the month: 502.25 hours

Total expenditure for patrol overtime for the month: \$5,512.46

Total budgeted for patrol overtime for the month: \$7,083.33

DISPOSITION COUNT

04/01/2026 to 04/30/2026

Disp. Code Id Disp. Code Name

(9)	Dismissed	<u>27</u>
(10)	Dismissed after Drv Safety Course	<u>7</u>
(11)	Dismissed upon payment of cost w/time to pay	<u>4</u>
(19)	Paid in Full	<u>110</u>
(21)	Plea Guilty/ as charged	<u>26</u>
(25)	Plea Not Guilty, set for trial	<u>2</u>

Total Dispositions: 176



CITY OF ATHENS

FY 2025-26 PROGRAM OF WORK

Updated May 13, 2026

No.	Program/Cost/Funding Source	Responsible Party	Status
City Manager's Office			
1	Prepare a seven-year Capital Improvement Plan (CIP) to plan/coordinate future projects/costs.	City Manager / Dept. Heads	On Oct. 13, 2025 work session for review. On Oct. 20, 2025 City Council Advisory Committee meeting for feedback, and on Oct. 23, 2025 Rec. Advisory Board meeting for feedback. Discussed during 2026 Strategic Summit.
2	Prepare/conduct the annual Strategic Summit scheduled for Feb. 20, 2026, 9:00 am to 4:00 pm, at McMinn Higher Ed. Center, facilitated by SETD.	City Manager / Dept. Heads	Completed.
3	Plan the renovation and expansion of the current City Hall facility, \$40,000 for planning.	City Manager / Project Manager	Council consented during Dec. 9, 2024 work session and approved during Dec. 17, 2024 regular session to obtain an appraisal of a downtown building. Appraisal was discussed during the Jan. 13, 2025 work session and Jan. 21, 2025 regular session. No action taken. This topic was discussed during the Feb. 10, 2025 work session and authorized staff to bring back additional data. Council voted to cease all further negotiations with both property owners on March 18, 2025. Discussed further during April 7, 2025 work session and April 15, 2025 regular session and approved to hire architect to begin the planning of new construction and renovations. Discussed further during the May 12, 2025 work session and May 20, 2025 regular session. Approved Allen & Hoshall to prepare planning documents for renovations and expansion. Initial meetings were held collectively and individually on June 4, 2025. Floor plans and renderings were discussed further during Aug. 20, 2025 staff meeting. On Sept. 8, 2025 work session and Oct. 13, 2025 work session for further discussion. On Oct. 21, 2025 regular session for further discussion and no motion was made. Project is completed.

No.	Program/Cost/Funding Source	Responsible Party	Status
City Manager's Office (continued)			
4	Have a feasibility study prepared to complete/expand the SE TN Trade & Conference Center using Hotel/Motel Tax Funds, \$60,000.	City Manager	RFQ prepared, bid deadline was Sept. 23, 2025. Reviewing 4 responses.
5	Develop a citizen satisfaction survey and a Parks & Recreation amenities survey in-house to obtain citizen sentiment/comments about city provided services and wanted recreational amenities.	City Manager's Office	Preparing surveys.
6	Keep the website updated to include retail marketing and retirement information.	City Manager / Communications Coordinator	Go live was Aug. 22, 2025. Fine tuning and maintaining.
7	Replace HVAC units at City Hall using Capital Improvement Funds, \$580,000.	City Manager	Bid opening was Sept. 29, 2025. On Oct. 13, 2025 work session for consideration and approved on Oct. 21, 2025 regular session. Completed.
Community Development			
8	Complete creating the downtown historic overlay district.	Community Dev. Director	HPB has discussed this topic previously, HPB is recommending approval of the district. On the April 13, 2026 work session and April 21, 2026 regular for consideration. Voted to postponed indefinitely. Completed.
9	Continue dilapidated/unfit structure enforcement per city code 13-302. Of the 9, one was demolished by owner, one was remodeled, one had action plan, and 6 were on bid to be demolished by city. Bid was approved during Feb. completed during March 2026. Began an additional 7 structure enforcements (1506 Adams St, 12 Alford St, 507 Bank St, 704 Haley St, 1504 View St, 408 Pope Ave, and 1402 Hammerhill Rd). Hearings were held on Nov. 19, 2025. Began an additional 7 structure enforcements (1615 Betts St., 1413 W. Madison, 800 Ohio Ave., 604 Railroad Ave., 1701 Railroad Ave., 642 Sunview Dr., and 305 Young St.) Hearings were held on Jan. 8, 2026. Final hearing was April 9, 2026 to hear the no-shows from the Nov. 19, 2025 and Jan. 8, 2026 hearings. 90-day letters mailed on April 21, 2026 to have owners clean up or demolish, or about July 21, 2026. Began an additional 8 structure enforcements (205/209 Sharp Rd., 1505 Railroad Ave., 605 Howard St., 1300 Richardson St., 417 Hornsby St., 109 Henderson St., 224 Glidden St., and 709 Cartwright St.) Hearing set for May 21, 2026.	Community Dev. Director / City Manager	Completing two enforcement orders previously approved and filed in Court (206 Stansberry St. and 2019 Hammerhill Rd.). Began 9 additional structure enforcements (815 Central Ave, 102 Euclid Ave, 206 Rose Dr, 121 Sage St, 206 Sharp St., 1110 Old Ingleside Rd, 512 Tellico, 1217 Clayton, and 104 Frankfort). Council discussed changing the hearing process on July 31, 2025. Made clarification of who is certified. City attorney prepared and distributed the 9 hearing notices. Hearings were held on Sept. 9, and Oct. 7, 2025 for the no-shows. City attorney mailed the 9 orders. In the 90-day waiting period to have owners clean up or demolish, or Jan. 7, 2026.

No.	Program/Cost/Funding Source	Responsible Party	Status
Fire Department			
10	Prepare design plans, develop construction drawings, bid out, and begin construction of Fire Station #3 using Capital Improvement Funds, \$3,200,000.	Fire Chief / Project Manager	Council authorized staff during Jan. 21, 2025 regular session to hire architect to design fire station #3. RFQ prepared and distributed. Received 12 proposals on deadline date of April 3, 2025. Proposals evaluated and top 4 selected for in-person interviews. Interviews held April 23, 2025 and top firm selected (Wold). On May 12, 2025 work session for award consideration and May 20, 2025 regular session for contract approval. Approved Wold. Initial planning meeting was June 17, 2025, second planning meeting held June 23, 2025, third meeting was July 28, 2025. On Aug. 11, 2025 work session and Aug. 19 regular session for consideration. On September 8, 2025 work session and Sept. 16, 2025 regular session for further discussion. Approved proceeding with construction documents and bidding. Bidding began May 1, 2026 and bid deadline is May 28, 2026. Bid consideration on June 8, 2026 work session and June 16, 2026 regular session. Funding in FY 2026-27 budget to complete.
11	Replace the HVAC units at Fire Station #2 using Capital Improvement Funds, \$20,000.	Fire Chief	Bid opening was Sept. 29, 2025. On Oct. 13, 2025 work session for consideration and approved on Oct. 21, 2025 regular session. Completed
12	Replace garage door openers at Fire Station HQ.	Fire Chief	Completed.
13	Acquire water tank skid, radio chargers, trailer, uniform cabinets, cabinet for trucks, 4-way hydrant valve.	Fire Chief	Completed.
14	Acquire replacement Sparky costume.	Fire Chief	Completed.
15	Acquire signage for new training facility per city sign design standards.	Fire Chief	Completed.

No.	Program/Cost/Funding Source	Responsible Party	Status
Hotel/Motel Tax Fund			
16	Assist Nooga Lights, LLC in hosting/advertising a Christmas light show event at Regional Park, \$30,000 and installing new electrical connections for the event using Capital Improvement Funds, \$15,000.	Communications Coordinator	AUB installed new electrical connections needed for this event at Regional Park. Nooga Lights could not fulfill 2025 terms due to lack/delay of supplies from overseas manufacturers. Instead, installed lights at Market Park and Cook Park pavilions. Out to bid for another provider. Bid deadline was March 26, 2026, 1 bid received, on April 13 work session and April 21, 2026 regular session for consideration. Voted to reject the bid. Completed.
17	Develop a city branding strategy/logo for tourism promotion, \$20,000.	Communications Coordinator	Kellum Creek was hired to develop new city tourism logo. A committee was formed, met several times, and new logo has been developed. New logo reviewed by Council Advisory Committee on April 20, 2026 with a recommendation to City Council on May 11, 2026 work session and May 19, 2026 regular session for approval. Completed.
18	Develop a sign standard and design/install welcome and wayfinding signs throughout the city, \$85,000.	Communications Coordinator	Sign standards prepared by Kellum Creek. See #17. Funding in FY 2026-27 budget to complete.
Information Technology			
19	Purchase various computer equipment and services to update the city's IT network including Channel 95 (\$285,000).	IT Director	On July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. Installation is completed except for Channel 95 equipment.
20	Add/replace security cameras at various parks including Regional Park, Ingleside Park, and Heritage Park, and replace computer equipment in various offices (\$147,000).	IT Director	Ingleside Park and Heritage Park completed. Regional Park being installed.
Parks & Recreation Department			
21	Install artificial turf on the 5 infields at Regional Park using Hotel/Motel Tax Funds (\$200,000) and Capital Improvement Funds (\$1,300,000).	Parks & Rec. Director / Project Manager	On July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. NTP issued July 21, 2025. Completed.

No.	Program/Cost/Funding Source	Responsible Party	Status
Parks & Recreation Department (continued)			
22	Renovate the house at Regional Park for Parks & Recreation offices using Capital Improvement Funds, \$275,000.	Parks & Rec. Director / Project Manager	Proposal from Allen & Hoshall on July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. NTP issued July 17, 2025. On Sept. 8, 2025 work session and Sept. 16 regular session for consideration. Approved to proceed with construction drawings and bidding. Bid opening was Dec. 18. Evaluated 8 bids received. On Jan.12, 2026 work session for consideration and Jan. 20, 2026 regular session for approval. All bids were rejected. Completed.
23	Improve Heritage Park including renovation of baseball field, adding walking trail, ADA compliance, and install replacement playground, \$1,175,000 using LPRF grant (50%) and city funds (50%).	Parks & Rec. Director / Project Manager	State approved construction plans. Bid deadline was July 31, 2025. On Aug.11, 2025 work session for consideration and approved on Aug. 19, 2025 regular session. NTP issued on Sept. 22, 2025. Construction has begun. Anticipated completion is early Summer 2026.
24	Replace the main gate at Regional Park with an electric gate using Capital Improvement Funds, \$35,000.	Parks & Rec. Director	Gate specifications prepared, bid deadline was Sept. 9, 2025. On Oct. 13, 2025 work session for consideration and approved on Oct. 21, 2025 regular session. Completion during May 2025.
25	Complete Market Park per the master plan using Capital Improvement Funds, \$250,000 and install Level 2 EV chargers from a TVA grant.	Parks & Rec. Director / Project Manager	Kimley Horn is working on schematic designs, updated layout, priority phases, and cost estimates. Plan was reviewed by Recreation Advisory Board, Main Street, and Friendly City Festivals on Aug. 14, 2025 and Council Advisory Committee on Oct. 20, 2025. On Nov. 10, 2025 work session and approved on Nov. 18, 2025 regular session to proceed with Phase I. Phase I being designed. Funding in FY 2026-27 budget to complete.
26	Replace/paint the blue metal roof of the concession stand/restrooms at Regional Park using Capital Improvement Funds, \$40,000.	Parks & Rec. Director	Completed.
27	Replace tennis/pickleball court lighting fixtures and add pedestrian lighting at Ingleside Park using Capital Improvement Funds, \$195,000.	Parks & Rec. Director / Project Manager	Obtained quotes from purchasing cooperatives to consider for the Nov. 10, 2025 regular session and approved on Nov. 18, 2025 regular session. All court lighting fixtures have been installed. Waiting for pedestrian lighting. Completion during May 2026.

No.	Program/Cost/Funding Source	Responsible Party	Status
Parks & Recreation Department (continued)			
28	Acquire trailer, bushhog, air compressor, paint machine, chalk machine, bases, new tables for Cook Park, pitching screens, and park signage per the city's sign design standards.	Parks & Rec. Director	Completed.
29	Acquire a replacement slide for Ingleside Pool, \$6,000.	Parks & Rec. Director	No action.
30	Acquire a replacement pick-up truck using Fleet Management Funds, \$40,000.	Parks & Rec. Director	Purchasing off state contract. Delivery during June 2026.
31	Perform general repairs and cleaning to the SE TN Trade & Conference Center, \$125,000.	Parks & Rec. Director	No action.
32	Acquire floor cleaning machine and replacement tables for the SE TN Trade & Conference Center, \$12,500.	Parks & Rec. Director	Completed.
33	Obtain cost estimates/wording/location for Revolutionary War, WWI, and WWII memorials for Veterans Park.	Parks & Rec. Director	On July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. Memorials installed during Oct. 2025. Completed.
34	Install new park benches on Cook Drive (3), Veterans Park (7), and Ingleside Park (3), \$15,000.	Parks & Rec. Director	On July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. All concrete poured and 13 benches have been installed. Completed.
Police Department			
35	Acquire five new police vehicles using Fleet Management Funds, \$400,000.	Police Chief	Completed.
36	Acquire the equipment needed for the five new police cars (\$80,000) and acquire new in-vehicle printers (\$24,000).	Police Chief	Completed.
37	Acquire 360-degree crime scene scanner using Drug Funds, \$18,000.	Police Chief	Completed.
38	Determine feasibility of constructing a firing range or having a contract with the local gun club's range.	Police Chief	Under consideration.
Public Works Department			
39	Prepare design and construction drawings to connect and pave View Street using Capital Improvement Funds, \$305,000.	Public Works Director / Project Manager	Proposal from Gresham Smith Engineers to design/prepare construction drawings on July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. NTP issued on July 18, 2025. Will bid with N. Jackson Street paving in May 2026 and completion during Summer 2026. Funding in FY 2026-27 budget to complete.

No.	Program/Cost/Funding Source	Responsible Party	Status
Public Works Department (continued)			
40	Resurface 9 city streets totaling 3.94 miles using STBG-L funds, \$999,000 and Capital Improvement Funds, \$1,068,000 for a total of \$2,067,000. • Mt. Verd Rd. from Clearwater Rd to city limits (.34) • Sharp Rd. from Velma Rd. to Railroad Ave (.21) • Tellico Ave. from Congress to Astrid St (.83) • Dennis St. from Congress to Decatur Pike (.62) • Woodward Ave. from N. Jackson St. to Ingleside Ave (1.07) • Forrest Ave. from Ingleside Ave. to Madison Ave (.29) • Guille St. from Ingleside Ave. to Eastanallee Ave (.12) • Glendale Ave. from Park St. to Cedar Springs Rd (.29) • Cedar Springs Rd. from Glendale Ave. to Elizabeth St (.17).	Public Works Director / Project Manager	City Council approved the 9 list of streets during April 2022, Gresham Smith Engineers completed final design/construction drawings and submitted to TDOT for approval. TDOT approved during June, 2025. Bid deadline was July 23, 2025, 3 bids received. On Aug. 11, 2025 work session for consideration and approved on Aug. 19, 2025 regular session. Preconstruction meeting held Sept. 12, 2025. All streets completed as of April 2026 except for Dennis Street. Special called meeting held April 22, 2026 to approve change order to complete Dennis Street. Completion during May 2026.
41	Improve/stabilize/realign N. Jackson St. in front of City Hall using Capital Improvement Funds, \$480,000.	Public Works Director / Project Manager	Gresham Smith Engineers has conducted geotechnical analysis, prepared design plans, and construction cost estimates. Will bid with View Street paving in May 2026. Funding in FY 2026-27 budget to complete.
42	Have Stancell Electric implement Decatur Pike corridor traffic signal retiming study using Capital Improvement Funds, \$193,000.	Public Works Director / Project Manager	Equipment purchase and installation on Sept. 8, 2025 work session for consideration and approved on Sept. 16, 2025 regular session. Completed.
43	Improve the road and railroad intersection of W. Madison, Rocky Mount, and Old Riceville Road using Railroad Grade Crossing Program Grant, \$600,000.	Public Works Director / Project Manager	Design completed. Project contract received and executed by city and TDOT. Bid deadline was Nov. 17, 2025. On Dec. 8, 2025 work session for consideration and approved Dec. 16, 2025 regular session. Completion during late 2026. Funding in FY 2026-27 budget to complete.
44	Prepare an electronic inventory/data base of major city storm water assets of location, size, and condition to determine stormwater needs. Then design and construct needed improvements, \$2,503,000 using ARPA grant funds (85% grant/15% local). This study is a precursor to creating a storm water utility.	Public Works Director / Project Manager	Gresham Smith Engineers has collected all data. Bid opening was Sept. 9, 2025, Bid approved on Sept. 16, 2025 regular session. Project must be completed by Sept. 2026. Precon meeting held Oct. 10, 2025. Anticipated completion July 2026. Funding in FY 2026-27 budget to complete.

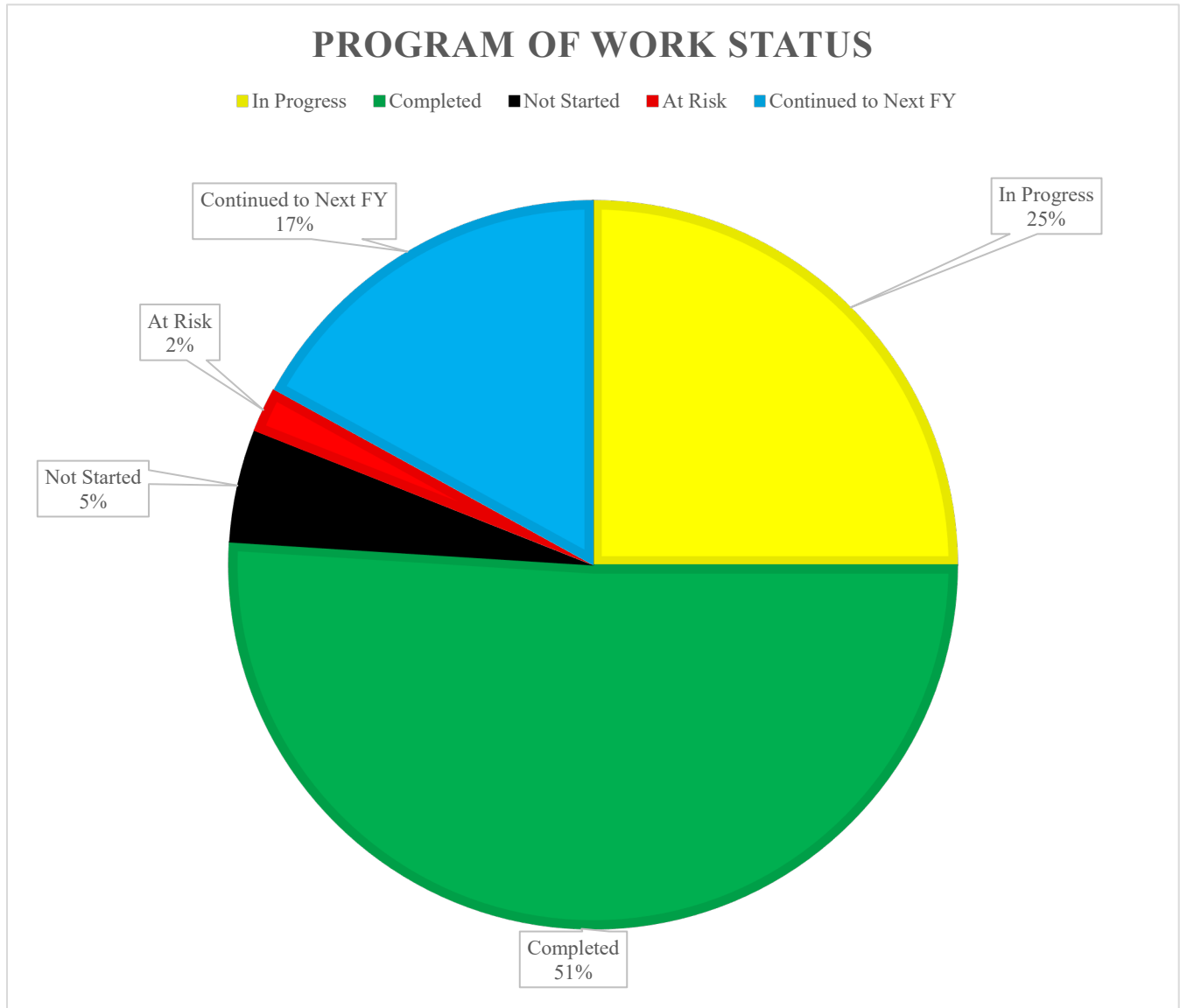
No.	Program/Cost/Funding Source	Responsible Party	Status
Public Works Department (continued)			
45	Improve intersection of Ingleside Ave. / Tellico Ave. using state Rural Safety Action grant, \$927,000.	Public Works Director / Project Manager	Waiting for TDOT to receive federal funding.
46	Purchase/install routing software/hardware for garbage trucks, \$44,948 over three years.	Public Works Director / Sanitation Coordinator	Council consented during Dec. 9, 2024 work session and approved during Dec. 17, 2024 regular session. All data being validated. Deployment on-going.
47	Purchase replacement leaf vacuum machine, \$146,000 using Fleet Management Fund.	Public Works Director	On March 10, 2025 work session for consideration and approved during March 18, 2025 regular session. Machine ordered. Waiting for delivery in July 2026. Funding in FY 2026-27 budget to complete.
48	Acquire replacement pick-up truck using Fleet Management Funds, \$45,000,	Public Works Director	On July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. Truck ordered and delivered. Completed.
49	Acquire replacement flatbed truck using Fleet Management Funds, \$75,000.	Public Works Director	On July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. Truck delivered. Completed.
50	Acquire two traffic signal controllers and trailer mounted sign board for Traffic Control Division, \$33,000.	Public Works Director	Completed.
51	Continue the design of Green Street improvements including sidewalks, pedestrian crossings, retiming of traffic signals for pedestrian safety using TDOT MMAG grant, \$117,000 and Capital Improvement Funds, \$13,000.	Public Works Director / Project Manager	RFQ was prepared for engineering services, 5 responses received, 3 were asked for full proposals. Recommended firm on March 10, 2025 work session for consideration and approved during March 18, 2025 regular session. Currently obtaining environmental clearance. Construction is expected to begin in 2026 and be completed in 2027. Funding in FY 2026-27 budget to complete.
52	Complete the last 3,000 feet of sidewalk construction around MCHS.	Public Works Director	Proposal to complete project (design, survey, construction documents) on May 11, 2026 work session and May 19, 2026 regular session for consideration. Obtaining 3 construction easements. Funding in FY 2026-27 budget to complete.
53	Acquire a floor cleaning machine for the Animal Shelter, \$3,500.	Public Works Director	Completed.
54	Acquire replacement garbage totes, lids, and dumpsters for Sanitation, \$64,000.	Public Works Director	On Aug. 11, 2025 work session for consideration and approved on Aug. 19, 2025 regular session. Completed.

No.	Program/Cost/Funding Source	Responsible Party	Status
Public Works Department (continued)			
55	Survey Hammerhill Road property owners to determine feasibility of donating or selling their property for new sidewalk.	Public Works Director	Obtained list of legal property owners, prepared survey, and distributed. Survey closed on Aug. 5, 2025. 10 responses received. Results presented during Aug. 11, 2025 work session. Placing in the CIP. Completed.
Other Projects			
56	Develop schematic designs for the downtown area and priorities using Capital Improvement Funds, \$50,000.	Capital Projects Manager / City Manager	Proposal from Kimley Horn on July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. NTP issued on July 17, 2025. Kick off meeting was Aug. 21, 2025. On-going.
57	Contribute \$35,000 to the city Board of Education for a playground at the new school complex using Capital Improvement Funds.	Finance Director	Received invoice (\$34,819.50) from City Board of Education and paid. Completed.
58	Demolish North City School using Capital Improvement Funds, \$360,000.	City Manager	Council discussed selling, demolishing, leasing property Dec. 9, 2024 work session and approved demolition during Dec. 17, 2024 regular session. Council discussed rescinding demolition vote during Jan. 13, 2025 work session and Jan. 21, 2025 regular session. Motion failed. This topic was discussed on Feb. 10, 2025 work session and Feb. 18, 2025 regular session. Approved to demolish. Bid opening was April 29, 2025 and ten bids received. On May 12, 2025 work session for award consideration and May 20, 2025 regular session for bid approval. Approved E. Luke Green to demolish. Project start date was July 14, 2025. Completed.
59	Complete Mt. Verd Industrial Park improvements using city, county, and ARC funds, \$1,900,000.	EDA Director	Bid opening was Aug. 14 2025. On Sept 8, 2025 work session for consideration and approved on Sept. 16, 2025 regular session. EDA Director gave an update on July 7, 2025. Precon meeting held Oct. 7, 2025, NTP issued Nov. 3, 2025. Anticipated completion is Summer 2026. Funding in FY 2026-27 budget to complete.
60	Acquire the 2.93-acre property for the entrance to the Redfern Industrial Park as authorized by Resolution 2022-31 using Capital Improvement Funds. Road design and construction drawings, bid out, and build will be in next budget year.	Public Works Director / Project Manager	City Attorney acquired property. Completed.

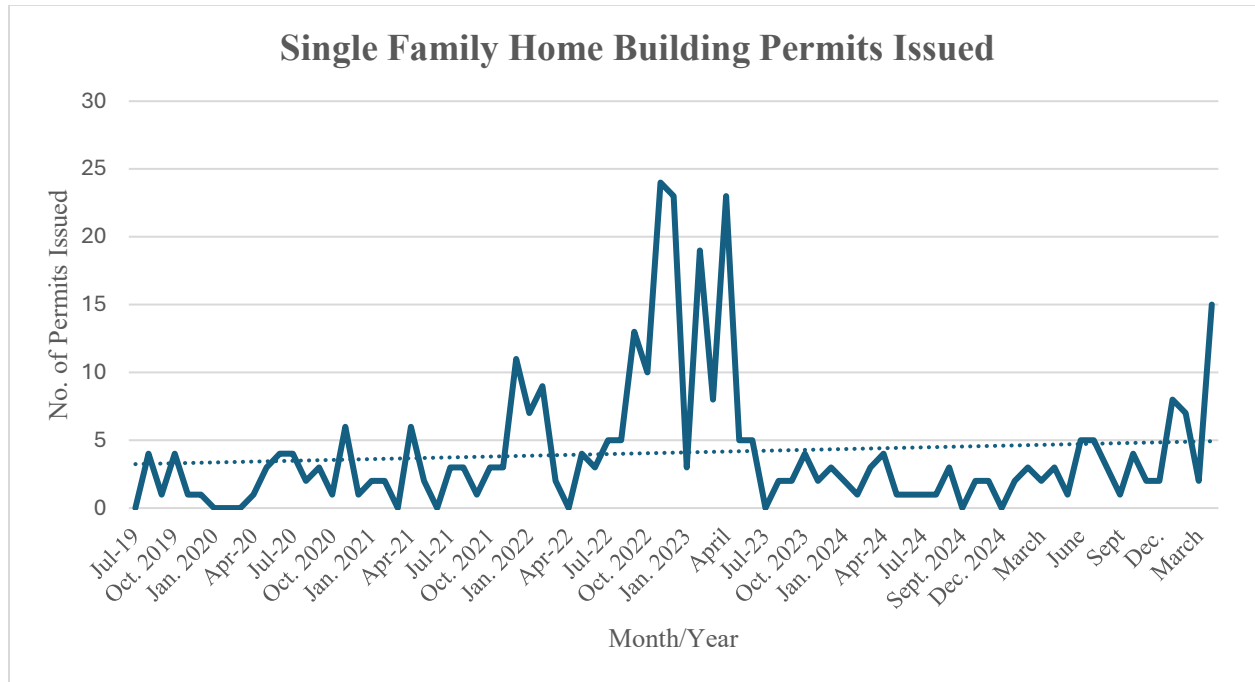
No.	Program/Cost/Funding Source	Responsible Party	Status
Other Projects (continued)			
61	Sell the 1.08-acre Parker Property located on Decatur Pike, \$249,000 minimum bid based on residential appraisal or best offer.	Purchasing Assistant	Bid deadline was July 22, 2025. No bids received. On Aug. 11, 2025 work session and Aug. 19, 2025 regular session for further discussion. Approved to rezone property from B-3 to R-2 and re-market. Property has been rezoned and repairs made. Obtained new residential appraisal. Bid opening was Jan. 13, 2026. One bid received. On Jan. 20, 2026 regular session for consideration and approved bid for \$100,000. City attorney transferred property. Completed.
62	Acquire downtown property for Market Park expansion.	City Manager	Council approved acquisition during Aug. 19, 2025 regular session, obtained appraisal and partial Phase I environmental assessment. Found environmental issues.
63	Perform air quality assessment, ductwork assessment, and cleaning of ductwork for City Hall.	Purchasing Assistant	HVAC ductwork repairs and cleaning began week of May 11. Then mold remediation.

Key

Status	No. of Projects/Total Projects	Percentage
In Progress	16/63	25%
Completed	32/63	51%
Not Started	3/63	5%
At Risk	1/63	2%
Continued to Next Fiscal Year	11/63	17%



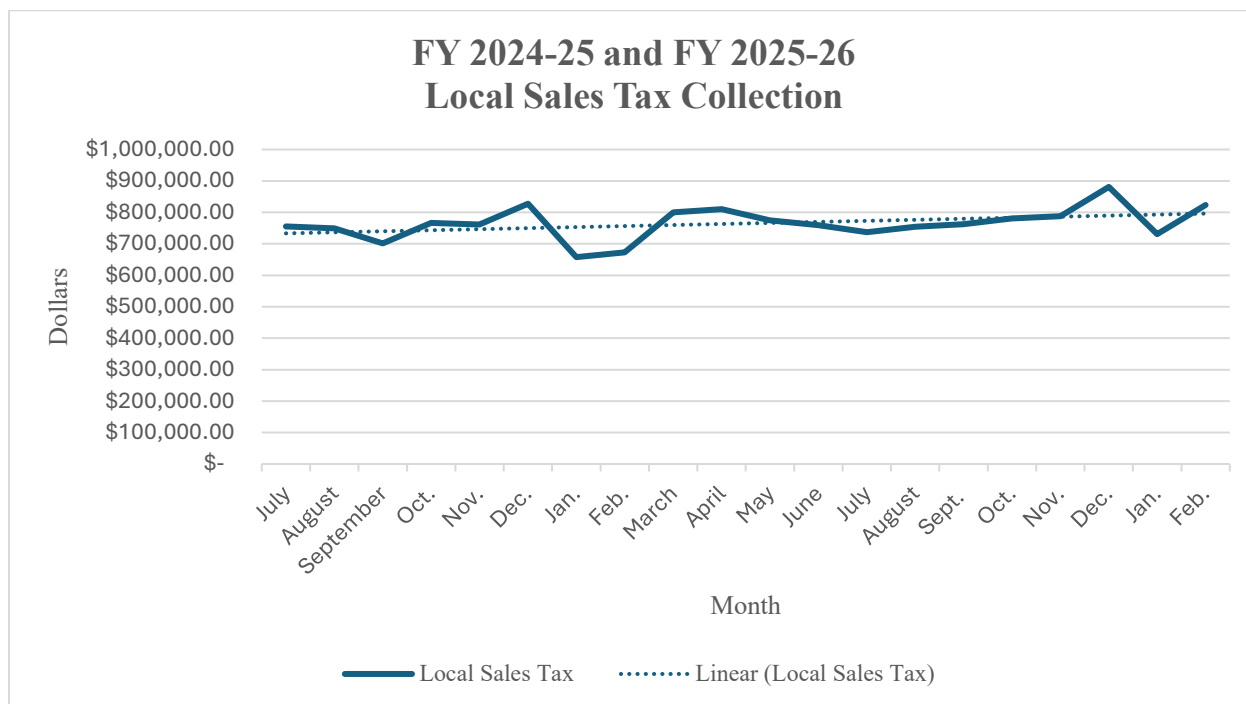
SINGLE FAMILY HOME BUILDING PERMITS ISSUED



Month	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
July	0	4	2	5	0	1	5
Aug.	4	2	3	5	2	3	3
Sept.	1	3	1	13	2	0	1
Oct.	4	1	3	10	4	2	4
Nov.	1	6	3	24	2	2	2
Dec.	1	1	11	23	3	0	2
Jan.	0	2	7	3	2	2	8
Feb.	0	2	9	19	1	3	7
Mar.	0	0	2	8	3	2	2
Apr.	1	6	0	23	4	3	15
May	3	2	4	4	1	1	
June	4	0	3	5	1	5	
Total	19	29	48	142	25	24	49

Source: Community Development Dept.

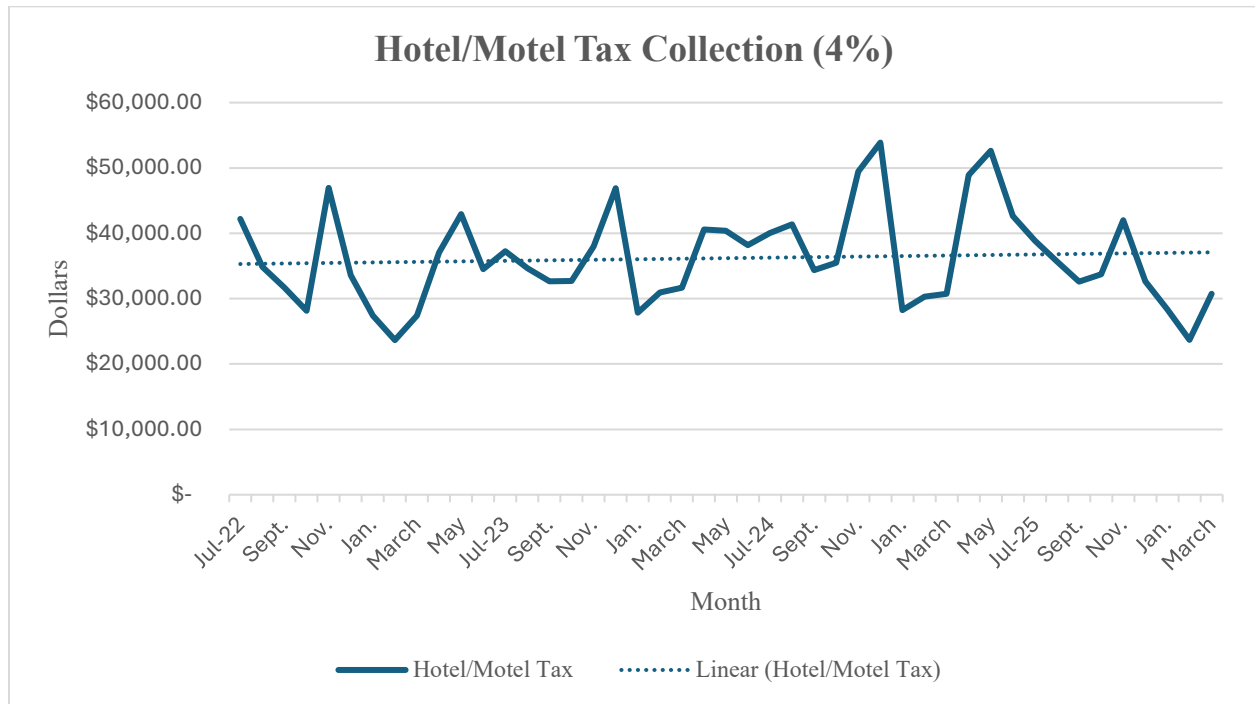
LOCAL SALES TAX COLLECTION



Month	FY 2024-25	Percentage Change from Previous Month	FY 2025-26	Percentage Change from Previous Month/Year
July	755,777		736,800	(2.97%) / (2.5%)
August	749,676	(0.81%)	754,105	2.35% / 0.6%
Sept.	701,633	(6.41%)	762,129	1.1% / 8.6%
Oct.	766,762	9.28%	781,298	2.5% / 1.9%
Nov.	761,494	(0.68%)	788,296	0.90% / 3.5%
Dec.	827,792	8.7%	881,076	11.8% / 6.4%
Jan.	657,793	(20.5%)	731,033	(17.0%) / 11.1%
Feb.	673,300	2.3%	823,872	12.7% / 22.4%
March	800,607	18.9%		
April	809,852	1.2%		
May	774,784	(4.3)		
June	759,317	(2.0%)		
Total Collected	\$9,038,787		\$6,258,609	
Budgeted	\$8,800,000		\$9,200,000	
% Collected	102.7%		68.0%	
Avg. Per Month	\$753,232		\$782,326	

Source: Tennessee Dept. of Revenue

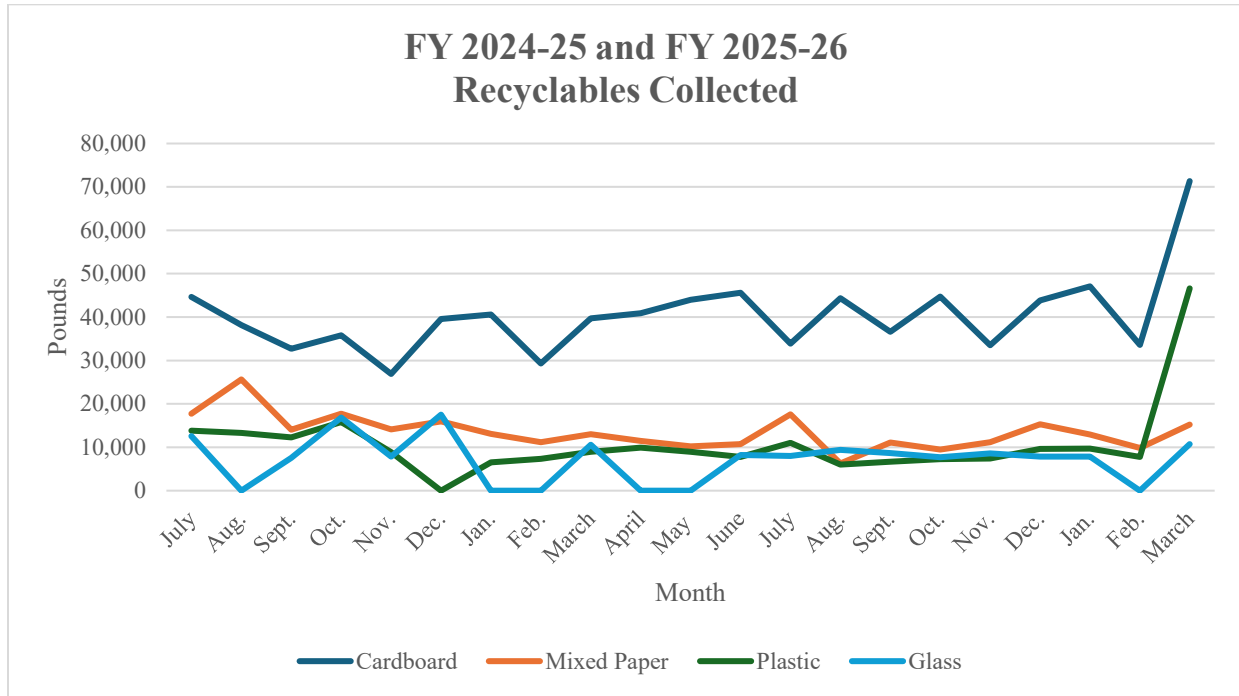
HOTEL/MOTEL TAX COLLECTION



Month	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
July	\$42,213	\$37,261	\$40,027	\$38,892
August	34,852	34,639	41,377	35,665
Sept.	31,695	32,663	34,385	32,589
Oct.	28,144	32,705	35,469	33,737
Nov.	46,946	37,985	49,470	42,013
Dec.	33,579	46,923	53,880	32,638
Jan.	27,417	27,836	28,248	28,346
Feb.	23,656	30,932	30,317	23,677
March	27,421	31,681	30,751	30,763
April	37,083	40,571	48,902	
May	42,955	40,408	52,623	
June	34,490	38,176	42,622	
Annual Total	\$410,451	\$431,780	\$488,071	\$298,320
Avg. Per Month	\$34,204	\$35,982	\$40,673	\$33,147

Source: Athens Finance Department

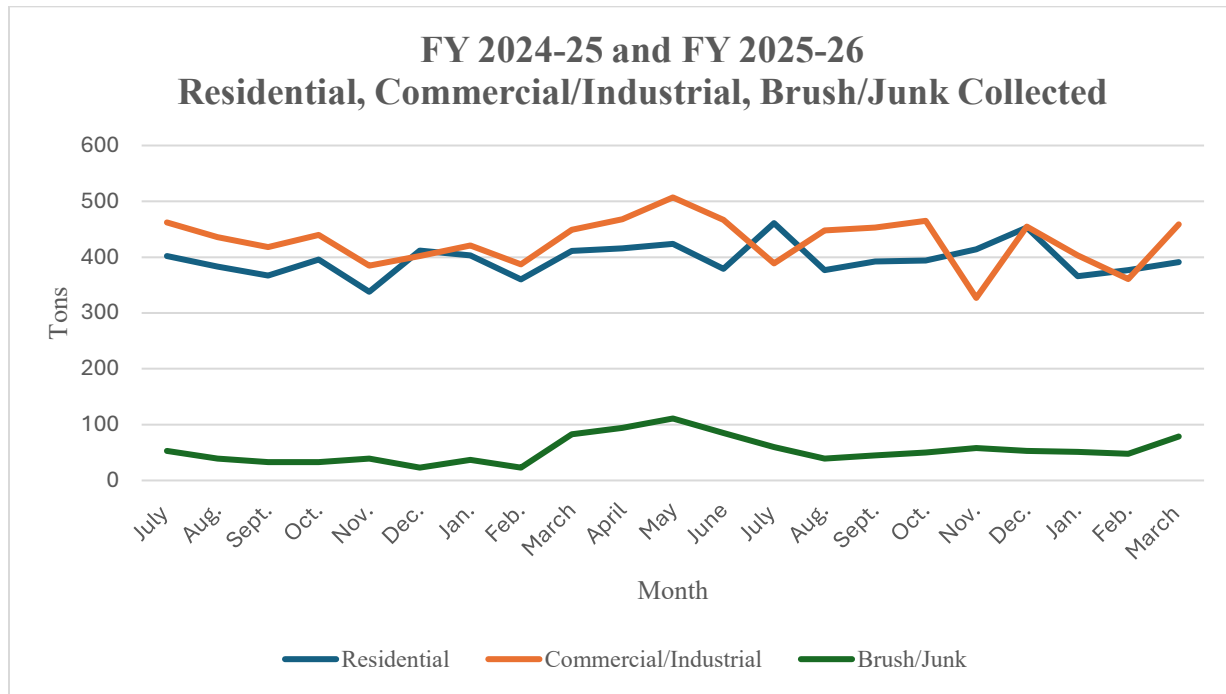
RECYCLABLES COLLECTED



	FY 2024-25				FY 2025-26			
Month	Cardboard	Mixed Paper	Plastic	Glass	Cardboard	Mixed Paper	Plastic	Glass
July	44,660	17,740	13,800	12,560	33,900	17,560	11,000	7,980
August	38,160	25,640	13,280	0	44,380	6,280	6,000	9,420
Sept.	32,740	14,040	12,260	7,560	36,640	11,120	6,680	8,660
Oct.	35,780	17,720	15,800	16,880	44,720	9,440	7,240	7,740
Nov.	26,900	14,140	8,920	7,840	33,480	11,180	7,400	8,560
Dec.	39,540	15,940	0	17,520	43,820	15,280	9,660	7,880
Jan.	40,560	13,060	6,540	0	47,120	12,920	9,680	7,880
Feb.	29,300	11,180	7,320	0	33,580	9,840	7,780	0
March	39,690	12,980	8,960	10,560	71,340	15,260	46,620	10,760
April	40,920	11,440	9,900	0				
May	43,960	10,200	8,960	0				
June	45,640	10,700	7,780	8,200				
Total Pounds Collected	457,850	174,780	113,520	81,120	388,980	108,880	112,060	68,880
Avg. Pounds Per Month	38,154	14,565	9,460	6,760	43,220	12,098	12,451	7,653

Source: Public Works Dept.

SANITATION COLLECTED



	FY 2024-25			FY 2025-26		
Month	Residential	Commercial/ Industrial	Brush/ Junk	Residential	Commercial/ Industrial	Brush/ Junk
July	402	462	53	461	389	60
August	383	436	39	377	448	39
Sept.	367	418	33	392	453	45
Oct.	396	440	33	394	465	50
Nov.	338	385	39	414	327	58
Dec.	412	402	23	453	455	53
Jan.	403	421	37	366	403	51
Feb.	360	387	23	377	361	48
March	411	449	83	391	459	79
April	416	468	94			
May	424	507	111			
June	379	467	85			
Total Tons Collected	4,691	5,242	653	3,625	3,760	483
Avg. Tons Per Month	391	437	54	403	418	54

Source: Public Works Dept.