



CITY COUNCIL AGENDA

Tuesday, August 20, 2024
6:00 P.M.

I. CALL TO ORDER

II. INVOCATION Councilmember Witt-McMahan

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. APPROVAL OF MINUTES

- (1 – 4) a.) Tuesday, July 16, 2024 – Regular Meeting
- (5 – 6) b.) Monday, July 29, 2024 – Called Meeting
- (7 – 8) c.) Thursday, August 1, 2024 – Called Meeting

VI. COMMUNICATIONS AND SPECIAL PRESENTATIONS

- a.) Proclamation – TWU Bulldogs men's baseball
- b.) Proclamation – Carmine Gallo
- c.) Proclamation – Breylin Hagerty
- d.) Proclamation – Anniemaye Johnson
- e.) Proclamation – Titus Millsaps

VII. CITIZENS COMMENTS

VIII. CONSENT AGENDA

a.) Approve **Resolution 2024-18**

A RESOLUTION AUTHORIZING THE CITY OF ATHENS, TENNESSEE, TO PARTICIPATE IN THE PUBLIC ENTITY PARTNERS' 2024-2025 PROPERTY CONSERVATION MATCHING GRANT PROGRAM.

b.) Approve **Resolution 2024-19**

A RESOLUTION ESTABLISHING A WRECKER/TOW SCHEDULE FOR LOCAL WRECKER/TOWING SERVICE PROVIDERS IN THE CITY OF ATHENS, TENNESSEE

c.) Approve joint application for BlueCross Healthy Places grant with Tennessee Wesleyan University. (*RESOLUTION NO. 2024-15*)

d.) Approve \$30,000 contribution for the joint funding of McMinn County Tourism Director.

e.) Approve purchase of replacement generator and transfer switch utilizing Sourcewell Cooperative Purchasing pricing.

f.) Accept bid from TMA Services for janitorial services at City Hall, Public Works, and Animal Shelter, effective October 1, 2024.

g.) Approve surplus of Fire & Police Kenwood radios and other unneeded equipment for the VHF radio system and allow the City Manager to determine the appropriate option for selling the items.

h.) Approve surplus of accumulated property by the police department and allow disposal of all items.

i.) Approve \$3,200 amendment to the CTI task in the contract with Stantec

j.) Reappoint Wesley Kite to *Board of Zoning Appeals*

k.) Reappoint Dr. Elizabeth Ruleman to *Friendly City Sister Cities Committee*

l.) Reappoint Mary Scudder to the *Recreation Advisory Board*

m.) Reappoint Richy Huston to the *Board of Adjustment and Appeals*

n.) Reappoint Robert (Bob) Miller to the *Recreation Advisory Board*

o.) Appoint Jason Miller as an alternate to the *Board of Adjustments and Appeals*

IX. ORDINANCES

a.) **First Reading: ORDINANCE NO. 1132**

AN ORDINANCE TO UPDATE THE OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN, DEVISE RULES AND REGULATIONS, AND TO PROVIDE FOR A SAFETY DIRECTOR AND THE IMPLEMENTATION OF SUCH PROGRAM PLAN FOR THE EMPLOYEES OF THE CITY OF ATHENS, TENNESSEE

X. OLD BUSINESS

XI. NEW BUSINESS

- a.) Contingent upon receiving maintenance bond from Athens Insurance

Resolution 2024-20

A RESOLUTION CONCERNING ALL STREETS LOCATED IN SKY RIDGE ESTATES SUBDIVISION BUILT TO CITY STANDARDS INCLUDING EXTENSIONS OF VALLY DRIVE AND HOUSLEY DRIVE AND NAME TWO NEW STREETS 'SKYRIDGE DRIVE AND RIDGE ESTATES DRIVE' AND ACCEPTING SAID STREETS INTO THE STREET SYSTEM OF THE CITY OF ATHENS, TENNESSEE.

XII. REPORTS

- (9 – 18)
- a.) Finance Department Report: presented by Director of Finance, **Mike Keith**
b.) Fire Department Report: presented by Fire Chief, **Brandon Ainsworth**
c.) Police Department Report: presented by Police Chief, **Fred Schultz**

XIII. REPORT FROM THE CITY MANAGER

XIV. ADJOURNMENT

ATHENS CITY COUNCIL

MINUTES OF MEETING

July 16, 2024

The Athens City Council met in regular session on Tuesday, July 16, 2024, at 6:00 p.m. in the Athens City Hall Council Chambers with Vice Mayor Eaton presiding. Councilmember Curtis gave the invocation. Councilmember Pelley led the Pledge of Allegiance.

Upon roll call, the following members were present:

Absent: Curtis, Pelley, Eaton
 Witt-McMahan, Sherlin

The following decisions were made and ordered made a part of the records of the Athens City Council.

- 1 -

APPROVAL OF MINUTES

Councilmember Curtis moved to approve all three (3) session minutes: (*corrected* March 19, 2024 - regular meeting; June 18, 2024 - regular meeting; and June 25, 2024 - called meeting); Councilmember Pelley seconded. Minutes approved.

Roll call vote:

AYES: Curtis, Pelley, Eaton
NAYS: None

- 2 -

COMMUNICATIONS AND SPECIAL PRESENTATIONS

Vice Mayor Eaton acknowledged the students who are visiting our city through the Friendly City Sister Cities program. Vice Mayor Eaton thanked Denso for sponsoring an event for the students at Trinity Methodist Church.

Councilmember Curtis read the letter of appreciation, from the McMinn County Education Foundation, for the donation given by the City of Athens.

- 3 -

CITIZEN'S COMMENTS

Four (4) individuals addressed the City Council. The donation of the pipe from Selective Structures, LLC., opinion/recommendation for changes to the Council Advisory Committee and needed tree trimming in some areas of the city were the topics discussed by the citizens. Councilmember Pelley stood and announced a *point of personal privilege*; Vice Mayor Eaton denied. Councilmember Pelley moved to *challenge the Chair*; no second.

CONSENT AGENDA

Vice Mayor Eaton advised the recording clerk to read the following items into the record:

- a.) **Approve use of Market Park Pavilion for the Hiking for Healing fundraising event.**
- b.) **Approve “Software and Service Agreement” with DataDriven, LLC and purchase of the new RMS software system.**
- c.) **Approve Resolution No. 2024-14:** A resolution authorizing the City of Athens to participate in the Public Entity Partners 2024-2025 “Safety Partners” matching grant program.
- d.) **Approve Resolution No. 2024-15:** A resolution authorizing the City of Athens to participate in the BlueCross Healthy Places Grant.
- e.) **Approve Resolution No. 2024-16:** A resolution authorizing the City of Athens to participate in the Tourism Enhancement Grant.
- f.) **Approve Resolution No. 2024-17:** A resolution authorizing the City of Athens to participate in the Tourism Marketing Grant.

Councilmember Curtis moved to approve all items as read; Vice Mayor Eaton seconded. No discussion. Motion approved.

Roll call vote:

AYES: Curtis, Pelley, Eaton

NAYS: None

ORDINANCES

Second Reading: ORDINANCE NO. 1129: AN ORDINANCE TO AMEND ‘THE ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, SO AS TO AMEND THE OFFICIAL ZONING MAP TO REZONE THE PROPERTY LOCATED ON YOUNG STREET FROM B-2 (CENTRAL BUSINESS DISTRICT) TO R-2 (MEDIUM DENSITY RESIDENTIAL) SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF ATHENS, TENNESSEE.

Vice Mayor Eaton opened the public hearing. There being no one wishing to speak, the public hearing was closed.

Councilmember Curtis moved to approve Ordinance No. 1129; Vice Mayor Eaton seconded. No discussion. Motion approved.

Roll call vote:

AYES: Curtis, Pelley, Eaton

NAYS: None

- 6 -

Second Reading: ORDINANCE NO. 1130: AN ORDINANCE TO AMEND 'THE ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, SO AS TO AMEND THE OFFICIAL ZONING MAP TO REZONE THE PROPERTY LOCATED ON YOUNG STREET FROM B-2 (CENTRAL BUSINESS DISTRICT) TO R-2 (MEDIUM DENSITY RESIDENTIAL) SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF ATHENS, TENNESSEE.

Vice Mayor Eaton opened the public hearing. There being no one wishing to speak, the public hearing was closed.

Councilmember Curtis moved to approve Ordinance No. 1130; Vice Mayor Eaton seconded. No discussion. Motion approved.

Roll call vote:

AYES: Curtis, Pelley, Eaton

NAYS: None

- 7 -

Second Reading: ORDINANCE NO. 1131: AN ORDINANCE TO AMEND 'THE ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, SO AS TO AMEND THE OFFICIAL ZONING MAP TO REZONE THE PROPERTY LOCATED ON WEST MADISON AVENUE FROM R-E (RESIDENTIAL ESTATE DISTRICT) TO R-3 (HIGH DENSITY RESIDENTIAL) SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF ATHENS, TENNESSEE.

Vice Mayor Eaton opened the public hearing. There being no one wishing to speak, the public hearing was closed.

Councilmember Curtis moved to approve Ordinance No. 1131; Vice Mayor Eaton seconded. No discussion. Motion approved.

Roll call vote:

AYES: Curtis, Pelley, Eaton

NAYS: None

- 8 -

OLD BUSINESS

- 9 -

NEW BUSINESS

- 10 -
REPORTS

COMMUNITY DEVELOPMENT QUARTERLY REPORT

Director of Community Development, Anthony Casteel, presented the Report for the second quarter of 2024. The report was accepted as presented.

- 11 -

FINANCE DEPARTMENT REPORT

Finance director, Mike Keith, presented the Finance Report for June 2024. The report was accepted as presented.

- 12 -

FIRE DEPARTMENT REPORT

Fire Chief, Brandon Ainsworth, presented the Fire Department Report for June 2024. The report was accepted as presented.

- 13 -

POLICE DEPARTMENT REPORT

Police Chief, Fred Schultz, presented the Police Department Report for June 2024. The report was accepted as presented.

- 14 -

REPORT FROM THE CITY MANAGER

Interim City Manager, Mitchell Moore, voiced his appreciation and acknowledged the importance of having competent staff that effectively do the jobs that they are directed to do.

- 15 -

ADJOURNMENT

There being no further business to come before the meeting, the meeting was adjourned at 6:50 p.m.

STEVEN S. SHERLIN, Mayor

MITCHELL B. MOORE, Interim City Manager

ATHENS CITY COUNCIL MINUTES OF CALLED MEETING July 29, 2024

The Athens City Council met in called session on Monday, July 29, 2024, at 8:00 a.m. with Mayor Sherlin presiding. The following members were present:

Curtis, Witt-McMahan (virtually), **Pelley, Eaton, Sherlin**

The following decision was made and ordered made a part of the records of the Athens City Council.

The purpose of the meeting, as issued in the “Public Notice of Called Meeting” dated July 21, 2024, was made a part of these minutes:

PUBLIC NOTICE OF CALLED MEETING OF THE ATHENS CITY COUNCIL

NOTICE IS HEREBY GIVEN to all residents of Athens, Tennessee, and to all persons interested, that a called meeting of the Athens City Council will be held at the Athens Municipal Building (Burkett Witt Council Chambers) located at 815 North Jackson Street, Athens, Tennessee, commencing at 8:00 a.m. on Monday, July 29, 2024.

The purpose of this meeting is to:

1. Interviewing candidates for the position of City Manager.
 - a. No votes or deliberation will take place at the meeting.

/s/ _____
Steven S. Sherlin, Mayor

- 1 - CITIZENS COMMENTS

- 2 - NEW BUSINESS

Interview candidates for the position of city manager.

- a.) Scott Meszaros
8:00 a.m. – 9:00 a.m.
- b.) Randy Dowling
9:15 a.m. – 10:15 a.m.
- c.) Randy Robertson
10:30 a.m. – 11:30 a.m.
- d.) Mark Tynee
11:45 a.m. – 12:45 p.m.
- e.) Blaine Osborne
1:00 p.m. – 2:00 p.m.

No votes or deliberation. All council members submitted each of the candidate's scoresheet to Municipal Technical Advisory Service management consultant, Honna Rogers.

- 3 -
ADJOURNMENT

The meeting adjourned at approximately 2:00 p.m.

STEVEN S. SHERLIN, Mayor

MITCHELL B. MOORE, Interim City Manager

ATHENS CITY COUNCIL
MINUTES OF CALLED MEETING
August 1, 2024

The Athens City Council met in a called session on Thursday, August 1, 2024, at 3:00 p.m. with Mayor Sherlin presiding. Councilmember Curtis gave the invocation. Councilmember Witt-McMahan led the Pledge of Allegiance.

Upon roll call, the following members were present:

Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

The following decision was made and ordered made a part of the records of the Athens City Council.

The purpose of the meeting, as issued in the “Public Notice of Called Meeting” dated July 27, 2024, was made a part of these minutes:

PUBLIC NOTICE OF CALLED MEETING
OF THE
ATHENS CITY COUNCIL

NOTICE IS HEREBY GIVEN to all residents of Athens, Tennessee, and to all persons interested, that a called meeting of the Athens City Council will be held at the Athens Municipal Building (Burkett Witt Council Chambers) located at 815 North Jackson Street, Athens, Tennessee, commencing at 3:00 p.m. on Thursday, August 1, 2024.

The purpose of this meeting is to:

1. Discuss the interviews of the 5 candidates for the position of City Manager.
2. Select the top two candidates for future interviews.
3. Discuss, authorize and approve any and all matters related to the hiring of a City Manager.

/s/
Steven S. Sherlin, Mayor

- 1 -
CITIZENS COMMENTS

- 2 -
NEW BUSINESS

Discuss the interviews of the five (5) candidates for the position of City Manager.

The Municipal Technical Advisory Service (MTAS) calculated the scores based on their scoring combined with each council member’s scoring.

Scoring results:

1. Randy Robertson
2. Randall Dowling
3. Scott Meszaros
4. Mark Tynee
5. Blaine Osborne

- 3 -
Select the top ~~two (2)~~ three (3) candidates for future interviews.

Vice Mayor Eaton moved to amend agenda item by removing two (2) and replacing it with three (3); Councilmember Curtis seconded. Vice Mayor Eaton is in favor of having a third candidate. Councilmember Pelley is not in favor of a third candidate. Mayor Sherlin is not against three (3) interviews but feels that two (2) interviews would be sufficient. **Motion approved.**

Roll call vote:

AYES: Curtis, Witt-McMahan, Eaton
NAYS: Pelley, Sherlin

- 4 -

Councilmember Curtis moved to bring in the top 3 based on their interview scores; Vice Mayor Eaton seconded.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

- 5 -

Discuss, authorize and approve any and all matters related to the hiring of a City Manager.

Councilmember Pelley moved to pay for travel expenses for each of the three (3) candidates being interviewed; Councilmember Witt-McMahan Seconded. No discussion. Motion approved.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS:

- 6 -

Vice Mayor Eaton moved to interview all three (3) candidates on the same day; Councilmember Witt-McMahan seconded. Discussion included Councilmember Pelley speaking against the motion. He would like to have only one candidate per day.

Vice Mayor Eaton withdraws motion.

Vice Mayor Eaton moved to interview all three (3) candidates on the same day with in-person interviews conducted by each council member for up to an hour each. The candidates will have lunch with the Interim City Manager, take a guided tour of the city, and attend a citizen and staff meet and greet; Councilmember Curtis seconded. No Discussion. Motion approved.

Roll call vote:

AYES: Curtis, Witt-McMahan, Eaton, Sherlin

NAYS: Pelley

-7-

Councilmember Curtis moved to discuss hiring a City Manager at the regular meeting on August 20, 2024; Councilmember Witt-McMahan seconded. Motion approved.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS:

- 8 -

Councilmember Witt-McMahan moved to use the employment agreement presented to council; Councilmember Curtis seconded.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS:

- 9 -

ADJOURNMENT

Vice Mayor Eaton moved to adjourn; Councilmember Witt-McMahan seconded. The meeting was adjourned at approximately 4:00 p.m.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS:

STEVEN S. SHERLIN, Mayor

MITCHELL B. MOORE, Interim City Manager

CITY OF ATHENS, TENNESSEE
Narrative on Financial Analysis
July, 2024

This narrative will discuss various aspects of the financial data presented to the city council for the above-referenced month. July, and 2 or 3 subsequent months will be above the normal percentages, primarily on the expenditure side because of several factors, as discussed below.

General Fund

Overall, we collected about \$29,000 more in July this year, primarily because we received \$27,000 more from AUB, \$36,000 in local sales tax and \$20,000 more in gross receipts tax. Interest was down but is simply a timing issue that will be collected in August. As a percentage we collected .16% less than the budgeted revenues for last year.

PLEASE NOTE: On the financial spreadsheet that accompanies this report, at the top you will see General Fund revenues. I have only broken out major sources of revenue such as property taxes and sales taxes. The "total revenues" amount includes smaller items that I did not show in detail. A complete listing of all revenue accounts can be found on your computer-generated report titled "Statement of Actual and Estimated Revenues".

Expenditures are always going to show high in the early budget months, primarily due to the retirement contribution being paid in July and the fleet management transfer.

Another factor that makes the percentage spent look high is the fact that we set up annual purchase orders for known or recurring monthly expenses. For example, in the City Council division we pay for the monthly taping of council meetings. To avoid having to prepare a purchase order every month, we prepare one for the entire year and pay off of it monthly. This total PO is included in the "expended & encumbered" percentage.

Expenditures and encumbrances for this year are \$1,735,000 less than this time last year, showing 18.38% this year. The variance is due to the \$2,000,000 for paving that was encumbered in July of last year.

Sanitation

Revenues and expenditures are comparable to the prior year.

Please let me know if I can provide additional information.

CITY OF ATHENS, TENNESSEE
Financial Analysis for July, 2024
(Unaudited)

	Prior Year		Current Year	Increase (Decrease) From	%	Variance from Current Yr. to Prior Yr.	12-Month Variance (1/12=8.33%)
	7/31/2023	% Received	7/31/2024	Prior Year	Collected		
GENERAL FUND							
Property Taxes	22,337	0.34%	33,844	11,507	0.51%	0.17%	-7.82%
AUB In-Lieu of Taxes	62,173	7.11%	89,800	27,627	9.60%	2.49%	1.27%
Local Sales Taxes	748,883	8.51%	785,262	36,379	8.92%	0.41%	0.59%
Wholesale Beer Taxes	52,910	9.98%	46,143	(6,767)	8.71%	-1.27%	0.38%
Wholesale Liquor Taxes	0	0.00%	0	0	0.00%	0.00%	-8.33%
Gross Receipt Taxes	17,212	3.18%	38,079	20,867	7.04%	3.86%	-1.29%
State Sales Taxes	148,736	9.30%	152,760	4,024	8.99%	-0.31%	0.66%
Gas and Motor Fuel Taxes	43,111	8.98%	43,112	1	8.98%	0.00%	0.65%
Court Fines/Costs	3,952	3.59%	4,309	357	4.31%	0.72%	-4.02%
Interest Income	58,771	19.59%	15,551	(43,220)	3.11%	-16.48%	-5.22%
Total Revenues/% of Budget	1,258,153	6.08%	1,287,108	28,955	5.92%	-0.16%	-2.41%
	Sales Tax						
	2023	2024	Difference	% Change			
June	8,714,639	8,968,363	253,724	2.91%			
July	748,883	785,262	36,379	4.86%			
SANITATION							
Revenues:							
Industrial/Commercial	47,785	11.38%	46,910	(875)	11.17%	-0.21%	2.84%
Residential	47,540	8.80%	45,913	(1,627)	8.50%	-0.30%	0.17%
Total Revenues	102,759		101,194	(1,565)			
Percent of total budget		10.17%			9.92%	-0.25%	1.59%
	Prior Year		Current Year		Variance		12-Month
	7/31/2023		7/31/2024		from		Variance
	Actual	% Expended	Actual	Outstanding	% Expended	Current Yr. to Prior Yr.	(1/12=8.33%)
		& Encumbered		PO's	& Encumbered		
GENERAL FUND							
City Manager's Office	26,676	7.17%	41,261	1,850	13.31%	6.14%	4.98%
City Council	21,063	29.92%	2,424	4,650	12.20%	-17.72%	3.87%
City Judge	1,077	8.28%	1,077		8.28%	0.00%	-0.05%
City Attorney	3,630	9.08%	0		0.00%	-9.08%	-8.33%
Special Appropriations	0	0.00%	2,000		0.51%	0.51%	-7.82%
Athens City Schools	250,090	10.33%	261,189		10.79%	0.46%	2.46%
Athens Utilities Board	43,960	8.29%	46,286		8.73%	0.44%	0.40%
Total Administration	346,496	9.03%	354,237	6,500	9.52%	0.49%	1.19%
Finance	63,492	11.64%	61,927	4,874	11.59%	-0.05%	3.26%
Personnel	30,479	11.24%	28,649	4,050	11.76%	0.52%	3.43%
Administration (Purchasing)	22,430	16.54%	19,139	300	13.94%	-2.60%	5.61%
City Hall	76,341	27.22%	32,150	77,746	54.87%	27.65%	46.54%
Information Technology	63,426	14.32%	63,438	13,593	11.28%	-3.04%	2.95%
Total Admin & Emer. Svcs.	162,197	18.88%	114,727	91,639	20.18%	1.30%	11.85%
Administration	25,996	12.90%	27,179	660	13.28%	0.38%	4.95%
Codes Enforcement	69,486	19.32%	63,174	9,430	18.65%	-0.67%	10.32%
Cemeteries	36,500	84.49%	7,271	33,481	26.86%	-57.63%	18.53%
Total Community Development	131,982	21.84%	97,624	43,571	18.81%	-3.03%	10.48%

CITY OF ATHENS, TENNESSEE
Financial Analysis for July, 2024
(Unaudited)

	Prior Year 7/31/2023		Current Year 7/31/2024			Variance from Current Yr. to Prior Yr.	12-Month Variance (1/12=8.33%)
	Actual	% Expended & Encumbered	Actual	Outstanding PO's	% Expended & Encumbered		
Administration (Police)	43,675	9.84%	46,043	3,410	14.67%	4.83%	6.34%
Patrol	511,115	18.99%	550,940	22,307	18.38%	-0.61%	10.05%
Detectives	96,407	11.58%	127,972	499	15.73%	4.15%	7.40%
Total Police	651,197	16.41%	724,955	26,216	17.58%	1.17%	9.25%
Administration (Fire)	32,679	14.54%	32,875	1,300	14.76%	0.22%	6.43%
Prevention	16,731	13.31%	18,931	1,357	15.28%	1.97%	6.95%
Suppression	673,776	25.07%	639,547	58,047	24.19%	-0.88%	15.86%
Total Fire	723,186	23.80%	691,353	60,704	23.16%	-0.64%	14.83%
Administration (Parks & Rec)	37,021	15.46%	34,912	622	14.20%	-1.26%	5.87%
Maintenance	202,184	23.23%	118,458	155,629	33.37%	10.14%	25.04%
Swimming Pools	19,124	31.04%	16,235	3,435	39.26%	8.22%	30.93%
Program Planning	74,411	17.25%	54,184	34,926	23.27%	6.02%	14.94%
Total Parks & Recreation	332,740	20.76%	223,789	194,612	27.81%	7.05%	19.48%
Administration (Public Works)	62,069	14.17%	56,498	12,002	16.83%	2.66%	8.50%
Traffic Control	111,911	37.22%	45,099	23,601	18.39%	-18.83%	10.06%
Street Maintenance	2,215,935	84.36%	102,227	84,667	17.33%	-67.03%	9.00%
Street Construction	196,959	27.86%	135,336	65,098	28.27%	0.41%	19.94%
Street Cleaning	315,139	30.89%	286,032	41,636	30.44%	-0.45%	22.11%
Fleet Maintenance	61,253	16.09%	47,601	13,208	15.47%	-0.62%	7.14%
Animal Control	32,716	13.23%	29,739	13,863	16.53%	3.30%	8.20%
Total Public Works	2,995,982	52.37%	702,532	254,075	22.24%	-30.13%	13.91%
Communications	81,517	24.91%	90,666		24.89%	-0.02%	16.56%
Non-Departmental	214,043	4.98%	214,162	7,102	13.48%	8.50%	-86.52%
Total General Fund	5,733,311	22.87%	3,304,621	693,343	18.38%	-4.49%	10.05%
Increase (Decrease)		(1,735,347)		3,997,964			
Sanitation:							
Expenditures:	238,690	24.61%	245,621	15,392	23.30%	-1.31%	14.97%

CITY OF ATHENS
FINANCIAL REPORT
CASH BALANCES AND INVESTMENT SHEET
2024-2025

	JUL
GENERAL	16,847,000
EMP MED BENEFIT	291,000
SCHOOL DEBT SER	2,927,000
CITY DEBT SER	80,000
CAP IMP	14,984,000
FLEET	7,397,000
SAN	1,531,000
DRUG	169,000
CONFERENCE	39,000
SCHOOL CONST	2,448,000
2021 GO BOND	1,601,000
HOTEL/MOTEL TAX	683,000
TOTAL CASH & INV	48,997,000



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2024

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Used
Fund: 01 - GENERAL FUND							
Revenue							
<u>01-0000-4110</u>	CURRENT PROPERTY TAXES	6,400,000.00	6,400,000.00	0.00	0.00	-6,400,000.00	0.00 %
<u>01-0000-4115</u>	PRIOR YEAR PROPERTY TAXES	100,000.00	100,000.00	23,109.00	23,109.00	-76,891.00	23.11 %
<u>01-0000-4120</u>	DELINQUENT PROPERTY TAXES C&	80,000.00	80,000.00	7,225.00	7,225.00	-72,775.00	9.03 %
<u>01-0000-4125</u>	PUBLIC UTILITIES	90,000.00	90,000.00	76.00	76.00	-89,924.00	0.08 %
<u>01-0000-4130</u>	INTEREST & PENALTY PY	20,000.00	20,000.00	1,599.95	1,599.95	-18,400.05	8.00 %
<u>01-0000-4135</u>	INTEREST & PENALTY C&M	25,000.00	25,000.00	1,909.97	1,909.97	-23,090.03	7.64 %
<u>01-0000-4145</u>	AUB ELECTRIC	700,000.00	700,000.00	67,858.16	67,858.16	-632,141.84	9.69 %
<u>01-0000-4150</u>	AUB GAS	235,000.00	235,000.00	21,942.00	21,942.00	-213,058.00	9.34 %
<u>01-0000-4165</u>	LOCAL SALES TAX	8,800,000.00	8,800,000.00	785,261.56	785,261.56	-8,014,738.44	8.92 %
<u>01-0000-4170</u>	WHOLESALE BEER TAX	530,000.00	530,000.00	46,142.90	46,142.90	-483,857.10	8.71 %
<u>01-0000-4171</u>	WHOLESALE LIQUOR TAX	280,000.00	280,000.00	0.00	0.00	-280,000.00	0.00 %
<u>01-0000-4176</u>	BUSINESS LICENSE APPLICATION FE	1,000.00	1,000.00	135.00	135.00	-865.00	13.50 %
<u>01-0000-4177</u>	BUSINESS TAX-ST CLERK FEE	40,000.00	40,000.00	3,426.17	3,426.17	-36,573.83	8.57 %
<u>01-0000-4178</u>	BUSINESS TAX-ST COLLECTED	500,000.00	500,000.00	34,517.99	34,517.99	-465,482.01	6.90 %
<u>01-0000-4183</u>	TRANSIENT VENDOR FEE	0.00	0.00	50.00	50.00	50.00	0.00 %
<u>01-0000-4184</u>	FLEA MARKET FEES	0.00	0.00	4.00	4.00	4.00	0.00 %
<u>01-0000-4205</u>	CABLE TV FRANCHISE TAX-COMCAS	140,000.00	140,000.00	0.00	0.00	-140,000.00	0.00 %
<u>01-0000-4210</u>	CABLE TV FRANCHISE TAX-AT&T	7,000.00	7,000.00	0.00	0.00	-7,000.00	0.00 %
<u>01-0000-4310</u>	TAXI/WRECKER/SOLICITORS	1,000.00	1,000.00	100.00	100.00	-900.00	10.00 %
<u>01-0000-4315</u>	BEER PERMITS	12,000.00	12,000.00	50.00	50.00	-11,950.00	0.42 %
<u>01-0000-4320</u>	ANIMAL CONTROL	1,000.00	1,000.00	110.00	110.00	-890.00	11.00 %
<u>01-0000-4325</u>	BUILDING LICENSES & PERMITS	50,000.00	50,000.00	8,650.00	8,650.00	-41,350.00	17.30 %
<u>01-0000-4410</u>	TVA PAYMENTS IN LIEU OF TAX	150,000.00	150,000.00	0.00	0.00	-150,000.00	0.00 %
<u>01-0000-4412</u>	TVA IMPACT PYMTS	45,000.00	45,000.00	0.00	0.00	-45,000.00	0.00 %
<u>01-0000-4415</u>	HOUSING AUTHORITY IN LIEU OF T	80,000.00	80,000.00	0.00	0.00	-80,000.00	0.00 %
<u>01-0000-4420</u>	STATE LAW/FIRE GRANTS	43,000.00	43,000.00	0.00	0.00	-43,000.00	0.00 %
<u>01-0000-4425</u>	STATE SALES TAX	1,700,000.00	1,700,000.00	152,759.91	152,759.91	-1,547,240.09	8.99 %
<u>01-0000-4435</u>	STATE BEER TAX	6,000.00	6,000.00	0.00	0.00	-6,000.00	0.00 %
<u>01-0000-4440</u>	STATE MIXED DRINK TAX	80,000.00	80,000.00	8,389.22	8,389.22	-71,610.78	10.49 %
<u>01-0000-4445</u>	STATE GAS INSPECTION TAX	26,000.00	26,000.00	2,146.04	2,146.04	-23,853.96	8.25 %
<u>01-0000-4450</u>	STATE EXCISE TAX	40,000.00	40,000.00	0.00	0.00	-40,000.00	0.00 %
<u>01-0000-4455</u>	STATE SPORTSBETTING TAX	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
<u>01-0000-4460</u>	REIMB OTHER GOVERNMENTS	40,000.00	40,000.00	33,140.71	33,140.71	-6,859.29	82.85 %
<u>01-0000-4465</u>	STATE GAS & MOTOR FUEL TAX	480,000.00	480,000.00	43,111.73	43,111.73	-436,888.27	8.98 %
<u>01-0000-4467</u>	STATE TRASPORTATION MODERNIZ	0.00	0.00	455.54	455.54	455.54	0.00 %
<u>01-0000-4475</u>	REIMB:HIGHWAY MAINTENANCE	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
<u>01-0000-4530</u>	GRANTS - POLICE DEPT.	225,000.00	225,000.00	0.00	0.00	-225,000.00	0.00 %
<u>01-0000-4620</u>	ACCIDENT REPORT CHARGES	0.00	0.00	32.60	32.60	32.60	0.00 %
<u>01-0000-4625</u>	REPAIR DAMAGES AUB	25,000.00	25,000.00	0.00	0.00	-25,000.00	0.00 %
<u>01-0000-4630</u>	CEMETERY LOTS	2,000.00	2,000.00	-20.00	-20.00	-2,020.00	1.00 %
<u>01-0000-4635</u>	CEDAR GROVE EXPANSION	5,000.00	5,000.00	320.00	320.00	-4,680.00	6.40 %
<u>01-0000-4665</u>	POOLS INGLESIDE	10,000.00	10,000.00	4,105.50	4,105.50	-5,894.50	41.06 %
<u>01-0000-4675</u>	RECREATION CONCESSIONS	30,000.00	30,000.00	7,650.65	7,650.65	-22,349.35	25.50 %
<u>01-0000-4690</u>	GENERAL CLASSES	40,000.00	40,000.00	474.50	474.50	-39,525.50	1.19 %
<u>01-0000-4700</u>	YOUTH SPORTS ACTIVITIES	45,000.00	45,000.00	0.00	0.00	-45,000.00	0.00 %
<u>01-0000-4705</u>	LEASE/RENTAL BALLFIELDS	3,000.00	3,000.00	430.00	430.00	-2,570.00	14.33 %
<u>01-0000-4710</u>	LEASE/RENTAL PICNIC SHEL	3,000.00	3,000.00	1,357.50	1,357.50	-1,642.50	45.25 %
<u>01-0000-4740</u>	FOUNDATION REVENUE	0.00	0.00	269.00	269.00	269.00	0.00 %
<u>01-0000-4810</u>	CITY COURT FINES & COSTS	100,000.00	100,000.00	4,308.50	4,308.50	-95,691.50	4.31 %
<u>01-0000-4910</u>	INTEREST INCOME	500,000.00	500,000.00	15,551.07	15,551.07	-484,448.93	3.11 %

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Used
<u>01-0000-4925</u>	INSURANCE RECOVERIES	0.00	0.00	1,416.21	1,416.21	1,416.21	0.00 %
<u>01-0000-4930</u>	DISCOUNTS EARNED	0.00	0.00	15.89	15.89	15.89	0.00 %
<u>01-0000-4935</u>	THIRD PARTY CONTRIBUTIONS	0.00	0.00	8,000.00	8,000.00	8,000.00	0.00 %
<u>01-0000-4999</u>	MISCELLANEOUS INCOME	20,000.00	20,000.00	1,025.65	1,025.65	-18,974.35	5.13 %
	Revenue Total:	21,750,000.00	21,750,000.00	1,287,107.92	1,287,107.92	-20,462,892.08	5.92%
	Fund: 01 - GENERAL FUND Total:	21,750,000.00	21,750,000.00	1,287,107.92	1,287,107.92	-20,462,892.08	5.92%
	Report Total:	21,750,000.00	21,750,000.00	1,287,107.92	1,287,107.92	-20,462,892.08	5.92%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council Group Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2024

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Department: 01 - Administration							
0101 - City Manager's Office	323,800.00	323,800.00	41,261.23	41,261.23	1,850.00	280,688.77	13.31%
0102 - City Council	58,000.00	58,000.00	2,423.61	2,423.61	4,650.00	50,926.39	12.20%
0103 - City Judge	13,000.00	13,000.00	1,076.50	1,076.50	0.00	11,923.50	8.28%
0104 - City Attorney	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00%
0105 - Special Appropriations	394,200.00	394,200.00	2,000.00	2,000.00	0.00	392,200.00	0.51%
0106 - Athens City Schools	2,421,000.00	2,421,000.00	261,189.30	261,189.30	0.00	2,159,810.70	10.79%
0107 - Athens Utilities Board	530,000.00	530,000.00	46,286.26	46,286.26	0.00	483,713.74	8.73%
Department: 01 - Administration Total:	3,790,000.00	3,790,000.00	354,236.90	354,236.90	6,500.00	3,429,263.10	9.52%
Department: 02 - Finance							
0201 - Finance	576,400.00	576,400.00	61,927.06	61,927.06	4,874.06	509,598.88	11.59%
Department: 02 - Finance Total:	576,400.00	576,400.00	61,927.06	61,927.06	4,874.06	509,598.88	11.59%
Department: 03 - Human Resources							
0301 - Human Resources	278,000.00	278,000.00	28,648.51	28,648.51	4,050.00	245,301.49	11.76%
Department: 03 - Human Resources Total:	278,000.00	278,000.00	28,648.51	28,648.51	4,050.00	245,301.49	11.76%
Department: 04 - Administrative Services							
0401 - Administration	139,400.00	139,400.00	19,138.78	19,138.78	300.00	119,961.22	13.94%
0402 - City Hall	200,300.00	200,300.00	32,150.05	32,150.05	77,745.96	90,403.99	54.87%
0403 - Information Technology	682,700.00	682,700.00	63,438.63	63,438.63	13,593.20	605,668.17	11.28%
Department: 04 - Administrative Services Total:	1,022,400.00	1,022,400.00	114,727.46	114,727.46	91,639.16	816,033.38	20.18%
Department: 05 - Community Development							
0501 - Administration	209,700.00	209,700.00	27,179.32	27,179.32	659.99	181,860.69	13.28%
0502 - Codes Enforcement	389,300.00	389,300.00	63,174.29	63,174.29	9,430.00	316,695.71	18.65%
0503 - Cemeteries	151,700.00	151,700.00	7,271.01	7,271.01	33,480.93	110,948.06	26.86%
Department: 05 - Community Development Total:	750,700.00	750,700.00	97,624.62	97,624.62	43,570.92	609,504.46	18.81%
Department: 06 - Police							
0601 - Administration	337,200.00	337,200.00	46,043.33	46,043.33	3,409.95	287,746.72	14.67%
0602 - Patrol	3,118,800.00	3,118,800.00	550,939.72	550,939.72	22,306.74	2,545,553.54	18.38%
0603 - Special Services	816,500.00	816,500.00	127,971.98	127,971.98	499.17	688,028.85	15.73%
Department: 06 - Police Total:	4,272,500.00	4,272,500.00	724,955.03	724,955.03	26,215.86	3,521,329.11	17.58%
Department: 07 - Fire							
0701 - Administration	231,500.00	231,500.00	32,874.50	32,874.50	1,300.00	197,325.50	14.76%
0702 - Prevention	132,800.00	132,800.00	18,931.30	18,931.30	1,357.62	112,511.08	15.28%

Monthly Rev and Exp Reports for Council

For Fiscal: 2024-2025 Period Ending: 07/31/2024

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
0703 - Suppression	2,883,600.00	2,883,600.00	639,547.33	639,547.33	58,046.84	2,186,005.83	24.19%
Department: 07 - Fire Total:	3,247,900.00	3,247,900.00	691,353.13	691,353.13	60,704.46	2,495,842.41	23.16%
Department: 08 - Parks and Recreation							
0801 - Administration	250,200.00	250,200.00	34,912.26	34,912.26	621.72	214,666.02	14.20%
0802 - Maintenance	821,300.00	821,300.00	118,458.07	118,458.07	155,629.65	547,212.28	33.37%
0803 - Swimming Pools	50,100.00	50,100.00	16,235.19	16,235.19	3,434.75	30,430.06	39.26%
0804 - Program Planning	383,000.00	383,000.00	54,183.39	54,183.39	34,926.13	293,890.48	23.27%
Department: 08 - Parks and Recreation Total:	1,504,600.00	1,504,600.00	223,788.91	223,788.91	194,612.25	1,086,198.84	27.81%
Department: 09 - Public Works							
0901 - Administration	407,100.00	407,100.00	56,497.67	56,497.67	12,002.50	338,599.83	16.83%
0902 - Traffic Control	373,500.00	373,500.00	45,099.03	45,099.03	23,601.34	304,799.63	18.39%
0903 - Street Maintenance	1,078,400.00	1,078,400.00	102,227.28	102,227.28	84,666.27	891,506.45	17.33%
0904 - Street Construction	708,900.00	708,900.00	135,335.84	135,335.84	65,098.37	508,465.79	28.27%
0905 - Street Cleaning	1,076,300.00	1,076,300.00	286,031.66	286,031.66	41,635.76	748,632.58	30.44%
0906 - Fleet Maintenance	393,200.00	393,200.00	47,601.21	47,601.21	13,207.88	332,390.91	15.47%
0908 - Animal Control	263,800.00	263,800.00	29,738.93	29,738.93	13,862.68	220,198.39	16.53%
Department: 09 - Public Works Total:	4,301,200.00	4,301,200.00	702,531.62	702,531.62	254,074.80	3,344,593.58	22.24%
Department: 10 - Communications/Dispatch							
1004 - Communications/Dispatch	364,300.00	364,300.00	90,666.00	90,666.00	0.00	273,634.00	24.89%
Department: 10 - Communications/Dispatch Total:	364,300.00	364,300.00	90,666.00	90,666.00	0.00	273,634.00	24.89%
Department: 11 - Transfers							
1101 - Non-Departmental	1,642,000.00	1,642,000.00	214,162.25	214,162.25	7,101.68	1,420,736.07	13.48%
Department: 11 - Transfers Total:	1,642,000.00	1,642,000.00	214,162.25	214,162.25	7,101.68	1,420,736.07	13.48%
Fund: 01 - GENERAL FUND Total:	21,750,000.00	21,750,000.00	3,304,621.49	3,304,621.49	693,343.19	17,752,035.32	18.38%
Report Total:	21,750,000.00	21,750,000.00	3,304,621.49	3,304,621.49	693,343.19	17,752,035.32	18.38%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2024

Fund: 12 - SANITATION

Revenue

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>12-0000-4648</u>						
REFUSE PENALTY	4,000.00	4,000.00	273.03	273.03	-3,726.97	6.83 %
<u>12-0000-4650</u>						
IND/COMMERCIAL REFUSE CHARG	420,000.00	420,000.00	46,910.00	46,910.00	-373,090.00	11.17 %
<u>12-0000-4658</u>						
REFUSE COLLECTION CHARGES	540,000.00	540,000.00	45,912.86	45,912.86	-494,087.14	8.50 %
<u>12-0000-4750</u>						
RECYCLING CENTER	5,000.00	5,000.00	1,237.30	1,237.30	-3,762.70	24.75 %
<u>12-0000-4910</u>						
INTEREST INCOME	50,000.00	50,000.00	6,759.16	6,759.16	-43,240.84	13.52 %
<u>12-0000-4930</u>						
DISCOUNTS EARNED	0.00	0.00	7.17	7.17	7.17	0.00 %
<u>12-0000-4999</u>						
MISCELLANEOUS INCOME	1,000.00	1,000.00	94.25	94.25	-905.75	9.43 %
Revenue Total:	1,020,000.00	1,020,000.00	101,193.77	101,193.77	-918,806.23	9.92%
Fund: 12 - SANITATION Total:	1,020,000.00	1,020,000.00	101,193.77	101,193.77	-918,806.23	9.92%
Report Total:	1,020,000.00	1,020,000.00	101,193.77	101,193.77	-918,806.23	9.92%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council Group Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2024

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 12 - SANITATION							
Department: 09 - Public Works							
0907 - Sanitation							
Department: 09 - Public Works Total:	1,120,000.00	1,120,000.00	245,620.80	245,620.80	15,392.29	858,986.91	23.30%
Fund: 12 - SANITATION Total:	1,120,000.00	1,120,000.00	245,620.80	245,620.80	15,392.29	858,986.91	23.30%
Report Total:	1,120,000.00	1,120,000.00	245,620.80	245,620.80	15,392.29	858,986.91	23.30%